

**Neighborhood Council
Governing Board**

President: Jon Mann
Vice President: Karen DiBiase
Treasurer: Heath Kline
Secretary: Joyce Fletcher
Parliamentarian: August Steurer



200 N. Spring Street
Los Angeles, CA 9001

Email: NCsupport@lacity.org
Website: www.empowerla.org

**WHWCNC
Regular Governance
Committee Meeting**

AGENDA

**City of Los Angeles Fire Station #84,
in the Community Room
21050 Burbank Blvd., Woodland Hills, CA, 91367**

Wednesday, October 1, 2025

6:30pm – 9:00pm

IN PERSON COMMITTEE MEETING

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Joyce Fletcher, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

***PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (1) minute per speaker unless adjusted by the President. Public comment can only be made one time and will be heard at the beginning of an agenda item.*

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board's jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

AGENDA

Call to Order

Roll Call:

President – Jon Mann

Vice President – Karen DiBiase

Treasurer – Heath Kline

Secretary - Joyce Fletcher

Parliamentarian – August Steurer

Public Announcements:

Office of Councilmember Bob Blumenfield – if available

(2 minute each)

Office of Local and State Officials – if available

(2 minute each)

Other Local Agencies – if available

(2 minute each)

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (1) minutes per speaker and 10 minutes total.

I. Organization, Operation, Policies, & Procedures:

All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.

Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. Approval of Minutes: Aug 28, 2025 Special Committee Meeting

2. Items for Discussion and Possible Action:

Item (1) Review of Qualifications for appointment of new board member.

Discussion and possible action:

Review of qualifications for Janyce Pink and Donerick Rainey to be appointed to a vacant board seat.

Support documents will be reviewed at the meeting. (15 minutes)

Roll Call Vote

Item (2) Review of Qualifications for re-appointment of board member to new area.

Discussion and possible action:

Review of qualifications for Michelle Delgado to be appointed to a vacant board seat.

Support documents will be reviewed at the meeting. (5 minutes)

Roll Call Vote

Item (3) Discussion of hiring company to help with outreach.

Discussion and possible action:

Discussion of qualifications desired for an outside company to help with website updates, social media postings and AI implementation to help with tracking stakeholder requests. (10 minutes)

Roll Call Vote

Item (4) Review of standing rule #18.

Discussion and possible action:

Revise rule to require board members to email President and VP if they are unable to attend a meeting.

(10 minutes)

Roll Call Vote

Item (5) Review of minutes form last Governance Meeting for updates.

Discussion:

Review what solutions have been made or brought forward to any requests from 8.28.25 (15 minutes)

Item (6) Discussion about Goals

Discussion:

What goals do we each have for the NC? (15 minutes)

Item (7) Discussion about Committees

Discussion:

Assess committees and see where improvements can be made. (15 minutes)

Item (8) Discussion about Spending

Discussion and possible action:

Report and discussion on how we want to spend available funds, new spending items, identify offsetting items that can be cut to meet our reduced budget. (15 minutes)

Roll Call Vote

Adjournment of Meeting:

The next Regular **Governance Committee** meeting will be held on **Sept 16, 2025**, by **Z o o m**, unless otherwise indicated. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date, time, venue and method of the next **Governance Committee** meeting.

Meeting dates for the 2025-2026 year: **Governance Committee** meetings are held on the third Tuesday of every month at 6:30 p.m. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact the President and / or Jon Mann, at email address j.mann@whcouncil.org

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

A copy of this agenda is also physically posted in the plexiglass case fixed to the front door of the Fire Station 84 located at 21050 Burbank Blvd., Woodland Hills, CA, 91367

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- *RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org
- SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jon Mann al j.mann@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.
- Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City

law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact