

Planning, Land Use and Mobility Committee



CASE REPORT **Verizon Wireless – VZW “Archwood”** **ZA 2025-1291-CU** **at Westfield Topanga Mall** **to be located on the side of the parking garage**

The Applicant is requesting approval to install a Verizon unmanned wireless communication facility mounted within new Verizon screened boxes located on the exterior of the top floor of the parking garage/structure located at Westfield Topanga Mall. The boxes are described as follows:

- (4) new Verizon 6’-9” tall panel antennas ENCLOSURES
- (4) new Verizon 1 1/2 feet tall CBRS panel antennas
- (4) new Verizon 2 1/2 feet tall C-Band panel antennas
- (8) new Verizon radio units
- (4) new Verizon ray caps
- (1) new Verizon GPS antenna

Also mounted within a new Verizon equipment enclosure on the rooftop:
(3) new Verizon equipment cabinets
(1) new Verizon 27KW natural gas stand-by DC generator

And connections as required for power, fiber and gas service

The 4 screened boxes are 6'-9" feet tall and 14'-0" ~ 26'-0" feet wide and 2'-6" deep and will be mechanically fastened to the garage exterior wall.

Location: The project is located at: 21725 W Victory Blvd. Westfield Topanga Mall, parking structure, Lot 4 of Tract 51448, por..Lot 1&5. Tract 51448 Parcel # 2139-004-045

Applicant PLUM Presentation: **December 18, 2025**
 Representative: Peter J. Blied
 Plancom, Inc., for Verizon Wireless

Applicant: Verizon Wireless
 c/o Peter J. Blied, Plancom, Inc., for Verizon Wireless
 15505 Sand Canyon Avenue Building D
 Irvine, CA 92618
 (714) 262-0651 peter.blied@plancominc.com

Representative: Peter J.Blied

LA City Planner: Shane Strunk, (213) 675-6022

PLUM Case Leader: Matt Richman

The Proposed Verizon project called "Archwood" consists of (4) Cellular antenna's enclosures location on the 5th floor of the parking structure (roughly 65'-7" above grade)

The roof top parking areas have existing solar panels that cover car parking spaces. The new antennae will be mounted on the exterior façade projecting off the 5th floor parapets and mostly visible from the Owensmouth (east elevation) & Victory Blvd (south elevation), and Vanowen (north elevation)

The West elevation is mostly screened by the Topanga Mall structures and set back from the streets.

Each antenna faces a different direction for a North, South, East West exposure.

Each antenna roughly measures 6'-9" tall x 2'-6" deep and vary in width (the smallest being 14'-0" wide, and the largest being 26'-0" wide.). Each antenna enclosure will drop down roughly 36" below the parapet above which will be structural wrapped in a FRP soffit exposed by the floor below.

The antennas are structurally mounted on the façade of the parking structure wrapped in a FRP (fiberglass reinforced plastic) solid panel matching the concrete structures color and exterior details.

Each antenna enclosure house (3) electrical antenna devises with room for expansion as needed for future cell demand.

Each enclosure also has (3) radio units mounted inside the parking floor surround by steel bollards for protection. These radio unit do not encroach into the parking spaces as they are set back and mounted on the parapet wall.

Each antenna will be exposed to the exterior elements projecting off the façade 2'-6" with a top and bottom lid that is made of a "FRP Fiber-gate" concealment lid for ventilation, water dissipation and security. All the FRP materials will match the exterior colors of the structure.

The all the electrical wiring will be run inside exposed conduits mounted on the ceiling of the floor below, traveling towards central equipment room roughly 20'-0" long x 14'-0" wide (irregular shaped). This control room (located on the 5th floor, covered by existing solar panels), will house multiple electronic equipment & battery backup devise with an open top and surrounding 8'-0" tall walls. The location of this room is on a non-parking island and will not encroach into any parking spaces, or traffic circulation.

PLUM Board Motion:

As pertaining to Verizon Wireless, "Archwood" Project, Case Number: ZA 2025-1291-CUW the "Archwood" project, located at 21725 W Victory Blvd, 91367, and having held three public meetings for the application filed by Verizon Wireless for the installation of a Verizon unmanned wireless communication facility mounted within new Verizon screened boxes located on the east side exterior of the top floor of the parking garage at the Westfield Topanga Mall, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

WHEREAS, the proposed project designs and plans adhere to requirements of the Warner Center 2035 Specific Plan; and

WHEREAS, the applicant has obtained permission for installation from the property owner Westfield Topanga Owner LP.

WHEREAS, given the installation is on the top floor of the parking garage, faces easterly and all antennas and equipment will be screened from public view

WHEREAS, the installation does not eliminate garage parking spaces nor create hazardous conditions for cars nor pedestrians

WHEREAS, the applicant has agreed to the following conditions:

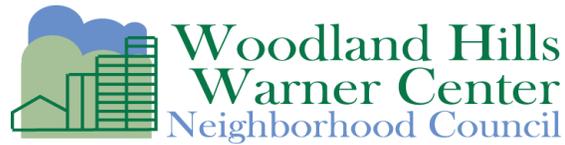
PLUM Conditions:

1. Verizon will quickly remove all graffiti that could appear on the screens or on the utility installation on the roof of the parking garage.
2. Verizon will maintain the screens in a manner that eliminates any safety issues for cars and pedestrians.
3. The installation may not be used for advertisements or the display of logos.

Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans submitted by Verizon Wireless receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

PLUM Vote: Yes – Marty Lipkin, Joyce Fletcher, Matt Richman, August Steurer, Bobbie Wasserman, Henry Rice No 0 Abstain 0 Ineligible 1

Planning, Land Use and Mobility Committee



CASE REPORT

The Boulevard Apartments: 20600 Ventura Bl., 91364 ENV-2025-3894-CE CPC-2025-3893-ZC-SPPE-SPPC

Applicant / Owner: Acacia Capital: Brandon Behringer
Architect: Andrea Montalbano, Dorman & Associates
Representative: Sharon Douglas [Company: Douglas Development]
PLUM Case Leader: Martin Lipkin

The Boulevard Apartment complex was vetted and approved by the WHWCNC Board and by City Planning in 2016 for construction of a mixed-use project on Ventura Blvd. near the crest of “Chalk Hill.” When construction, the building featured 5 commercial spaces facing Ventura Blvd. that were proposed for small commercial businesses like a coffee shop, hair salon and other types of neighborhood outlets that could attract customer both from within the apartment complex, and also from pedestrians and vehicles on Ventura Blvd. However, after 9+ years of operation, only one or two businesses ever commenced operation in the front-facing commercial spaces, and eventually

they moved out due to the lack of foot traffic in the area, competition from more accessible businesses in near-by shopping centers, and a continuing downward trend in retail and service businesses throughout the City of Los Angeles.

After 10 years of having the 5 commercial units in the building remain empty and unused, the building owners noted that Los Angeles was in need of more housing opportunities and not more neighborhood commercial space and proposed to convert the 5 front-facing units opening onto Ventura Blvd. into residential apartments.



On January 16, 2025, Property owner Acacia Capital requested that the five (5) spaces on the western-most corner of approx. 10-year old structure be re-classified and converted from retail/commercial-intended space to five (5) new residential spaces that include 2nd-floor mezzanine lofts, access from a rear hallway instead of the street, and removal of doorways to the sidewalk.

This motion to adopt those changes in use confirms that the request(s) and reasoning for the requested changes were fully explored and weighed by the 2026 WHWCNC PLUM Committee. The Applicant has asked that the WHWCNC write a letter to Planning if the motion is approved.

