



AGENDA - EXECUTIVE COMMITTEE MEETING - WHWCNC

Wednesday, September 30, 2020 - 6:30 p.m.

VIRTUAL MEETING BY TELECONFERENCE

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meetings will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial +1 669 900 6833, and enter Webinar ID # 927 8660 9331 and then press # to join the meeting. The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item.

GENERAL PUBLIC COMMENT ON NON AGENDA ITEMS

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed on our website at : www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 639-9444 or email: j.fletcher@whcouncil.org

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al j.fletcher@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- www.whcouncil.org and go to the calendar page and click on the date, board meeting and agenda
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

AGENDA

Call to Order

Roll Call - Officers: Joyce Fletcher, President - Sheppard Kaufman, Vice President - Paul Lawler, Treasurer - Komalpreet Kaur Batth, Secretary - Don Patterson, Parliamentarian

Public Announcements by City Officials : (2) minutes per speaker

Public Comment Period (on items not on the agenda): (2) minutes per speaker

Items for discussion and possible action:

1. Approval of Committee members - Sheppard Kaufman
2. Discussion about Board member and stakeholder questions and concerns - Joyce Fletcher
 - Resolved by Officers
 - Resolved by Committee Chairs
 - Resolved by WHWCNC Grievance process Bylaw (Article XI)
(See attached Bylaws)
 - Resolved by EmpowerLA, NC Grievance Portal
(Link to Empower NC Grievance Portal)
<https://lacity.quickbase.com/db/bki8tm99k>
3. Reading of the Bylaws with new amendments added by Empower LA - Don Patterson
 - Various sections may be discussed as needed
(see attached Bylaws)
4. Possible approval of Sub-Committee Formation - General NC outreach - Joyce Fletcher
 1. Technology and Social Media Committee - Management of NC website, NC Zoom Meetings NC nextdoor, NC facebook page, NC twitter page, NC telephone service, NC email service, maintenance and purchase of NC outreach materials, NC storage unit, NC inventory list, NC business card purchases, NC banners and advertising
 - 1a). Sub-committee : Community Engagement Committee - notification to stakeholders of all events and agenda items. Provides weekly factual non-biased information to stakeholders by email, flyers, door hangers, bi-weekly constant contact email blasts and posting NC information on social media
 3. SR -20: The Media - President of the NC is the primary spokesperson for the NC
5. "I represent the Stakeholders" vs "I represent the ideas and opinions of the stakeholders"
Officer support of the WHWCNC Bylaws Mission and Policies
(see attached Bylaws)
6. NC Virtual Forums and Community Projects
 - Virtual forums for 2020-2021 during COVID 19 safety protocols
 - Major NC sponsored community projects that require funding
 - Empower LA requirements

7. Approval of the Minutes - August 31, 2020 - submitted by Joyce Fletcher
8. Agenda items for the next Executive Committee Meeting and date and time (10 minutes)

Adjourned:

Announcements: The next Full Board Meeting will be held on October 14th, 2020 by teleconference.

Please visit the website calendar page at whcouncil.org for the date and time. NOTICE: due to the coronavirus the Woodland Hills-Warner Center Neighborhood Council may hold a webinar SPECIAL MEETING if needed. Please visit the website calendar page to see if there is a Special Meeting posted.

Meeting dates for or the upcoming 2020 -2021 year; the proposed Board meeting are usually held the second Wednesday of every month at 6:30pm.

Due to COVID 19 all in person meetings have been moved to virtual teleconference. HOWEVER, please check the www.whcouncil.org website calendar page for any changes that may occur.

Adjournment of meeting:

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*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org