CITY OF LOS ANGELES
CALIFORNIA

NEIGHBORHOOD COUNCILS

200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

Governing Board Officers:

President – Jon Mann
Vice President - Karen DiBiase
Treasurer – Heath Kline
Secretary – Joyce Fletcher
Parliamentarian – August Steurer

WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL

Full Board *Zoom Meeting* Agenda
Wednesday, July 8, 2026
6:30pm – 9:00pm
https://us02web.zoom.us/j/87480676558
Zoom meeting online or by Telephone
Dial +16699006833 to Join the Meeting
Then Enter This Webinar ID: 874 8067 6558 and press

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Joyce Fletcher, Secretaria, al (818) 639-9444 o por correo electrónico joyce.fletcher@whcouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE_WOODLAND HILLS-WARNER CENTER NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY

Every person wishing to address the Board by telephone must dial (669) 900-6833 and enter 874 8067 6558 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b(5),**
A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed.

California Government Code Section 54953.8(b)(6(A),
A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment.
California Government Code Section 54953.8(b)(6)(B).

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA – Two-minute comments from the public on other matters not appearing on the agenda that are within the Committees jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment for items on the agenda is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Committee.

AGENDA

Call to Order
Roll Call:

Board Members
Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz
Area 2 – Julian Tu, Jon Mann, Michelle Delgado
Area 3 - August Steurer, Harout Aristakessian,
Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink
Area 5 – Monalisa Okojie
Area 6 – Danny Mulvihill, Heath Kline, Harris Cohn
Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz
At Large – Melanie Kirschbaum
Youth Member – Duncan Lawrie

Public Announcements:
Office of Councilmember Bob Blumenfield – if available **(2 minute each)**
Office of Local and State Officials – if available **(2 minute each)**
Other Local Agencies – if available **(2 minute each)**

General Public Comment, by the Public, on Non-Agenda Items:
General Public Comment is limited to (1) minutes per speaker and 10 minutes total.

I. Organization, Operation, Policies, & Procedures:
All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board.
Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

2. Items for Discussion and Possible Action:

A. Approval of Minutes:
Minutes for Full Board Meeting on June 10, 2026 *5 minutes*

See posted support documents Roll Call Vote

Item No. (1) Governance Committee – Jon Mann, Chair
(26-157) Motion to appoint a WHWCNC Board Member

Discussion and possible action *5 minutes*

Motion to approve Sara Sharafi to be appointed as the WHWCNC Area 2 Business Board Member
Governance Committee Vote: Yes – Jon Mann, Heath Kline, August Steurer, Karen DiBiase, Joyce Fletcher

Roll Call Vote

Item No. (2) Governance Committee – Jon Mann, Chair
(26-158) Motion to appoint a WHWCNC Board Member

Discussion and possible action *5 minutes*

Motion to approve Jadolphus Fraser to be appointed as the WHWCNC Area 3 Business Board Member
Governance Committee Vote: Yes – Jon Mann, Heath Kline, August Steurer, Karen DiBiase, Joyce Fletcher

Roll Call Vote

Item No. (3) Governance Committee – Jon Mann, Chair
(26-159) Motion to appoint a WHWCNC Board Member

Discussion and possible action *5 minutes*

Motion to approve Patrick Brown to be appointed as the WHWCNC Area 7 Residential Board Member
Governance Committee Vote: Yes – Jon Mann, Heath Kline, August Steurer, Karen DiBiase, Joyce Fletcher

Roll Call Vote

Item No. (4) Heath Kline, Treasurer
(26-160) Motion to adopt the WHWCNC FY 2026-2027 Annual Administrative Packet and Initial $25,000 Board Budget Allocation and Submit both to the City Clerk

Discussion and possible action *10 minutes*

WHEREAS, the Woodland Hills-Warner Center Neighborhood Council (WHWCNC) Board has reviewed the **Office of the City Clerk NC Funding Program Fiscal Year Administrative Packet for Fiscal Year 2026-2027** and will follow the City Clerk's rules for creating budgets and spending public funds, as explained on pages 6 & 7 [pages 7 & 8 of the PDF attached] of the admin packet; and

WHEREAS, the WHWCNC Officers, including its Funding Officers [Treasurer-Card Holder, President-2st Signer-Card Holder and Vice President-Alternate Signer] will remain the same as last FY and their required personal information on file with the City Clerk remains current and up to date, and these facts will be conveyed in this year's **NC Funding Program Fiscal Year Administrative Packet for Fiscal Year 2026-2027 s**ubmission to the City Clerk; and

WHEREAS, the WHWCNC Board has carefully examined the prior year **WHWCNC FY2025-2026 Annual Budget & Month by Month Spending Report** [page 15 of the WHWCNC FY25-26 Annual Administrative Packet supporting document pdf]†, which shows the Board's monthly spending (Columns F-Q) and total year-to-date spending (Column R) for each budget item last FY. Using this information, along with input from experienced Board members and the Board's obligations for the next fiscal year, the Board has created an initial FY2025-26 Budget allocation (Column R1) for the $25,000 in annual funding provided by the City; and

WHEREAS, the WHWCNC understands that the adopted budget for Office/Operational Expenses allows for payment without additional board motions. However, for all other expenses (Outreach, Election, Neighborhood Purposes Grants, and Community Improvement Projects), separate board motions must be made and passed before the expenditure is made, even if the expense is within the allocated budget for that category.