WHWCNC PLUM Board Motion:

As pertaining to the Boulevard Apartments' located at 20600 Ventura and the applicant, Acacia Acacia Capital's request for a formal change-of-use reclassification from retail to residential/live-work, and the partial re-configuration of five (5) currently empty retail spaces in the western-most corner of the 10-year old structure be re-classified and converted from retail/commercial-intended space to five (5) residential/live-work spaces that included 2nd-floor (mezzanine) lofts at the

market rates currently charged to the other building tenants in similar-sized apartments.

After having held three public meetings in 2025 and 2026 for the application filed by Acacia Capital, the property owner and manager, for the request to change the five front units along Ventura Blvd. and initially earmarked for commercial use—but which have either never been utilized by commercial tenants, or have had tenants leave due to the lack of commercial traffic at this location, the WHWCNC Planning, Land Use and Mobility Committee PLUM) hereby finds that:

WHEREAS, the developer/owner of the Boulevard Apartments site did fulfill the original requirements of the Ventura Blvd. Specific Plan at the time of the project’s initial conception and subsequent development, and offered the five (5) spaces for commercial/retail use; and

WHEREAS, the the building construction was completed and residential spaces were almost fully leased, while over the same 9-year period since the structure was completed in 2016, only one or two of the five commercial/retail spaces were subsequently leased--with occupying businesses eventually moving out due to a lack of retail traffic in the area; and

WHEREAS, the five empty commercial spaces are being re-designed to incorporate 2nd (mezzanine) floor lofts for additional living room, and have had new residential appliances and features installed so that the units conform with required residential apartment requirements; and

WHEREAS, the change from commercial to residential space will not eliminate garage parking spaces intended for apartment occupants (45 spaces are available), and rear hallways will give occupants of the five new apartment spaces easy access to their garage stalls; and

WHEREAS, there will be no significant exterior material or architectural changes to the existing building, and only the existing front set of steps originally intended for commercial access will be removed and a new planter installed,

Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans submitted by Acacia Capital for a change of use and limited re-design of The Boulevard Apartments receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

Committee Vote: Yes – Joyce Fletcher, Marty Lipkin, August Steurer. Matt Richman, Bobbie Wasserman, Henry Rice No 0 Abstain 0 Ineligible 1

Example of a Neighborhood Council NPG to Support an Organization/Project With Broader Service

Olympic Park Neighborhood Council (OPNC) NPGs (2025)

In March 2025, the Olympic Park Neighborhood Council approved multiple NPGs that supported community organizations and activities:

- \$2,781 to the Longwood Area Neighborhood Association for a community block party open to the public.
- \$4,750 to Beautify LA for sustainable beautification projects (gardening, cleaning, art supplies for community events).
- \$1,500 for the LAFD Battalion 11 Appreciation Dinner.

While OPNC and its stakeholders are based in the Olympic Park neighborhood of Los Angeles, Beautify LA and similar groups sometimes operate citywide or serve multiple areas — possibly including adjacent unincorporated parts of Los Angeles County — as part of their broader mission. The grant was still approved because the benefit (beautification, community engagement) applied to the NC's constituency.

Findings:

- A nonprofit doesn't strictly have to be headquartered within the exact council boundary (or even strictly inside city limits), so long as the project or service funded clearly benefits LA City residents.
- Neighborhood Councils and the City Clerk's NC Funding Program insist on public benefit — but they do not file detailed headquarters verification for every nonprofit if the benefit to the community is clear.

In January 2026, the San Jose City Council unanimously voted to establish "ICE-free zones" by prohibiting U.S. Immigration and Customs Enforcement (ICE) from using city-owned properties—including 11 city garages, parking lots, and 75 libraries and community centers—as staging areas or operational bases. The policy aims to protect immigrant communities.

Key details of the San Jose "ICE-free zones" policy:

- **Prohibited Areas:** The policy bans ICE from utilizing city-owned parking areas, community centers, and

libraries, ensuring these locations cannot be used for immigration enforcement.

