CITY OF LOS ANGELES
CALIFORNIA

200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

Governing Board Officers:

President – Jon Mann
Vice President - Karen DiBiase
Treasurer – Heath Kline
Secretary – Joyce Fletcher
Parliamentarian – August Steurer

WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL

MINUTES
Full Board *Zoom Meeting* Agenda
Wednesday, May 13, 2026
6:30pm – 9:30pm
https://us02web.zoom.us/j/82513716484
Zoom meeting online or by Telephone
Dial +16699006833 to Join the Meeting
Then Enter This Webinar ID: 816 4261 2158 and press

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Joyce Fletcher, Secretaria, al (818) 639-9444 o por correo electrónico j.fletcher@whcouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE_WOODLAND HILLS-WARNER CENTER NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board by telephone must dial (669) 900-6833 and enter **825 1371 6484** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b(5),**
A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed.

California Government Code Section 54953.8(b)(6(A),
A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment.
California Government Code Section 54953.8(b)(6)(B).

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA – Two-minute comments from the public on other matters not appearing on the agenda that are within the Committees jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment for items on the agenda is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Committee.

AGENDA

Call to Order: 6:33pm by Jon Mann

Roll Call: **Present**: Karen DiBiase, Geoffrey Hobson, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (14)

Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

Board Members
Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz
Area 2 – Julian Tu, Jon Mann, Michelle Delgado
Area 3 - August Steurer, Harout Aristakessian,
Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink
Area 5 - Megan Jacoby
Area 6 – Danny Mulvihill, Heath Kline, Harris Cohn

Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz
At Large – Melanie Kirschbaum
Youth Member – Duncan Lawrie

Public Announcements:
Office of Councilmember Bob Blumenfield – Alice Roth **(2 minute each)**
https://cd3.lacity.gov/newsroom
Office of Lindsey Horvath – Danielle Vicente
https://lindseyhorvath.lacounty.gov/newsroom/ **(2 minute each)**
Other Local Agencies – if available **(2 minute each)**

General Public Comment, by the Public, on Non-Agenda Items:
General Public Comment is limited to (1) minutes per speaker and 10 minutes total.

PRESENTATION

Bureau of Street Lighting Presentation to WHWCNC
Up to 15-minute Public Presentation by Jessica Oleta

Jessica Oleta, Senior Project Coordinator with the Bureau of Street Lighting (BSL)

The Bureau of Street Lighting is currently conducting introductory presentations to share general information about our work and to gather feedback from community members regarding their concern. We are also looking for opportunities to collaborate on future engagement initiatives.

Discussion: The Bureau of Street Lighting (LACITY) is proposing an update to the existing Street Lighting Assessment within the City of Los Angeles and requests community support.
https://lalights.lacity.org/residents/cost_of_svc_and_stlighting_assessments.html

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I. Organization, Operation, Policies, & Procedures:
All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

2. Items for Discussion and Possible Action:

A. Approval of Minutes:

Minutes for Full Board Meeting - April 8, 2026 *2 minutes*

Motion to approve: Heath Kline *Second Mary Jo Rizvi*
Vote: *Yes* - Karen DiBiase, Geoffrey Hobson, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (14)
No 0 Abstain 0 Ineligible 0
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

Motion to approve: Heath Kline *Second Mary Jo Rizvi*
Vote: *Yes* - Karen DiBiase, Geoffrey Hobson, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (14)
No 0 Abstain 0 Ineligible 0
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

See posted support documents ***Roll Call Vote***

II. Items for Discussion and Possible Action *(Items continued from prior board meeting):*

Item No. (1) Karen DiBiase, Community Services Committee
Motion to approve $2,500 from the 2025/2026 *Outreach* Budget for the annual WHWCNC Booth at Valley Cultural Foundation Summer Concerts (10 concerts + July 4th)
Joyce Fletcher will recuse herself from this item because she is the Secretary of Valley Cultural Foundation. Committee member Karen DiBiase will present the motion.

For Discussion and Possible Action. *5 minutes*

Motion that the WHWCNC Board approve $2,500.00 from the *Outreach* Budget *Categor*y to Valley Cultural Foundation for the annual WHWCNC Booth at the Valley Cultural Foundation Summer Concert Season.

