



AGENDA – WHWCNC FULL BOARD MEETING

Wednesday, April 10, 2019 - 6:30 p.m.

American Legion Hall

5320 Fallbrook Ave, Woodland Hills, CA 91367

***PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Board’s subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes.

The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

AGENDA

Call to Order
Pledge of Allegiance
Roll Call

Councilmember Bob Blumenfield and LAFD Chief Drake (15 minutes)

Councilmember Bob Blumenfield is working with the Los Angeles Fire Department to create a resiliency plan specifically for the Third Council District.

Building resilience means strengthening our community today so that we can survive, adapt, and thrive no matter what kind of crisis or catastrophe could occur in our future.

Approval of Minutes: Regular Board Meeting – March 13

1. Organization, Operation, Policies, & Procedures:

Public Announcements:

Office of Councilman Bob Blumenfield
Empower LA representative for WHWCNC – Gibson Nyambura

Office of other Local and State Officials and Other Public Announcements and Presentations

Public Comment Period (on items not on the agenda): (2) minutes per speaker

PRESENTATION

Los Angeles Department of Transportation (LADOT) and Los Angeles Police Department (LAPD) Presentation Regarding Speed Zone Survey/Radar Rated Streets in Woodland Hills.

**Presenters: Tim Conger, Senior Transportation Engineer - Project Coordination & Evaluation, LADOT
Tim Fremaux, Senior Transportation Engineer - Valley District, LADOT
Officer Troy Williams, Radar/Laser Coordinator - LAPD Valley Traffic**

LADOT Senior Transportation Engineer Tim Conger will make a brief presentation including background information regarding the speed zone surveys that were done in the Woodland Hills area and a few of the improvements LADOT has already made or will be making along each corridor where the speed limit is scheduled to be increased by 5mph. Those corridors include **portions** of the following streets: Victory Blvd, Mulholland Dr., Shoup Ave., Oxnard St. and Corbin Ave. Following the presentation(s), there will be an opportunity for Q & A.

Please note: As this presentation is a response to the Community Impact Statement submitted by the WHWC NC regarding the 5 street segments mentioned - we ask that questions be limited **ONLY** to the issues related to these street segments. The NC is working with DOT and others to plan future meetings dedicated solely to the discussion of traffic safety and flow. Thank you.

For more information on the speed limit increases in WH and the NC's response, please go to: <http://whcouncil.org/2019/01/wh-speed-limit-increases-community-input>

Candidate Forum

**We welcome the candidates running for seats on the board
of the Woodland Hills-Warner Center Neighborhood Council.**

**The election will be held on Sunday May 19th from 12:00 noon to 6:00pm
at the Rose Goldwater Community Center located at the corner of Owensmouth and Vanowen.
Open seats will be filled, by appointment, after the election.**

Each candidate will be provided 3 minutes to introduce themselves and tell us about their interests and goals for serving on the board.

Candidates:

Area 1 Community Based Organization - Komalpreet Batth

Area 1 Residential – Karen DiBiase, Aaron Quantz

Area 1 Business – Open Seat

Area 3 Community Based Organization – Martin Lipkin, John Campbell

Area 3 Residential – Nancy McLean, Michael Gion

Area 3 Business – Eric Lipp, Angela Dawson

Area 5 Community Based Organization – Peter Fletcher

Area 5 Residential – Jason Green

Area 5 Business – Open Seat

Area 7 Community Based Organization – Esther Ravid

Area 7 Residential – Ginny Sand, Houton Hormozian

Area 7 Business – Joyce Fletcher

Organization, Operation, Policies, & Procedures:

Officer Reports:

President - Joyce Fletcher

The NC Election will be held on Sunday, May 19 at the Rose Goldwater Community Center, 12 noon to 6:00pm

Vice-President – Sheppard Kaufman

Treasurer – Paul Lawler

Secretary - Linda Kouy-Ghadosh, Assistant Secretary - Karen DiBiase

Parliamentarian – Don Patterson

Committee Reports:

Beautification Committee – Sean McCarthy, Chair

Budget Committee – Paul Lawler and Joyce Fletcher, Co-Chairs

Community Outreach Committee – Ray Cole, Chair – Peter Fletcher, Vice Chair

Community Services Committee – Mercy Alpert and Joyce Fletcher, Co-Chairs

Education Committee – Bill Anderson, Chair

Environmental Committee – Karen DiBiase

Governance Committee – Don Patterson, Chair

Homelessness Committee – Ray Cole, Chair

PLUM Committee – Don Patterson and Lauren Coffman, Co-Chairs

Public Safety Committee – Sheppard Kaufman, Chair

WHIP Committee – August Steurer, Chair

Ad-hoc Westfield Promenade 2035 Project – Joyce Fletcher, Chair

Ad-hoc SSFL Committee – Karen DiBiase, Chair

Ad-hoc Election Committee – Chairs, Joyce Fletcher and Don Patterson

2. Items for Board discussion and possible action:

Item No. (1) Treasurer, Paul Lawler

(19-129) Funding Request – WHWCNC Election

Discussion and possible vote:

Request for the WHWCNC board to approve funds up to \$300.00 for the rental of the Rose Goldwater Community Center for the May 19, 2019 WHWCNC board member election. Roll call vote

Item No. (2) Treasurer, Paul Lawler

(19-130) Funding Request – WHWCNC Election

Discussion and possible vote:

Request for the WHWCNC board to approve funds up to \$250.00 for the purchase of food and water for poll workers for the May 19, 2019 WHWCNC board member election. Roll call vote

Item No. (3) Treasurer, Paul Lawler

(19-131) Funding Request - WHWCNC Election

Discussion and possible vote:

Request for the WHWCNC board to approve funds up to \$100.00 for the purchase of miscellaneous office supplies for the May 19, 2019 WHWCNC board member election. Roll call vote

Item No. (4) Treasurer, Paul Lawler
(19-132) March 2019 Monthly Expenditure Report

Discussion and possible vote

Motion to approve the WHWCNC Budget for Fiscal Year 2018-2019 Monthly Expense Reconciliation [MER] for March 2019. **Copy of the March 2019 MER will be provided at the meeting.** Roll Call Vote

Item No. (5) Treasurer, Paul Lawler
(19-133) Funding Request

Discussion and possible vote:

Motion to approve up to \$5,000.00 for the Outreach Committee to make overall revisions to the WHWCNC Website. Vendor Wendy Moore/Moore Business Systems is a pre-approved DONE vendor.

Item No. (5) PLUM Committee, Lauren Coffman – Chair
(19-134) CPC-2018-CU located at 22430 W. Oxnard Street and 5975 N. Shoup Avenue, WH 91367
Ivy Academia - Change of a current private school to a charter school and will +also include grades 9-12

Discussion and possible action:

As pertaining to Case CPC-2018-CU, having held one public meeting, for the application requesting a Conditional Use Permit to modernize an existing private school facility and establish/operate a public charter school for grades TK-12 at 22430 W. Oxnard Street and 5975 N. Shoup Avenue in Woodland Hills, the Planning Land Use and Mobility Committee hereby finds that:

WHEREAS, the Applicant plans to include high school students (grades 9-12) over and above the TK-8 grades the previous owner operations accommodated, and

WHEREAS, the Applicant plans to perform maintenance and repairs to existing buildings and demolish the administration building, modular structures, and some other small buildings and add a new two-story high school building and single-story elementary school building, and

WHEREAS, in Phase II (approximately 2022) the Applicant plans to gradually increase the total student enrollment to approximately 1200 students (approximately 200 students over the previous school peak enrollment), and

WHEREAS, the Applicant does not plan to provide any transportation for teachers, staff members, or students to travel to and from the school, and

WHEREAS, the Phase I upgrade of the site will result in a reduction of parking spaces from 125 to 112 and during Phase II the parking spaces are planned to be increased to 188 spaces, and

WHEREAS, the Applicant plans to establish an official school policy that prohibits teachers, staff members and students from parking in surrounding neighborhoods during normal school days, and

WHEREAS, the Applicant plans to stagger drop-off and pick-up times to lessen traffic impacts, and traffic monitors will be utilized to ensure safety and compliance with student loading and unloading, and

WHEREAS, the Applicant will require student drop-off and pick-up to be restricted to the school parking lots. Surrounding neighborhood streets will be patrolled to ensure parents and students do not encroach into the neighborhood for pick-up and drop-off, or parking and walking to the campus, and

WHEREAS, a small portion of the parking spaces (approximately 10) will be reserved for students in 11th and 12th grades who can purchase a parking permit upon agreement to comply with school parking and driving policies documented in the school handbook, and

WHEREAS, the Applicant plans to offer after school and weekend sports programs, including basketball, volley ball, soccer, cheerleading, cross country, baseball and softball, in addition to various special events, and

WHEREAS, there will be a public address system in connection with the daily bell schedule and emergencies, and

WHEREAS, the Applicant has agreed to work with the community to manage pedestrian traffic between Califa Street and Shoup Avenue, and

WHEREAS, after the first year of school operation, the Applicant has agreed to have a traffic consultant review traffic circulation ingress and egress for any further issues and complaints, and

WHEREAS, the Applicant has agreed to return to the WHWCNC PLUM for a review after completion of schematic drawings for the new high school and elementary school buildings.

