CITY OF LOS ANGELES
CALIFORNIA

200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

Governing Board Officers:

President – Jon Mann
Vice President - Karen DiBiase
Treasurer – Heath Kline
Secretary – Joyce Fletcher
Parliamentarian – August Steurer

WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL

MINUTES - SPECIAL Full Board *Zoom Meeting* Tuesday, April 28, 2026
6:30pm – 8:00pm
https://us02web.zoom.us/j/89512728402
Zoom meeting online or by Telephone
Dial +16699006833 to Join the Meeting
Then Enter This Webinar ID: 816 4261 2158 and press

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Joyce Fletcher, Secretaria, al (818) 639-9444 o por correo electrónicoj.fletcher@whcouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE_WOODLAND HILLS-WARNER CENTER NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board by telephone must dial (669) 900-6833 and enter **895 1272 8402** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b(5),**
A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed.

California Government Code Section 54953.8(b)(6(A),
A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment.
California Government Code Section 54953.8(b)(6)(B).

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA – Two-minute comments from the public on other matters not appearing on the agenda that are within the Committees jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment for items on the agenda is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Committee.

AGENDA

Call to Order: by Jon Mann at 6:30pm

Roll Call: Present - Karen DiBiase, Geoffrey Hobson, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Megan Jacoby. Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum, Duncan Lawrie (16)

Absent: Shelly Schwartz, Danny Mulvihill, Heath Kline, Harris Cohn (4)

Public Announcements:
Office of Councilmember Bob Blumenfield – if available **(2 minute each)**
Office of Local and State Officials – if available **(2 minute each)**
Other Local Agencies – if available **(2 minute each)**

General Public Comment, by the Public, on Non-Agenda Items:
General Public Comment is limited to (1) minutes per speaker and 10 minutes total.

I. Organization, Operation, Policies, & Procedures:
All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

2. Items for Discussion and Possible Action:

A. Approval of Minutes: *Continued to the next Board meeting*

2. Items for Discussion and Possible Action:

Item No. (1) Karen DiBiase, Vice President
Motion to revise WHWCNC Bylaws to reduce the required quorum from "13 board members present and voting" to "12 board members present", to be submitted to EmpowerLA by 5-01-26.

Motion to revise the WHWCNC Quorum to 12 board members, from the current 13 board members, to better enable holding board meetings and take action on agenda items. These changes will be made throughout the Bylaws document.

The following sections of the Bylaws should be revised as follows (see red for changes):

Article V: Governing Board
Section 2: Quorum (Page 6 of Bylaws)

No formal meeting of the Board shall be held or Neighborhood Council business conducted or votes taken in the absence of a quorum. A quorum shall consist of twelve (12) Board Representatives and/or Alternates present.

Article V: Governing Board
Section 3: Official Actions (Page 6-7 of Bylaws)

A simple majority vote by the board members present, shall be required to pass motions. Abstentions shall not be counted as votes.

Once a quorum is established, board members who temporarily recuse themselves or otherwise temporarily leave the room shall not change the established quorum.

Article VII: Committees and their Duties
Section 3: Committee Creation and Authorization (Page 13 of Bylaws)

The President and Vice President shall create standing committees and ad hoc committees, and assign committee members. All members of the board must serve on and regularly attend at least one Standing Committee. Each committee may also include non-elected Stakeholders. The President and Vice President review the committees' compositions at the beginning of each fiscal year. The Board, by a majority vote of board members present may authorize or terminate one (1) or more committees. A maximum of five (5) Board members may serve on a Standing Committee. Additional guidelines are outlined in the Standing Rules.

Governance Committee Vote: Yes - Jon Mann, Karen DiBiase, Joyce Fletcher. Abstain - August Steurer. Absent – Heath Kline

Roll Call Vote: Yes - Karen DiBiase, Geoffrey Hobson, Julian Tu, Jon Mann, Michelle Delgado, Harout Aristakessian, Martin Lipkin, Mary Jo Rizvi, Janyce Pink, Megan Jacoby. Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Melanie Kirschbaum, Duncan Lawrie (15)
No 0 Abstain 1 - August Steurer Ineligible 0
Absent: Shelly Schwartz, Danny Mulvihill, Heath Kline, Harris Cohn

Area Reports – *Continued to the next Board meeting*
Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz
Area 2 – Julian Tu, Jon Mann, Michelle Delgado
Area 3 - August Steurer, Harout Aristakessian
Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink
Area 5 - Megan Jacoby
Area 6 – Danny Mulvihill, Heath Kline, Harris Cohn
Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz
At Large – Melanie Kirschbaum
Youth Member – Duncan Lawrie

Committee Reports - *Continued to the next Board meeting*
Budget Committee – Heath Kline, Chair
Arts and Culture Committee – Harout Aristakessian, Chair
Community Services Committee – Joyce Fletcher, Chair
Community Outreach Committee – Joyce Fletcher, Chair
IT Committee – August Steurer, Chair
Chair Education and Youth Committee – Shelly Schwartz, Chair
Environmental & Beautification Committee – Karen DiBiase, Chair
Governance Committee – Officers
Homelessness and Social Justice Advocacy Committee – Juliet Schwarz, Chair
PLUM Committee – Martin Lipkin and Joyce Fletcher. Co-Chairs
Public Safety and Transportation Committee – Megan Jacoby, Chair
WHIP Committee – Heath Kline and August Steurer, Co-Chairs

Announcements:
The next Regular Board meeting will be held on May 13, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.
Meeting dates for year 2025 -2026: Full Board meetings are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change.

Adjournment of Meeting: by Jon Mann at 6:59pm

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher, Secretary, at email: J.Fletcher@WHCouncil.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire House 84 Front Door located at 21050 Burbank Blvd. Woodland Hills, CA, 91367
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website www.whcouncil.org