- **Implementation:** Signs designating these locations as ICE-free zones will be posted, and gates will be installed where necessary to prevent unauthorized access.
- **Reporting:** City employees are required to report any identified ICE activity on these properties to their supervisors.
- **Context:** This action mirrors policies passed by Santa Clara County, aimed at reducing fear among immigrant communities

and blocking federal agents from using local infrastructure for operations.

- **Additional Protections:** The council also passed, or is in the process of passing, measures requiring immigration agents to be unmasked and clearly identified during operations.

The policy specifically targets the use of public resources for federal civil immigration actions.

The Berkeley City Council has taken action to create "**ICE-free zones**" by directing the city manager to identify city-owned properties and draft a policy that restricts their use for federal immigration enforcement activities. This is part of a broader effort across Alameda County and other Bay Area cities.

The Alameda County Board of Supervisors recently voted to formally adopt an ICE-free zone policy and a county-wide response plan. This measure prohibits federal immigration agents from using county-owned properties, including buildings, parking lots, and non-

public areas, for staging operations, surveillance, or processing detainees.

The Berkeley City Council also passed a separate resolution in January 2026 that calls for the abolition of ICE and an end to aggressive enforcement operations, standing in solidarity with other cities experiencing heightened federal enforcement activity.

It is important to note that law enforcement officials have cautioned that these local policies cannot prevent ICE from making arrests on public county property if they have a valid judicial warrant. The local measures are primarily

intended to limit the use of city and county resources and property for federal immigration purposes and to build trust within immigrant communities.

Subject Re: NPG Question
From Ana Cardoso
<ana.cardoso@lacity.org>
To: Juliet Schwarz
<juliet.schwarz@yahoo.com>
Date Feb 2 at 8:00 AM

Good morning Juliet,

The organization's physical address does not need to be within the City of Los Angeles as long as they serve within your NCs boundaries.

Thank you,



Ana Cardoso |

Neighborhood Council

Funding Program,

Funding Representative

City of Los Angeles |

Office of the City Clerk

General Tel: [213-978-](tel:213-978-1058)

[1058](tel:213-978-1058)

Direct Tel: [213-978-1692](tel:213-978-1692)

General

Email: [Clerk.NCFunding@](mailto:Clerk.NCFunding@lacity.org)

lacity.org

iacity.org

Connect with the

Clerk:



**TO LEARN MORE ABOUT THE NEIGHBORHOOD
FUNDING PROGRAM. CLICK [HERE](#).**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

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Vice President - Karen DiBiase

Treasurer – Heath Kline

Secretary – Joyce Fletcher

Parliamentarian – August Steurer

EmpowerLa

200 N. Spring Street

www.wmpowerla.org

BOARD RETREAT MINUTES

Woodland Hills-Warner Center Neighborhood Council

January 31, 2026

9:00am – 3:00pm

Porsche Dealership

In their Community Room

20539 Ventura Blvd. Woodland Hills CA, 91364

IN PERSON MEETING

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher, Secretaria al 818-639-9444 or j.fletcher@whcouncil.org para avisar al Concejo Vecinal.

***PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (2) minutes per speaker.*

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board's jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

General Public Comment is limited to (2) minutes per speaker and 20 minutes total unless adjusted by the presiding officer of the board.

Notice: Candidates running for elections in LA and California: Individual candidates may not speak about their candidacy as this is prohibited by: The California Supreme Court in *Stanson v. Mott* (1976) 17 Cal.3d 206 at 217 provided the general guiding principle prohibiting the use of public funds and resources in election matters: "A fundamental precept of this nation's democratic electoral process is that the government may not take sides in election contests or bestow an unfair advantage on one of several competing factions. NC board members may attend candidate forums that are not sponsored by the NC or provide a forum where **ALL candidates are invited, are present and are provided equal time to speak.**

AGENDA

Call to Order: at 9:00am by Jon Mann
Pledge of Allegiance – by members of the board.