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the submitted application and plans for the Ivy Academia Pubic Charter School project at 22430 W. Oxnard Street/5975 Shoup Avenue receive the *support* of the Board of the Woodland Hills -Warner Center Neighborhood Council for the requested actions contingent upon the following conditions:

Conditions:

1. As a minimum, at the beginning of each school year school management shall conduct an orientation, during which the contents of the school handbook(s) shall be reviewed and discussed with teachers, staff members, parents and students to ensure that all parties have a full understanding of school policies and regulations.
2. A documented school policy that prohibits students, teachers, and staff from parking in the surrounding neighborhood during normal school hours shall be strictly enforced at all times.
3. Fencing, walls, and landscaping surrounding the site shall be maintained free of graffiti and unauthorized signs, and kept in good condition per applicable Municipal Code to block visibility of play equipment from the public, and minimize noise emanating into surrounding properties. All repairs of walls or fences shall blend in with said wall or fence, and be compatible therewith in color and materials.
4. Adequate off street parking arrangements and monitoring shall be provided for attendees of after school, weekend and, special event activities.
5. After school outdoor activities shall not extend beyond 9 pm., and weekend outdoor activities shall not extend beyond 10 pm.
6. On site facilities and personnel shall be maintained to provide first aide medical attention when required.
7. The applicant shall maintain sufficient liability insurance to cover all personnel and students.
8. The authorized use of the property shall be conducted at all times with due regard for the character of the surrounding neighborhood.
9. The use of the property as a charter school shall comply with all requirements of the State Department of Social Services, Los Angeles Department of Building and Safety, and the Fire Department, and other State and local laws and requirements relating to charter school facilities.
10. Outdoor programs shall be conducted in a manner that minimizes noise impacts to adjoining neighbors in the enjoyment of their property in peace and privacy.

11. Any loudspeaker or public address system installed or operated on any given portion of the premises, and any other broadcasting device or other recorded music used in connection with any activity shall be sufficiently modulated so as to not be disturbing to persons residing in the immediate vicinity.

12. Drop off times shall be staggered when possible to avoid traffic congestion. Vehicles shall not block driveways or access to garbage containers for collection.

13. The property owner/operator shall monitor complaints concerning activities associated with the subject facility to ensure security of the property

14. A 24-hour "hot line" phone number shall be provided for the receipt of complaints from the community regarding the subject facility and shall be:

1) Posted at the entrance to the Administration office

2) Provided to the Office of Zoning Administration, schools, Certified Neighborhood Council, and local neighborhood homeowner/renter associations, if any

15. All lighting shall be shielded and directed onto the site and no floodlighting shall be located that shines directly onto any adjacent property. This condition shall not preclude the installation of low-level lighting

16. The subject property, including any associated parking facilities and abutting streets, sidewalk and alleys shall be kept free of trash and debris on a daily basis.

17. Within 45 days of the effective date of the City's determination of this case, a letter shall be submitted to the Office of Zoning Administration that verifies that applicant/operator has reviewed the results of the Register of California's Convicted Sex Offenders Database for the zip code of the subject site.

18. Noise shall be regulated to comply with the City of Los Angeles Noise Ordinance Nos. 144,331 and 161,571, and any subsequent ordinances, which prohibit the emission or creation of noise beyond certain levels at adjacent uses, unless technically infeasible.

19. On-site signs and nameplate shall comply with Article 4.4 of the Los Municipal Code. No other signs or banners shall be permitted, except for special event banners.

20. Trash storage bins shall be located behind a gated enclosure constructed so they are unable to be easily viewed from the public domain.

21. All plans presented on April 10, 2019 at the Board Meeting of Woodland Hills-Warner Center Neighborhood Council shall be dated as such and re-submitted to Planning as an (updated) project application submittal.

22. The applicant will not submit any significant, further updated plans without first presenting them to the WHWCNC for support.

23. Additionally, all conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance of these conditions.

The Planning, Land Use and Mobility Committee recommends that the Board of the Woodland Hills – Warner Center Neighborhood Council advise the city of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings and supporting recommendation to **APPROVE** the application presented on April 4, 2109.

4. Board Member Area Reports:

Area 1 – Karen DiBiase, Linda Kouy-Ghadosh, Tamara Johnson
Area 2 – Sean McCarthy, Raymond Cole, Brian Drapkin, Paul Lawler
Area 3 - Nancy McLean, Herbert Madsen, Martin Lipkin
Area 4 – Don Patterson, Bill Anderson
Area 5 – Dorothy Strackbein, Mercy Alpert
Area 6 – Pat Patton, Heath Kline, Gilbert Yablon, Lauren Coffman
Area 7 – Aaron Williams, Joyce Fletcher, Peter Fletcher, Marie Pierre
At Large – Sheppard Kaufman, Gina Thornburg
Youth Member- Ved Kulkarni

Announcements: *The next Board meeting will be held on Wednesday, April 13, 2018.*

A candidate forum will be provided, at the April Board Meeting, for all WHWCNC candidates to attend and discuss their qualifications, interests and concerns for the community.

Meeting dates for or the upcoming 2019 year; the proposed Board meeting are held the second Wednesday of every month at the American Legion Hall located at 5320 Fallbrook Ave, Woodland Hills, CA 91367 at 6:30pm.

HOWEVER, Please check the www.whcouncil.org website calendar page for any changes that may occur.

Adjournment of meeting:

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email j.fletcher@whcouncil.org

***PUBLIC POSTING OF AGENDAS** – agendas are posted for public review as follows:

- www.whcouncil.org – go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date.
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

***RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our Board meetings and our website at www.whcouncil.org