



AGENDA
Woodland Hills-Warner Center Neighborhood Council
FULL BOARD MEETING

Wednesday, March 9, 2022, 6:30 pm -10:00pm
VIRTUAL MEETING BY TELECONFERENCE

Zoom Meeting Online or By Telephone
(<https://us02web.zoom.us/j/96493712127>)
Dial (1 669 900 6833) to Join the Meeting

Then Enter This Webinar ID: 964 9371 2127 and Press #

VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION

In conformity with the September 16, 2021 Enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically with a call-in option or internet based service option.

Every person wishing to address the Neighborhood Council must either **dial 1 669 900 6833** or go online via Zoom and enter **Webinar ID # 964 9371 2127** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. When calling-in telephonically, the public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the "raise hand" feature.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

***PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (1) minute per speaker.*

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board's jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

General Public Comment is limited to (1) minute per speaker and 20 minutes total unless adjusted by the presiding officer of the board.

Notice: Candidates running for elections in LA and California: Individual candidates may not speak about their candidacy as this is prohibited by:

The California Supreme Court in *Stanson v. Mott* (1976) 17 Cal.3d 206 at 217 provided the general guiding principle prohibiting the use of public funds and resources in election matters: "A fundamental precept of this nation's democratic electoral process is that the government may not take sides in election contests or bestow an unfair advantage on one of several competing factions. NC board members may attend candidate forums that are not sponsored by the NC or provide a forum where *ALL candidates are invited, are present and are provided equal time to speak.*"

AGENDA

Call to Order
Pledge of Allegiance
Roll Call

Public Announcements:

Office of Councilmember Bob Blumenfield (10 minutes)
Presentation related to the Operation Safe Streets Initiative.
Office of Local and State Officials – if available (3 minutes each)
Other Local Agencies – if available (2 minutes each)

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (1) minute per speaker and 20 minutes total.

I. Organization, Operation, Policies, & Procedures:

All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. Approval of Minutes: Board Meeting – February 9, 2022 (5 minutes)
See posted support document. Roll Call Vote

B. Officer Reports (5 minutes)

President – Joyce Fletcher

1. Assembly Jesse Gabriel Day of Service event is on Sunday, April 3rd. Meet at Pierce College and participate from 9:00am to 12:00pm in various service projects for the community.
2. Reminder – the last day to submit a NPG or funding request is at the May 11, 2022 Board Meeting.

Vice President – Dena Weiss

Treasurer – Paul Lawler

Secretary – Karen DiBiase

Parliamentarian – Sean McCarthy

2. Items for Discussion and Possible Action:

Item No. (1) President, Joyce Fletcher
(22-029) Oath of Office for New Board Members (5 minutes)

Oath Of Office

I will faithfully and impartially promote participation in City governance, actively carry out my responsibilities, and will observe the laws, bylaws, and policies of the Woodland Hills-Warner Center Neighborhood Council.

I pledge to represent my neighborhood with dignity, integrity and pride.

I will encourage other points of view, even when they differ from my own.

I will respect, value, and consider everyone's opinion.

I will find the good in my neighborhood and praise it and promote it.

To my neighbors, and to the neighborhoods throughout the City of Los Angeles,

I pledge to do these things to the best of my ability.

Item No. (2) President, Joyce Fletcher
(22-030) The Nora Ross Bandshell in Warner Park
Los Angeles Department of Recreation and Parks

Discussion and possible action: (15 minutes)

Motion for the board to support a request from the Los Angeles Department of Recreation and Parks with support of CD3, to name the bandshell in Warner Park; “The Nora Ross Bandshell”. As the long-standing CEO of the Valley Cultural Center Foundation, Nora Ross has dedicated her life to bringing free concerts to Woodland Hills and the West Valley. This commitment has also provided a venue for and recognition of local musicians and has established, for all members of the community, a place where we can come together on Sunday evenings to participate in being neighbors, in shared community, mutual appreciation for the arts and is an inspiration for all. Presentation by Department of Recreation and Parks.

[See posted support documents](#)

[Roll Call Vote](#)

Item No. (3) Treasurer, Paul Lawler
(22-031) January MER 2022

Discussion and possible action: (5 minutes)

Motion to approve the WHWCNC Budget/Fiscal Year 2020-2021 Monthly Expense Reconciliation [MER] for January 2022.