Roll Call: Present: Karen DiBiase, Geoffrey Hobson, Shelly Schwartz. Julian Tu, Reina Cerros-McCaughey, Jon Mann, Susan Roberts, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline. Kate Kennedy, Joyce Fletcher, Juliet Schwarz. Michelle Delgado, Melanie Kirschbaum

Absent: Dean Mathew, Mary Jo Rizvi, Danny Mulvihill, Harris Cohn. Marc Shapiro

Present: Vincent Autiero, EmpowerLA

9:00AM – 9:15AM

Healing and Guided Meditation with Lisa O'Laughlin

9:15AM – 10:AM

Speakers: Scott Stanley, General Manager – Porshe Woodland Hills, Diana Williams, CEO - West Valley Warner Center Chamber of Commerce, Danielle Vicente, Field Deputy, County Supervisor Lindsey Horvath.

10:AM – 10:15AM

Small Group Discussion 1

Board member recommendations for building quality board dynamics.

**10:15AM – 11:AM – Discussion with Topanga Police Department – Officer Brittney Gutierrez
Issues within the community.**

**11:AM – 12:30PM – Discussion with Congressman Brad Sherman – Issues within the community.
Awards & Recognition Ceremony and Group Photo**

12:30PM – 1:30PM

Lunch

1:30PM – 3:PM

Presentation: “Strategies for Cooperative Interactions” with Liza Katsman

1:30PM to 1:55PM

Small Group Discussion #2 – Team building activity - Working together as a team.
Reflection and finding quiet time prior to speaking and acting when working together.
Without reflection, poor group dynamics will repeat themselves.

1:55PM – 2:20PM

Small Group Discussion #3

Common throughout the groups: Learning to follow rules and listening to each other.
Try to get to know each other better. Actively support each other’s goals. Don’t just show up, have an opinion and leave. Look for opportunities to connect.

2:20PM – 2:45PM

Small Group Discussion #4

Is it opinion or fact?

Stop to think and provide “active listening”.

Commitment to show up for each other.

Humanize: being respectful, tone, and recognizing that each person is unique.

2:45PM – 3:00PM

Closing Remarks & Adjournment – Jon Mann thanked everyone for attending.

Announcements:

The next Regular Board meeting will be held on February 11, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for year 2025 -2026: Full Board meetings are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change.

Adjournment of Meeting: at 3:pm by Jon Mann

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least (3) business days (72 hours) prior to the meeting you wish to attend by contacting Secretary, Joyce Fletcher, email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551
EmpowerLa@LACity.org

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact President, Jon Mann email j.mann@whcouncil.org

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.

- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

- **A copy of this agenda is also physically posted in the plexiglass case fixed to the front door of Fire Station 84 located at 21050 Burbank Blvd., Woodland Hills, CA 91367**

*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org



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Secretary – Joyce Fletcher

Parliamentarian – August Steurer

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200 N. Spring Street

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MINUTES

Woodland Hills-Warner Center Neighborhood Council

FULL BOARD MEETING

January 14, 2026

6:30pm – 9:30pm

City of Los Angeles Fire Station 84

In the Community Room

21050 Burbank Blvd., Woodland Hills CS, 91367

IN PERSON MEETING

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher, Secretaria al 818-639-9444 or j.fletcher@whcouncil.org para avisar al Concejo Vecinal.

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AGENDA

Call to Order: at 6:39pm by Jon Mann

Pledge of Allegiance – by the board members.