THEREFORE, the Woodland Hills-Warner Center Neighborhood Council approves the Administrative Package for FY26-27 and adopts the initial Fiscal Year 2026-2027 Budget allocation amounts shown in the **WHWCNC FY2026-2027 Draft Budget Allocation** [page 14 of the pdf document]†. The Board directs its funding officers to include this budget in the **Office of the City Clerk NC Funding Program Fiscal Year Administrative Packet for Fiscal Year 2026-2027** and submit it to the City Clerk. The Treasurer is instructed to file this adopted budget with the City Clerk and use it as the operating budget for the Neighborhood Council until it is replaced by a new budget reallocation passed by the NC. The Treasurer will also ensure that separate board motions are made and passed before any non-Office/Operational expenditures are made.

† See posted WHWCNC FY2026-2027 Admin Packet & Budget (15 pages) supporting document

Roll Call Vote

Item No. (5) Heath Kline, Treasurer
(26-161) Approval of the June 2026 MER

Discussion and possible action *5 minutes*

Motion to approve the June 2026 MER (Monthly Expenditure Report).

The June MER is not available from the City Clerk at the time of agenda posting, but will be distributed to the Board, posted to the NC website and public in advance of this item being heard.

See posted support documents ***Roll Call Vote***

Item # (6) Jon Mann, President and Karen DiBiase, Vice President
(26-162) WHWCNC Booth at Concerts in the Park

Discussion and possible action. *10 minutes*

Motion: Board vote to determine whether the board will participate in staffing the NC booth at Concerts in the Park or votes to shut the booth down for the remainder of the concert season (7 concerts)

At last summer's 2025 concert season almost 100% of all board members helped staff the NC booth.
Last year only 2 board members opted out.

A minimum of two board members is needed to staff the booth each Sunday.

This year only (9) board members have signed up to be at the booth, even though the Officers have sent numerous sign-up requests.

Participation in staffing the booth at the Concerts is required per the Standing Rules.
As of July 4th (11) board members haven't signed up.

Standing Rules
SR 2 – All Board members must represent the neighborhood council to the community by participating in one concert in the park plus one additional non-concert neighborhood council public event, such as a job fair, senior symposium, health fair, public clean-up, or public festival each calendar year.

Remaining Concerts:

FLASHBACK HEART ATTACK – '80s Tribute and Emerging Artist Easy Bear
Sunday July 12, 5:30 pm – 8:30 pm
Janyce Pink (one parking card)

RIDIN' THE STORM OUT – REO Speedwagon Tribute and Emerging Artist Raised on TV
Sunday July 19, 5:30 pm – 8:30 pm
No one has signed up

ABBEY ROAD – A Tribute to The Beatles and Emerging Artist Sanford Street
Sunday July 26, 5:30 pm – 8:30 pm
Juliet Schwarz, Melanie Kirschbaum, Mary Jo Rizvi (3 parking cards)

NEW ROMANTICS – A Taylor Swift Tribute and Emerging Artist 101 Girls
Sunday August 2, 5:30 pm – 8:30 pm
Janyce Pink (one parking card)

START ME UP – Tribute to The Rolling Stones and Emerging Artist The John McCloy Band
Sunday August 9, 5:30 pm – 8:30 pm
Janyce Pink (one parking card), Joyce Fletcher (one parking card)

SUPER SOUL GROOVE – Disco, Funk, Classic Soul, and R&B and Emerging Artist The 90's BaBiez
Sunday August 16, 5:30 pm – 8:30 pm
Janyce Pink (one parking card), Karen DiBiase (1 parking card)

LED ZEPAGAIN - A Tribute to Led Zepplin and Emerging Artist Mike Scully.
Sunday August 23, 5:30pm to 8:30pm
Karen DiBiase (one parking card)

Roll Call Vote

Item No. (7) Governance Committee – Jon Mann, Chair
(26-163) Motion to Remove WHWCNC Board Member

Discussion and possible action *5 minutes*

Motion to remove Harris Cohen and Danny Mulvihill as they have been absent and non-responsive.

Roll Call Vote

Area Reports –

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz
Area 2 – Julian Tu, Jon Mann, Michelle Delgado
Area 3 - August Steurer, Harout Aristakessian
Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink
Area 5 - Megan Jacoby
Area 6 – Danny Mulvihill, Heath Kline, Harris Cohn
Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz
At Large – Melanie Kirschbaum
Youth Member – Duncan Lawrie

Committee Reports -

Budget Committee – Heath Kline, Chair
Arts and Culture Committee – Harout Aristakessian, Chair
Community Services Committee – Joyce Fletcher, Chair
Community Outreach Committee – Joyce Fletcher, Chair
IT/Website Committee – August Steurer, Chair
Chair Education and Youth Committee – Shelly Schwartz, Chair
Environmental & Beautification Committee – Karen DiBiase, Chair
Governance Committee – Officers
Homelessness and Social Justice Advocacy Committee – Juliet Schwarz, Chair
PLUM Committee – Martin Lipkin and Joyce Fletcher. Co-Chairs
Public Safety and Transportation Committee –
WHIP Committee – Heath Kline and August Steurer, Co-Chairs

Announcements:
The next Regular Board meeting will be held on August 12, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for year 2025 -2026: Full Board meetings are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change.

Adjournment of Meeting:

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher, Secretary, at email: J.Fletcher@WHCouncil.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire House 84 Front Door located at 21050 Burbank Blvd. Woodland Hills, CA, 91367
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website www.whcouncil.org