



**Committee Members:**

*Co-Chairperson Heath Kline, 818-312-5601  
Co-Chairperson August Steurer,  
Julie Waltrip, and Aaron Williams*

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Joyce Fletcher, Secretaria, al 818-639-9444 o por correo electrónico [www.whcouncil.org](http://www.whcouncil.org) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THIS WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL COMMITTEE MEETING WILL BE AVAILABLE VIRTUALLY.

Every person wishing to address the Committee must enter the meeting via the above Zoom link or dial (669) 900-6833 and enter **883 8181 8035**, and then press # to join the meeting. When prompted by the presiding officer to provide public input at the **Meeting of the Woodland Hills – Warner Center Neighborhood Council [WHWCNC] WHIP Committee [WHIP]** meeting, the public will be requested to dial \*9 by phone or use the Raise Hand option on Zoom, to address the **WHIP** on any agenda item before the **WHIP takes action** on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the **WHIP's** jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the **WHIP** is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future **WHWCNC** Board or **WHIP** meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the **WHIP**.

**SB 411 Updates:**

In the event of a disruption that prevents the **WHIP** from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the **WHIP** control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the **WHIP** shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the **WHIP** from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The **WHIP** shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the **WHIP** and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the **WHIP**, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) If the **WHIP** provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph to provide public comment until that timed public comment period has elapsed.

(ii) If the **WHIP** does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) If the **WHIP** provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

*Contact Person: Heath Kline, 818-312-5601  
[h.kline@whcouncil.org](mailto:h.kline@whcouncil.org)*

## SPECIAL Virtual Meeting Agenda Corrected

**A WHIP Committee Meeting Will be Held:  
Friday, October 3, 2025, @ 6:30 pm**

Zoom Meeting Online or By Telephone  
Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/88381818035>

Or Dial (669) 900-6833 to Join the Meeting

Then Enter This Webinar ID: 883 8181 8035 and Press #

### 1. Call to Order

### 2. Establish Quorum:

*Roll Call —Heath Kline, August Steurer, Julie Waltrip, Aaron Williams*

### 3. Comments from the Public regarding Issues NOT on the Agenda but within the Committee's purview for later action.

*All General Public Comments are limited to 2 minutes per speaker unless adjusted by the Presiding Member up to 15 minutes total.*

### 5. Agenda Items for Discussion and Possible Action by the Committee:

**Re: CF-23-1027 Community Impact Statement on City Charter Reform & Motion in Support of Greater Toluca Lake Neighborhood Council's Declaration of Commitment to Representative Government & to Enshrine these rights of community advocacy for all NCs with all levels of government in the Charter of the City of Los Angeles.**

This motion supports the Greater Toluca Lake Neighborhood Council and other neighborhood councils that are being restricted by City officials from speaking out on community issues. We want to protect all neighborhood councils' right to advocate for their communities at any level of local, county, state, or federal government and their departments and agencies.

**Whereas**, the Greater Toluca Lake Neighborhood Council (GTLNC) and other Neighborhood Councils have adopted or supported a Declaration of Commitment to Representative Government ([https://bit.ly/GTLNC\\_Declaration](https://bit.ly/GTLNC_Declaration));

**Whereas**, this Declaration affirms these Neighborhood Councils' role as democratically elected bodies representing their communities with full authority to advocate on their behalf;

**Whereas**, at the time of writing this motion, seven other Neighborhood Councils have unanimously or near unanimously passed motions in support of GTLNC's Declaration of Commitment to Representative Government;

**Whereas**, City of Los Angeles officials and attorneys are trying to limit GTLNC's and other NCs' free speech and advocacy rights based on an unsigned, unpublished memorandum from August 2020;

**Whereas**, the Los Angeles City Charter Article IX establishes that Neighborhood Councils "shall have an advisory role on issues of concern to the neighborhood" but nowhere prohibits Neighborhood Councils from advocating to local, county, state, or federal government and their departments and agencies on behalf of their stakeholders;

**Whereas**, these attempted restrictions violate both the spirit of Article IX and the First Amendment of the U.S. Constitution;

**Whereas**, the Woodland Hills-Warner Center Neighborhood Council has actively engaged with multiple levels of government for nearly 25 years;

**Whereas**, WHWCNC regularly works with city government including the City Council, Mayor's Office, city departments, boards and commissions;

**Whereas**, WHWCNC has advocated with local, county, state, and federal agencies including:

- Los Angeles Unified School District (LAUSD)
- LA Community College District (LACCD)
- LA County Board of Supervisors
- Metro Transportation Authority
- Santa Monica Mountains Conservancy
- South Coast Air Quality Management District
- State and federal elected officials and their agencies;