Roll Call: Present - Karen DiBiase, Shelly Schwartz, Julian Tu, Jon Mann, August Steurer, Dean Mathew, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Megan Jacoby, Danny Mulvihill, Heath Kline, Kate Kennedy, Juliet Schwarz

Absent: Geoffrey Hobson, Reina Cerros-McCaughey, Susan Roberts, Harris Cohn, Joyce Fletcher, Michelle Delgado, Marc Shapiro, Melanie Kirschbaum, Paul Scola

Board Members

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz

Area 2 – Julian Tu, Reina Cerros-McCaughey, Jon Mann, Susan Roberts

Area 3 - August Steurer, Dean Mathew, Harout Aristakessian,

Area 4 – Paul Scola, Martin Lipkin, Mary Jo Rizvi, Janyce Pink

Area 5 - Megan Jacoby

Area 6 – Danny Mulvihill, Heath Kline, Harris Cohn

Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Michelle Delgado

At Large - Marc Shapiro, Melanie Kirschbaum

Public Announcements:

Office of Councilmember Bob Blumenfield (5 minutes each)

Office of Local and State Officials – if available (5 minutes each)

Other Local Agencies – if available (5 minutes each)

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (2) minutes per speaker and 20 minutes total.

I. Organization, Operation, Policies, & Procedures:

All comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. Approval of Minutes

December 10, 2025 Regular Board Meeting

Motion to approve: Heath Kline Second: Marty Lipkin

Vote: Yes - Roll Call: Karen DiBiase, Shelly Schwartz, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Megan Jacoby, Danny Mulvihill, Heath Kline, Kate Kennedy, Juliet Schwarz

No 0 Abstain: Dean Mathew Ineligible 0

January 8, 2026 Special Board Meeting

Motion to approve: Heath Kline Second: Marty Lipkin

Roll Call: Karen DiBiase, Shelly Schwartz, Julian Tu, Jon Mann, August Steurer, Dean Mathew, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Megan Jacoby, Danny Mulvihill, Heath Kline, Kate Kennedy, Juliet Schwarz, Dean Mathew

No 0 Abstain 0 Ineligible 0

B. Officer Reports

President – Jon Mann

Vice President – Karen DiBiase

Treasurer- Heath Kline

Secretary – Joyce Fletcher

Parliamentarian – August Steurer

2. Items for Discussion and Possible Action:

Item No. (1) Heath Kline, Treasurer

(26-0102) Motion to Approve the December MER

For discussion and possible action:

(5 minutes)

Motion to approve the December 2025 Monthly Expenditure Report [MER] (12 pages)

See posted support documents.

Roll Call Vote

Motion to approve: Heath Kline Second: August Steurer

Roll Call Vote: Yes - Karen DiBiase, Shelly Schwartz, Julian Tu, Jon Mann, August Steurer, Dean Mathew, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Megan Jacoby, Danny Mulvihill, Heath Kline, Kate Kennedy, Juliet Schwarz

No 0 Abstain 0 Ineligible 0

Item No. (2) Community Services Committee - Joyce Fletcher, Chair

(26-0103) Motion to Approve Funding for WHWCNC Pole Banner Replacement and Permitting

For discussion and possible action:

(10 minutes)

The WHWCNC has (8) double faced banners on (8) utility poles on Ventura Blvd. The banners are permitted through the City on an annual basis.

Two double faced banners on two poles have been destroyed by the recent storms.

Motion for the board to approve up to \$2, 500 from the 2025/2026 WHWCNC Outreach Budget (Line Item 65-Banners) for the following invoice submitted by A3Visual / AAA Flag and Banner Company. See attached invoice for \$2,197.90 which does not include shipping.