$2,500 is the least cost for a booth for 10 concerts and the July 4th Fireworks Program which will also include a tent, two chairs, (3) NC parking passes, WHWCNC signage on VCF promotional outreach materials and one Sunday for the NC to appear on stage to address the stakeholders. The booth provides opportunities for board members to meet with stakeholders, hear their issues and promote the mission of the WHWCNC.

The motion is supported by Invoice #2029 dated March 9, 2026. Payment of $2,500.00 is due by April 15, 2026, as required to ensure WHWCNC is included in the printed materials and signage for the concert season.

Committee Vote: YES—DiBiase, Tu, Kennedy | ###Recused—Fletcher

Note: This item was passed in the Community Services Committee as an "NPG." Based on the above information, the Treasurer has advised that this item is an Outreach activity and expense, internally budgeted as such. Under NC Funding policies, the board must vote to approve, and the Treasurer must submit to the City Clerk as an Outreach expense, supported by the appropriate documentation. Text in italics represents technical corrections advised by the Treasurer that constitute the corrected motion for the full board to consider.

See supporting documentation for invoice ***Roll Call Vote***

Motion to approve: Karen DiBiase *Second: Heath Kline*
Vote: *Yes* - Karen DiBiase, Geoffrey Hobson, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Juliet Schwarz, Melanie Kirschbaum (13)
No 0 Abstain 0 Ineligible 0 *Recused: Joyce Fletcher*
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

Joyce Fletcher recused herself and left the meeting.

Item No. (2) Jon Mann, President
Motion to appoint a WHWCNC Area Board Member

Discussion and possible action *5 minutes*

After a verification of qualifications, the Governance Committee moves that Monalisa Okojie be appointed as the WHWCNC Area 5 Alternate Representative.

Governance Committee Vote: Yes—Jon Mann, Heath Kline, August Steurer, Absent—Karen DiBiase, Joyce Fletcher ***Roll Call Vote***

Motion to approve: Jon Mann *Second: Juliet Schwarz*
Vote: *Yes* - Karen DiBiase, Geoffrey Hobson, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (14)
No 0 Abstain 0 Ineligible 0
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

III. Items for Discussion and Possible Action *(New Business):*

Item No. (3) Heath Kline, Treasurer
Approval of the March 2026 MER

Discussion and possible action *5 minutes*

Motion to approve the March 2026 MER (Monthly Expenditure Report).

The March MER is not available from the City Clerk at the time of agenda posting, but will be distributed to the Board and public in advance of this item being heard. In the interim please review our internal working budget as of 5/09/26 included in the support documents to see the details of our spending YTD, our projected spending obligation though the FYE 6/30/26 and funds available to spend.

See WHWCNC Budget 260509 included in the support documents ***Roll Call Vote***

Motion to approve: Heath Kline *Second: Jon Mann*
Vote: *Yes* - Karen DiBiase, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (13)
No 0 Abstain 0 Ineligible 0
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

Item No. (4) Heath Kline, Treasurer
Approval of the April 2026 MER

Discussion and possible action *5 minutes*

Motion to approve the April 2026 MER (Monthly Expenditure Report).

The April MER is not available from the City Clerk at the time of agenda posting, but will be distributed to the Board and public in advance of this item being heard. In the interim please review our internal working budget as of 5/09/26 included in the support documents to see the details of our spending YTD, our projected spending obligation though the FYE 6/30/26 and funds available to spend.

See WHWCNC Budget 260509 included in the support documents ***Roll Call Vote***

Motion to approve: Jon Mann *Second: Janyce Pink*
Vote: *Yes* - Karen DiBiase, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (13)
No 0 Abstain 0 Ineligible 0
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

Item No. (5) PLUM Committee – Joyce Fletcher and Marty Lipkin, Co-Chairs
(26-0) Case Number: ZA-2026-156-MPA – Kara Sushi Restaurant
Address: Topanga Mall - 6600 N. Topanga Canyon Blvd. #129, Woodland Hills, CA

For discussion and possible action *10 minutes*

The Applicant requests a Main Plan Approval under the existing Westfield Topanga Master Conditional Use Permit to allow the sale and dispensing of beer and wine in conjunction with a new restaurant to be located at Westfield Topanga Mall.