**Whereas**, the LA City Council has 15 members, each representing about 250,000 residents;

**Whereas**, City Council members and the Mayor have limited time and ability to address highly local or technical issues that affect specific communities;

**Whereas**, Neighborhood Councils are made up of local engaged stakeholders who are elected or appointed by their communities;

**Whereas**, Neighborhood Councils are unique in that they represent entire communities rather than segmented special interest groups;

**Whereas**, Neighborhood Council board members take an oath of office, receive training, and follow procedures to ensure their positions respect and understand diverse community interests and needs;

**Whereas**, these volunteers bring local knowledge and can focus on community-specific problems that city-wide officials cannot address in detail;

**Whereas**, Neighborhood Councils speak for their own stakeholders, not on behalf of the City of Los Angeles, and use clear disclaimers to prevent any confusion;

**Whereas**, Neighborhood Councils are advisory only to the City on City matters, but nothing in the Charter prohibits them from advocating directly to local, county, state, or federal government and their departments and agencies on issues affecting their communities;

**Whereas**, other levels of government recognize Neighborhood Councils as legitimate and trusted community voices;

**Whereas**, restricting Neighborhood Councils from advocating to other levels of government would make them ineffective on issues outside City jurisdiction, including schools (LAUSD), transit (Metro), air quality (SCAQMD), county services, state and federal legislation, and other matters that directly impact local communities;

**Whereas**, WHWCNC supports preserving Neighborhood Councils' full right to advocate on any community issue before local, county, state, or federal government and their departments and agencies without interference;

**Whereas**, Neighborhood Council board members volunteer their time without pay, benefits, or job protections, and deserve respect for their service;

**Now, therefore, be it resolved** that the Woodland Hills-Warner Center Neighborhood Council:

1. **Supports** the Greater Toluca Lake Neighborhood Council's Declaration of Commitment to Representative Government and all Neighborhood Councils facing similar restrictions ([https://bit.ly/GTLNC\\_Declaration](https://bit.ly/GTLNC_Declaration)).
2. **Condemns** any efforts by City officials to illegally restrict Neighborhood Councils' free speech and advocacy rights.
3. **Commits** to continue advocating with local, county, state, and federal government and their departments and agencies on behalf of Woodland Hills residents and encourages all Neighborhood Councils to defend their advocacy rights.

4. **Supports** creating a Neighborhood Council Bill of Rights in the City Charter that protects these advocacy rights, to be voted on by Los Angeles residents.
5. **Directs** the Board CIS filer to send this statement and the GTLNC Declaration to:
  - Mayor of Los Angeles
  - All LA City Council members
  - LA City Attorney
  - Department of Neighborhood Empowerment
  - Board of Neighborhood Commissioners
  - City Charter Review Commission
  - The GTLNC, VANC and LANCC

## 6. Adjournment of Meeting

• **Public Input on Agenda Items** – The public may address the Committee on any agenda item before the Committee acts on an item. The Committee will accept comments from the public on agenda items only when the Committee considers the individual item.

• **Public Input on Matters not appearing on the agenda** – During the General Public Comment period, the Committee listens to comments from the public on other matters not appearing on the agenda within the Committee's jurisdiction. \* Please note that the Brown Act prevents the Committee from acting on an issue you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Committee meeting.

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**MEETING DATES FOR THE 2025-2026 YEAR:** The Committee generally meets on the first and third Wednesdays of every month at 7:00 p.m. Check the NC website calendar for a complete list of scheduled committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

The next Regular WHIP Committee Meeting is still to be determined. Please visit the calendar page at [whcouncil.org](http://whcouncil.org) for the complete details and confirm the location, date, and time.

• **THE AMERICANS WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jon Mann al [j.mann@whcouncil.org](mailto:j.mann@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, the Committee provides non-exempt writings distributed to most of the Committee Members before a meeting on the WHWCNC website: [www.whcouncil.org](http://www.whcouncil.org) or via the scheduled meeting video presentation. In addition, if you would like a copy of any record related to an item on the agenda, please get in touch with Jon Mann by email at [j.mann@whcouncil.org](mailto:j.mann@whcouncil.org)

**PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) and go to the website Calendar page and click on the date – WHIP Committee meetings are held on the second and fourth Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

A copy of this agenda is also physically posted in the plexiglass case fixed to the window next to the front door of the Fire Station 84 located at 21050 Burbank Blvd., Woodland Hills, CA, 91367

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration,

stakeholder grievance policy, or other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at [www.whcouncil.org](http://www.whcouncil.org)