[See posted support document](#)

[Roll Call Vote](#)

Item No. (4) Treasurer, Paul Lawler
(22-032) March Re-allocation of the 2021-2022 WHWCNC Budget

Discussion and possible action: (5 minutes)

Motion for the board to approve the reallocation of the WHWCNC Budget/Fiscal Year 2021-2022 to move a portion of unspent non-operating funds into line items General Outreach and NPG General Funds. As the end of the fiscal year is June 30, 2022, funds will be reallocated, *monthly, through the May 11, 2022* board meeting to accommodate funding requests and ensure WHWCNC available funds will be spent by the end of the fiscal year.

The final day for the Treasurer to submit an NPG to the City Clerk is **June 1, 2022 (check payment request)**, therefore it is strongly recommended that the final date for the board to approve an NPG is at the April 13, 2022 board meeting, should the City Clerk deny the NPG and it has to be brought back for final re-approval at the May 11, 2022 board meeting.

City Clerk End of the Year 2022 Fiscal Deadlines a. For the purposes of accounting and reconciliation, the following fiscal dates must be followed:

- May 20 - Final date to request an event approval for the current fiscal year using current fiscal year funds;
- June 1 - Final date to submit a check payment request using current fiscal year funds;
- June 20 - Final day for any bank card transactions using current fiscal year funds

[See posted support document:](#)

[Roll Call Vote](#)

Item No. (5) Outreach Committee - Peter Fletcher, Chair

(22-033) Funding for a WHWCNC Booth at the Valley Cultural Foundation – Concerts on the Green

Discussion and possible action: (5 minutes)

Motion for the board to approve \$3000.00 from the 2021-2022 Budget Line Item (VCF Booth at Concerts) for the purchase of a WHWCNC community outreach booth at (10) Concerts on the Green. The booth provides the opportunity for all board members to meet the public and discuss issues and concerns of the community.

[See posted support document](#)

[Roll Call Vote](#)

Item No. (6) President, Joyce Fletcher

(22-034) Funding for a WHWCNC Booth at the Earth Day Celebration

Discussion and possible action: (10 minutes)

Motion for the board to approve \$250.00 from the 2021-2022 Budget Line Item (General Outreach) for the purchase of a WHWCNC Booth at the 9th Annual Earth Day Celebration to be held on April 30, 2022 at the Tarzana Recreation Center, 5655 Vanalden Avenue, Tarzana, CA 91356. (Two blocks east of Tampa on Hatteras and Vanalden) The NC owns a tent, table, chairs, hand-outs and logo tablecloths therefore no further costs will be incurred. Board members will be needed to staff the booth from 9:00am to 2:00pm.

[See posted support document](#)

[Roll Call Vote](#)

Item No. (7) Governance Committee – Chair, Joyce Fletcher

(22-035) Creation of a Youth Committee

Discussion and possible action: (10 minutes)

Motion for the Board to confirm the creation of a Youth Committee. The Youth Committee shall consist of up to (5) board members and (4) stakeholder members, all ages sixteen to twenty-five at the time of appointment. The Committee Chair can be any board member should a youth board member not accept the appointment. The Youth Committee shall identify solutions to improve programs, policies, and practices affecting young people in Woodland Hills and the City and partner with community organizations, civic leaders, and other youth leaders to develop new strategies and approaches to serving youth. This committee meets the same criteria established by EmpowerLA for the LA City Youth Council.

[Roll Call Vote](#)

Item No. (8) Community Services Committee – Chair, Dena Weiss

(22-036) Funding to Maintain (10) WHWCNC Banners on Ventura Blvd

Discussion and possible action: (10 minutes)

Motion for the board to approve \$750.00 from the 2021-2022 Budget Line Item (General Outreach) for maintenance of the existing WHWCNC banners in the existing location along Ventura Blvd. from Premiere Hills Circle to Del Moreno Drive for one more year from September 2022 through the beginning of September 2023. This cost covers all maintenance and repair of existing banners and attached hardware for one year. See the attached quote.