Design and Printing of (2) replacement double banners on (2) poles. \$512.00
Replacement of hardware on two poles, \$195.00
Cost to remove and replace the double banners on (2) poles. \$880.00
Cost for A3Visual to process permits through the City and the City Council for (8) poles for year May 2026 to May 2027. \$450.00
Pre-Flight File Fee: \$20.00 - Tariff surcharge: \$25.60 - Tax: \$115.30 - plus estimated shipping.
Committee Vote: 3 Yes: Fletcher, DiBiase, Roberts No 0 Abstain 0

Support Documents

See attached Invoice and Photographs of the damaged banners. (7 pages)

Motion to approve: Karen DiBiase Second: Julian Tu

Roll Call Vote: Yes - Karen DiBiase, Shelly Schwartz, Julian Tu, Jon Mann, August Steurer, Dean Mathew, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Megan Jacoby, Danny Mulvihill, Heath Kline, Kate Kennedy, Juliet Schwarz
No 0 Abstain 0 Ineligible 0

Item No. (3) Homeless & Social Justice Advocacy Committee – Juliet Schwarz Chair

(26-0104) Motion to Grant a \$2,500 Non-Profit Grant (NPG) to Loving Hands Children’s Home

For discussion and possible action: (10 minutes)
Initially discussed and approved to move forward at the Homeless & Social Justice Advocacy Committee meeting on Dec 2, 2025. Motioned by Juliet Schwarz. Seconded by Dean Mathew. Vote passed. 5 yes. 0 no. 0 abstain.

WHEREAS, the WHWCNC is committed to supporting organizations that provide essential services and promote the welfare, safety, and development of children and families within the community; and

WHEREAS, Loving Hands Children’s Home is a recognized non-profit organization dedicated to providing care, shelter, education, and support services to vulnerable and at-risk children; and

WHEREAS, Loving Hands Children’s Home has demonstrated a continued need for financial assistance to sustain and expand its programs and services; and

WHEREAS, the proposed Non-Profit Grant (NPG) aligns with the goals, mission, and funding priorities of the WHWCNC;

NOW, THEREFORE, BE IT RESOLVED, that the WHWCNC hereby approves the granting of a Non-Profit Grant (NPG) in the amount of [insert amount] to Loving Hands Children’s Home; and

BE IT FURTHER RESOLVED, that the funds shall be used exclusively for approved programmatic and operational purposes consistent with the grant application and WHWCNC funding guidelines; and

BE IT FURTHER RESOLVED, that Loving Hands Children’s Home shall comply with all reporting,

update our internal working detailed budget accordingly.

See posted support document (1 page)

Roll Call Vote

Motion was withdrawn by Heath Kline.

**Item No. 6 Nuccio and Tristen Marler; LA Department of Sanitation
(26-0107) Presentation from the Los Angeles Department of Sanitation**

Discussion and possible action:

(15minutes)

Presentation and Q & A were provided.

3. Area Reports – (10 minutes)

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz

Area 2 – Julian Tu, Reina Cerros-McCaughey, Jon Mann, Susan Roberts

Area 3 - August Steurer, Dean Mathew, Harout Aristakessian

Area 4 – Paul Scola, Martin Lipkin, Mary Jo Rizvi, Janyce Pink

Area 5 - Megan Jacoby

Area 6 – Danny Mulvihill. Heath Kline, Harris Cohn

Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz

At Large – Marc Shapiro, Melanie Kirschbaum

4. Committee Reports - (10 minutes)

Budget Committee – Heath Kline, Chair

Arts and Culture Committee – Harout Aristakessian

Community Services Committee – Joyce Fletcher, Chair

Community Outreach Committee – August Steurer, Chair

Education and Youth Committee – Shelly Schwartz

Environmental & Beautification Committee – Karen DiBiase, Chair

Governance Committee – Officers

Homelessness and Social Justice Advocacy Committee – Juliet Schwarz, Chair

PLUM Committee – Martin Lipkin and Joyce Fletcher. Co-Chairs

Public Safety and Transportation Committee – Megan Jacoby

WHIP Committee – Heath Kline and August Steurer, Co-Chairs

Announcements:

•The Board will hold a training, capacity building, and planning retreat on January 31, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the location date and time.

• The next Regular Board meeting will be held on February 11, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the location, date and time.

Meeting dates for year 2025 -2026: Full Board meetings are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting locations, dates and times are subject to change.

Adjournment of Meeting:

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