Motion:
WHEREAS, the Applicant, Kura Sushi USA, Inc., has requested a Main Plan Approval under previously approved City Planning Case No. ZA-2017-3167-MCUP, pursuant to applicable provisions of the Los Angeles Municipal Code, to allow the sale and dispensing of beer and wine in conjunction with restaurant use; and

WHEREAS, the Project is located at 6600 N. Topanga Canyon Boulevard, Space 129, within the Westfield Topanga shopping center in Woodland Hills, California; and

WHEREAS, the current case is identified as ZA-2026-156-MPA, with environmental case number ENV-2026-157-CE, pending confirmation from the Los Angeles Department of City Planning; and

WHEREAS, the request operates under the previously approved Master Conditional Use Permit for alcohol service at Westfield Topanga, ZA-2017-3167-MCUP, which established conditions for alcohol sales and service within approved restaurant and related tenant spaces at the shopping center; and

WHEREAS, the instant request pertains specifically to Kura Sushi USA, Inc., a restaurant tenant proposed for Space 129, and seeks authorization for ancillary beer and wine service in connection with restaurant operations; and

WHEREAS, the requested alcohol service is limited to beer and wine and does not include a full line of alcoholic beverages; and

WHEREAS, the proposed hours of operation and alcohol service are 11 a.m. to 10:30 p.m., daily; and

WHEREAS, the Project is located within the Warner Center community and within a major regional commercial center where restaurant uses are consistent with the existing shopping center environment; and

WHEREAS, the Planning, Land Use and Mobility Committee has reviewed the request, considered the location, proposed use, alcohol service limitations, and applicability of the existing Master Conditional Use Permit conditions;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council recommends APPROVAL of the request by Kura Sushi USA, Inc. for a Main Plan Approval under ZA-2017-3167-MCUP to allow the sale and dispensing of beer and wine in conjunction with a restaurant located at 6600 N. Topanga Canyon Boulevard, Space 129, subject to continued compliance with all applicable conditions of the underlying Master Conditional Use Permit and any additional conditions imposed by the Los Angeles Department of City Planning.
Committee Vote: Yes 5 No 1 Abstain 1 Ineligible 1 Absent 1 ***Roll Call Vote***

Motion to approve: Joyce Fletcher Second: Jon Mann
Vote: *Yes* - Karen DiBiase, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (13)
No 0 Abstain 0 Ineligible 0
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

Item No. (6) PLUM Committee – Joyce Fletcher and Marty Lipkin, Co-Chair
(26-0) Case Number: CPC-2022-6472-DB-CU-SPP-HCA and **ENV-2022-6473-SE**
5353 North Del Moreno Drive, Woodland Hills CA 91364

Discussion and possible action *10 Minutes*

Subject: 5353 North Del Moreno Drive, Los Angeles, CA 91364 **Case Number:** CPC-2022-6472-DB-CU-SPP-HCA **Environmental Case Number:** ENV-2022-6473-SE

MOTION:

The PLUM Committee recommends that the Board of the Woodland Hills–Warner Center Neighborhood Council OPPOSE the proposed project at 5353 North Del Moreno Drive and the related environmental determination, and that it transmits that opposition to the Department of City Planning, the City Planning Commission, and Council District 3.

FINDINGS:

WHEREAS, the project proposes a 41,567-square-foot mixed-use building with approximately 40,559 square feet of residential use, 1,008 square feet of commercial use, and 71 guest rooms, only eight of which are designated for low-income households, along with the applicant requests for multiple detrimental incentives, off-menu incentives, and waivers of development standards requested under the Density Bonus Law;

WHEREAS, the project site is located within a single-family neighborhood and on the site of an existing single-family home, adjacent to a preschool and across from a high school, therefore creating an intensified pedestrian environment during arrival and dismissal periods involving young children, students, and accompanying adults;

WHEREAS, the project is located and will negatively affect the quality of life and the real estate values of the adjoining properties.