[See posted support document](#)

[Roll Call Vote](#)

Item No. (9) Community Services Committee – Chair, Dena Weiss
(22-037) Funding to Purchase (6) WHWCNC Banners

Discussion and possible action:

(20 minutes)

Motion for the board to approve \$3,574.53 from the 2021-2022 Budget Line Item (General Outreach) to manufacture, install and maintain an additional (6) WHWCNC banners on Ventura Blvd. The banners would be placed on Ventura Blvd where there are available locations from Premiere Circle to Del Moreno from September 2022 to September 2023. The additional banners will create a greater presence for the WHWCNC on Ventura Blvd. See the attached quote.

[See posted support document](#)

[Roll Call Vote](#)

Item No. (10) Education Committee – Chair Reina Cerros McCaughey & Vice Chair, Mihran Kalaydjian
(22-038) Opposition to the Co-Location of Schools

Discussion and possible action:

(15 minutes)

Motion in support of Woodland Hills Academy Middle School’s Opposition to a Co-Location of Ingenium Charter School offered by LAUSD for Fall, 2022

By unanimous vote, the Woodland Hills Neighborhood Council Education Committee supports Woodland Hills Academy [WHA] in opposition to Ingenium Charter school co-locating on the Woodland Hills Academy campus Fall 2022.

The Education Committee requests the board of the WHWCNC adopt this position and communicate the position and reasoning to:

LAUSD Charter School Division Director Jose Cole-Gutierrez- jose.cole-gutierrez@lausd.net, Local District Northwest Superintendent Joseph Nacorda-Joseph.nacorda@lausd.net, Local District Northwest Administrator of Operations Dr. Debra Bryant-ddb0437@lausd.net, LAUSD Superintendent Alberto Carvalho, District 4 School Board Member Nick Melvoin-nick.melvoin@lausd.net, LA City Councilmember Bob Blumenfield-Councilmember.Blumenfield@lacity.org, and CA State Assemblyman Jesse Gabriel-assemblymember.gabriel@assembly.ca.gov.

Whereas:

Woodland Hills Academy [WHA] is centrally located in the City of Los Angeles area served and represented by the Woodland Hills-Warner Center Neighborhood Council [WHWCNC] and is one of two LAUSD middle schools located within our boundaries. WHA serves as the local home middle school for much of the community we serve.

Directly across the street to the West of WHA is the area called Warner Center. This 11,000-acre regional center is designated as a high-density residential and commercial “downtown for the San Fernando Valley”.

The City’s General Plan’s Housing Element and the Warner Center 2035 Specific Plan allows mixed-used neighborhoods limited to 26,048 residential units. In the first seven years (by 2020), 60% of the limit (15,557) was built or entitled. Currently, thousands of these units are under construction or just completed resulting in many new families moving in or soon will be. Families with children translate into new students for the local community schools, like WHA across the street, this school year and next. This demand for school seats will only increase in the next few years as additional projects are built, and more families move in. For example, in 2021, at Burbank and De Soto, roughly 1,500 from WHA, a significant project was entitled for 1,029 residential units. Several blocks away at Oxnard & Topanga, another project was approved for 1,400 units.

Closer to WHA, at the old Fry's site on Canoga, a project with 850 residential units in the design stage has come before the WHWCNC.

With these large projects coming online or in development, the remaining 10,491 residential units allowed for by the 2035 master plan are now expected to be built or entitled by 2029. This means LAUSD must be working with the community to make and execute strategies to add capacity at local Woodland Hills schools for the increased enrollment demands that will only grow the balance of this decade. LAUSD would be negligent in compromising local home school enrolment capacity at the very time it is needed by collocating a charter school on campuses like WHA.

WHA is attempting to recover from the devastating effects of COVID, including recruiting back families to the school. Having a co-located facility will deter these efforts and greatly overburden an already overtaxed faculty and staff.

The WHA campus is too small to accommodate a co-location and does not have an area to separate the two schools.

WHA is a small school with a safe campus. Adding students from another school will cause disruption and traffic issues that directly conflict with the safety plan of Woodland Hills Academy.

Faculty, staff, parents, and students work together under their governance model; Expanded School-Based Management, to develop students' enrollment, curriculum, and course offerings. A co-located campus sharing resources will jeopardize their efforts to advance Woodland Hills Academy as specialized classrooms and other needed resources will be lost to the co-located charter.

Therefore:

For all the above reasons stated herein, the WHWCNC strongly opposes any LAUSD plan or offer to collocate a charter school on the WHA campus or do anything that limits the capacity or resources of any LAUSD Woodland Hills school. Instead, the WHWCNC asks that LAUSD engage with its Woodland Hills school site's staff, parents, students, and the greater community to make its local home schools everyone's first choice to educate its youth and those adults seeking vocational skills.

