



AGENDA – GOVERNANCE COMMITTEE MEETING

Tuesday, April 19, 2022 at 6:30pm

VIRTUAL MEETING BY TELECONFERENCE

Zoom Meeting Online or By Telephone

<https://us02web.zoom.us/j/86850992271>

Dial (1 669 900 6833) to Join the Meeting

Then Enter This Webinar ID: 868 5099 2271 and Press #

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the September 16, 2021, Enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically with a call-in option or internet-based service option.

Every person wishing to address the Neighborhood Council must either [dial 1 669 900 6833](tel:16699006833) or go online via Zoom and enter [Webinar ID # 868 5099 2271](https://us02web.zoom.us/j/86850992271) and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. When calling-in telephonically, the public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the “raise hand” feature.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

***PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (1) minute per speaker.*

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board’s jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

General Public Comment is limited to (1) minute per speaker and 20 minutes total unless adjusted by the presiding officer of the board.

AGENDA

1. Call to Order
 2. Roll Call: Members: Chair - Joyce Fletcher, Dena Weiss, Paul Lawler, Karen DiBiase,
 3. Public Announcements by city officials and representatives: (3) minutes per speaker
 4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minutes per speaker
 5. Approval of Committee Minutes: February 15, 2022
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Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker

1. Review and possible action related the WHWCNC Standing Rules. Standing Rules can be revised at any time, are approved by the board, do not require approval by EmpowerLA but cannot override the WHWCNC Bylaws or City and EmpowerLA rules and regulations.
2. Standing Rule - Review and possible action to create a policy related to recording and retention of WHWCNC board and committee meetings for both in-person and zoom meetings. EmpowerLA does not require NCs to record in person meetings nor zoom meetings. If a zoom meeting is recorded, EmpowerLA requires the zoom recording to be retained for only 30 days as minutes are recorded for all NC meetings. May require a new Standing Rule.
3. Motions - Discussion related to committee motions and the necessity to verify all information contained in a motion prior to the motion being submitted to the board meeting agenda. And the motion must contain all information needed for approval. May require a new Standing Rule.
4. Discussion related to board member attendance at NC approved events. Review of the current Standing Rule and possible revision.
5. Review of board member attendance at committee meetings and board meetings. May require a new Standing Rule or possible revision.
5. New business to be placed on the next committee meeting agenda.

Adjournment of meeting:

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least (3) business days (72 hours) prior to the meeting you wish to

attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

- **A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.**

*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce fletcher de la Mesa Directiva, al j.fletcher@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org