WHEREAS, the project will not follow the zoning requirements of the property and the neighboring properties in height, front and back yard setbacks, floor area ratio, transitional height and landscaping.

WHEREAS, the project does not meet the intent of the Ventura-Cahuenga Boulevard Corridor Specific Plan

WHEREAS, the application requests waivers or reductions from nearly all applicable development standards, including but not limited to:

- A floor area ratio of 2.75:1, in lieu of the 1.0:1 permitted under §6.B.3 of the Ventura-Cahuenga Boulevard Corridor Specific Plan;
- A height of 46 feet, in lieu of the 30 feet permitted under Specific Plan §7.E.1.f;
- 87% lot coverage in lieu of the 60% maximum permitted under Specific Plan §7.B.2;
- Zero front-yard setback in lieu of the 18-inch setback required under Specific Plan §7.A.3.a.ii;
- Four-foot side-yard setbacks in lieu of the seven-foot setback required under LAMC §12.13.5.b.2;
- A four-foot rear-yard setback in lieu of the 16-foot setback required under LAMC §12.13.5.b.2;
- Elimination of transitional height under LAMC §12.21.1.A.10;
- Zero residential parking in lieu of 78 spaces under LAMC §12.21.A.4.
- Zero commercial parking in lieu of 8 spaces under Specific Plan §7.F.1.c and LAMC §12.21.A.4.
- Zero short- and long-term bicycle parking under LAMC §12.21.1.A.16.
- Waiver of Low Impact Development requirements under LAMC §64.70;
- Zero on-site landscape area and zero on-site trees; and
- Zero street dedication in lieu of the one-foot dedication otherwise required under LAMC §12.37;

WHEREAS, Government Code §65915(e) authorizes waivers or reductions of development standards only when applying the standard would physically preclude construction of the project at the permitted density bonus; and the record before the Committee does not adequately demonstrate that eliminating or substantially reducing this many standards in combination — particularly setbacks, transitional height, landscaping, parking, and lot coverage — is necessary to achieve the permitted density bonus project;

WHEREAS, Government Code §65915(d) limits the number of incentives or concessions available to a project based on its affordability percentage, and the requested off-menu incentives must be evaluated against that statutory cap rather than treated as freely available;

WHEREAS, the Ventura-Cahuenga Boulevard Corridor Specific Plan was adopted, to regulate scale, transitions, and neighborhood compatibility along the corridor, and the proposed combination of nearly tripling the FAR, increasing height and lot coverage, eliminating transitional height, and reducing setbacks substantially undermines those stated planning objectives;

WHEREAS, the transitional height under LAMC §12.21.1.A.10 is intended to reduce density at the interface with lower-scale residential zones, and waiving that standard in its entirety permits the full proposed mass to rise to the property line abutting adjacent residential neighbors;

WHEREAS, although state density bonus provisions may constrain the City's authority to require parking in certain circumstances, the record does not adequately assess the operational parking demand associated with an eldercare-oriented residential use, including continuous staffing across multiple shifts, family and caregiver visitation, non-emergency medical transportation, pharmacy and meal delivery, and service vehicles, particularly given the project's proximity to schools and the constrained surrounding street network;

WHEREAS, the combination of zero front setback, zero on-site parking, and the project's school-adjacent context creates foreseeable concerns about curbside drop-off conflicts, sidewalk circulation, and pedestrian safety during peak school hours, which the application materials do not adequately address;

WHEREAS, the proposed elimination of on-site landscaping and Low Impact Development requirements, combined with 87% lot coverage, would substantially reduce on-site stormwater management capacity and the buffering features intended to mitigate urban impacts and maintain compatibility with adjacent uses;

WHEREAS, the Committee finds that the current administrative record lacks sufficient project-specific analysis demonstrating that the requested waivers and incentives remain compatible with adjacent sensitive uses, pedestrian circulation, and the adopted purposes of the Ventura-Cahuenga Boulevard Corridor Specific Plan;

WHEREAS, the project's adjacency to a preschool and proximity to a high school, together with the cumulative scope of the requested waivers from setback, landscaping, parking, transitional-height, and stormwater

standards, constitute site-specific circumstances that warrant further environmental analysis and careful consideration of whether reliance on a statutory or categorical exemption from the California Environmental Quality Act is appropriate;