[See posted support document](#)

[Roll Call Vote](#)

Item No. (11) Community Services Committee – Chair, Dena Weiss
(22-039) Funding for up to (30) WHWCNC Board Member Lawn Signs

Discussion and possible action:

(10 minutes)

Motion for the board to approve to \$821.25 from Budget 2021-2022 Line Item (General Outreach) for the purchase of 30 lawn signs to be placed on lawns of members of the Board, who wish to do so. These signs will be further developed and designed (City logo will be added) per the attached template and can be customized to add individual's names, area representative designation, WHWCNC phone number and WHWCNC email address if requested. Or they can be plain. It is recognized that some board members may not want to have signs in their yards. However, as elected officials of the local stakeholders, it is anticipated that the demand will be there to alert the stakeholders that a representative is in their neighborhood to listen to their needs and suggestions. Total cost \$821.25 at \$25 per lawn sign (plus wire stake) made by vendor by Rivas Enterprises. See attachment. This breaks down to a cost of \$750 plus tax. See attached quote.

[See posted support document](#)

[Roll Call Vote](#)

Item No. (12) Education Committee, Chair Reina Cerros McCaughey & Vice Chair, Mihran Kalaydjian

(22-040) NPG Funding Request for Woodlake Elementary School, Night of the Arts

Discussion and possible action:

(10 minutes)

Motion for the board to approve a NPG funding request of \$1,700.00 from Budget Line Item (General NPG) for a Woodlake Elementary to fund their annual Night of the Arts to be held on April 30, 2022. This arts enrichment program includes all students, who create and provide art projects to create a school art gallery for the community. The school choir, orchestra and theatre students also participate in this program. The students construct the gallery and engage in the process from start to finish which provides both creative and administrative skills for students.

[See posted support documents](#)

[Roll Call Vote](#)

3. Area Reports – (10 minutes)

Area 1 - Aaron Quantz, Karen DiBiase, Mark Schwartz, Reina Cerros-McCaughey

Area 2 – Arturo Velasquez, Paul Lawler, Sean McCarthy, Kathleen Barth

Area 3 – Nancy McLean, Angela Dawson, John Sandy Campbell, Alex Farassati

Area 4 – Brian Archibald, Martin Lipkin, Dena Weiss, Sean Pilz

Area 5 – Peter Fletcher, Tristin Estandiari

Area 6 – Leslie Simon, Mihran Kalaydjian, Heath Kline, Lauren Coffman

Area 7 – Joyce Fletcher, Houtan Hormozian, Logan Fisher

At-Large – Sam Evans

Youth Member – Talia Isaacs

4. Committee Reports - (10 minutes)

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs

Community Services Committee – Dena Weiss, Chair

Education Committee – Reina Cerros McCaughey, Chair & Mihran Kalaydjian, Vice Chair

Environmental & Beautification Committee – Brian Archibald, Chair

Governance Committee – Joyce Fletcher, Chair

Public Health and Homelessness Committee – Sam Evans, Chair

PLUM Committee – Lauren Coffman, Chair

Public Safety and Transportation Committee – Houtan Hormozian, Chair

Social Media & Community Outreach Committee – Peter Fletcher, Chair & Kathleen Barth, Vice Chair

WHIP Committee – Heath Kline, Chair

Ad-hoc - Westfield Promenade 2035 Project – Joyce Fletcher, Chair

Ad Hoc Committee – Measure A. Parks Program - Peter Fletcher, Chair

Ad Hoc Committee – Arts Fees and Cultural Amenities - Lauren Coffman, Chair

Ad-hoc Committee – Flight Path and Noise Advisory Committee - Martin Lipkin, Chair

Announcements:

The next Regular Board meeting will be held on April 13, 2022, by teleconference. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for 2021 -2022 year: Full Board meeting are held the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

Due to COVID 19 ALL in person meetings have been moved to virtual teleconference. HOWEVER, please check the www.whcouncil.org website calendar page for any changes that may occur.

Adjournment of Meeting:

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least (3) business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

- **A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.**

*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al j.fletcher@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org provide services that enable older adults to age with family, in community or independently.

