



CITY OF LOS ANGELES

CALIFORNIA



Ad Hoc Committee Members

Joyce Fletcher, Co-Chair
Masha Dowell, Co-Chair
Diana Williams
Dennis DiBiase

**WOODLAND HILLS
WARNER CENTER
NEIGHBORHOOD
COUNCIL**

**Holiday Lights and Decorations Ad Hoc
Committee Meeting
Tuesday November 12, 2024**

6:30p.m. to 8:00p.m.

**City of Los Angeles Fire Station # 84 - Community Room
21050 Burbank Blvd, Woodland Hills, CA 91367
Parking is available in the lot across the street.**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss de la Mesa Directiva, d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

- I. **CALL TO ORDER:
COMMITTEE ROLL CALL**
Members: Joyce Fletcher-Co-Chair, Masha Dowell-Co-Chair, Diana Williams, Dennis DiBiase
- II. **APPROVAL OF MINUTES – October 25, 2024**
- III. **GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items that are within the WHWCNC’s jurisdiction and within the committee’s jurisdiction. (2 minutes)**
Public comment per item on the agenda. (2 minutes)

IV. **AGENDA ITEMS**

For discussion and possible action:

1. Discussion related to obtaining permanent Holiday Lights and Decorations for Ventura Blvd in Woodland Hills to be installed each year during the Holiday Season
Discussed how each committee member can help with the process.
2. Discussion of committee goals for 2024/2025.
Committee member reports related to discussions with Ventura Blvd. BID Directors about how they obtained holiday lights and their costs.
The committee goal is to have decorations resolved no later than August 2025.
How the committee will obtain support from local businesses in the form of decorating their business store fronts. How the Chamber and NC will sponsor a Holiday Award for best decorations.
3. Discussion related to developing a standard set of questions for obtaining information so, the ad hoc committee asks key questions when gathering information.
This would help us gather consistent information across all communications to inform our 2025 planning and ensure we collect comparable data about funding, implementation, and logistics.
4. Discussion about whether to meet in person, on zoom or both.
5. New Business – for discussion and possible action at the next committee meeting.

ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas

The Holiday Lights Ad Hoc Committee meets each month. Visit our website calendar page at whcouncil.org, to review all committee meeting dates, as a date may change.

Neighborhood Council agendas are posted for public review as follows:

- **Fire Station 84 front window located at 21050 Burbank Blvd. Woodland Hills CA 91367.**
- On the Woodland Hills-Warner Center Neighborhood Council website at calendar page at www.whcouncil.org.
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register

as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please get in touch with Dena Weiss by email to d.weiss@whcouncil.org

Reconsideration and Grievance Process

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.whcouncil.org.