THEREFORE, BE RESOLVED:

THAT the Planning and Land Use Management Committee recommends that the Board of the Woodland Hills–Warner Center Neighborhood Council **STRONGLY OPPOSE** Case No. CPC-2022-6472-DB-CU-SPP-HCA and Environmental Case No. ENV-2022-6473-SE; and that the Board transmit this opposition and the foregoing findings to the Department of City Planning, the City Planning Commission, and Council District 3.
Committee Vote: Moved by: *August Steurer* Seconded by: *Bobbie Wasserman*
Vote: *Yes: 5* *No 0* *Abstain 0* *Ineligible 1* *Absent 1* ***Roll Call Vote***

Motion to approve: Joyce Fletcher *Second: Karen DiBiase*
Vote: *Yes* - Karen DiBiase, Julian Tu, Jon Mann, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Heath Kline, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (13)
No 0 Abstain 0 Ineligible 0
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

Item No. (7) Juliet Schwartz, HSJA Committee Chair
Motion to approve up to $500 NPG to the Jewish War Veterans of the United States of America–Post 603

Discussion and possible action *5 minutes*

Motion originated at our HSJA Committee meeting on April 28, 2026. Reina Cerros-McCaughey gave motion. Juliet Schwarz 2nd.

Motion to approve up to $500 Neighborhood Purpose Grant to the Jewish War Veterans of the United States of America - Post 603, a registered 501(c)(3) nonprofit organization, in support of its "Veterans Feeding Veterans" program, which provides grocery assistance and food support to veterans, including unhoused and financially vulnerable veterans serving the Woodland Hills–Warner Center community and surrounding areas.

The Homeless & Social Justice Advocacy Committee finds that this program serves a valid public purpose by helping address food insecurity, supporting veteran stability and well-being, and assisting vulnerable veterans who may be at risk of homelessness.

Funding is contingent upon submission of all required Neighborhood Council funding documents, including a completed Neighborhood Purpose Grant application, W-9, and proof of nonprofit status, in accordance with City of Los Angeles Neighborhood Council funding policies. ***Roll Call Vote***

Motion to approve: Juliet Schwarz *Second: Jon Mann*
Vote: *Yes* - Karen DiBiase, Julian Tu, Jon Mann, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum (11)
No 0 *Abstain 2 (Heath Kline and August Steurer)* Ineligible 0
Absent: Shelly Schwartz, Michelle Delgado, Megan Jacoby, Danny Mulvihill, Harris Cohn, Duncan Lawrie

Area Reports

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz
Area 2 – Julian Tu, Jon Mann, Michelle Delgado

Area 3 - August Steurer, Harout Aristakessian
Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink
Area 5 - Megan Jacoby
Area 6 – Danny Mulvihill, Heath Kline, Harris Cohn
Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz
At Large – Melanie Kirschbaum
Youth Member – Duncan Lawrie

Committee Reports

Budget Committee – Heath Kline, Chair
Arts and Culture Committee – Harout Aristakessian, Chair
Community Services Committee – Joyce Fletcher, Chair
Community Outreach Committee – Joyce Fletcher, Chair
IT/Website Committee – August Steurer, Chair
Chair Education and Youth Committee – Shelly Schwartz, Chair
Environmental & Beautification Committee – Karen DiBiase, Chair
Governance Committee – Officers
Homelessness and Social Justice Advocacy Committee – Juliet Schwarz, Chair
PLUM Committee – Martin Lipkin and Joyce Fletcher. Co-Chairs
Public Safety and Transportation Committee – Megan Jacoby, Chair
WHIP Committee – Heath Kline and August Steurer, Co-Chairs

Announcements:

The next Regular Board meeting will be held on June 10, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for year 2025 -2026: Full Board meetings are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change.

Adjournment of Meeting: by Jon Mann at 8:08pm

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher, Secretary, at email: J.Fletcher@WHCouncil.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire House 84 Front Door located at 21050 Burbank Blvd. Woodland Hills, CA, 91367
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website www.whcouncil.org