Woodland Hills Warner Center Neighborhood Council

Governing Board
President – Jon Mann
Vice President - Karen DiBiase
Treasurer – Heath Kline
Secretary – Joyce Fletcher
Parliamentarian – August Steurer

CITY OF LOS ANGELES
CALIFORNIA

NEIGHBORHOOD COUNCILS

200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

WOODLAND HILLS - WARNER CENTER NEIGHBORHOOD COUNCIL

MINUTES - Full Board Regular Meeting
(In Person) Wednesday, April 8, 2026
6:30pm – 9:00pm
City of Los Angeles Fire Station 84
In the Community Room
21050 Burbank Blvd. Woodland Hills, CA, 91367

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretaria, por correo electrónico j.fletcher@whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

AGENDA

Call to Order – at 6:33pm by Jon Mann
Pledge of Allegiance – by the board members.

Roll Call: Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)

Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Public Announcements:
Office of Councilmember Bob Blumenfield
Office of Local and State Officials – if available
Other Local Agencies – if available

General Public Comment, by the Public, on Non-Agenda Items:
General Public Comment is limited to two (2) minutes per speaker and 30 minutes total.

All comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed

1 Organization, Operation, Policies, & Procedures:

A. Approval of Minutes: Special Board Meeting March 18, 2026
Motion to approve: Joyce Fletcher Second: Megan Jacoby
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

B. Officer Reports
President – Jon Mann: It is the responsibility of each board member to attend meetings so we have a voting quorum.
Vice President – Karen DiBiase: Please contact Karen if you would like to serve on a committee.
Treasurer – Heath Kline: There are New Funding Rules and a NPG Application.
Secretary – Joyce Fletcher: will Chair the Outreach Committee until a new Chair is appointed,
Parliamentarian – August Steurer

C. Non-Business Presentations *For discussion only, no vote needed*

Plant-Based Treaty – Link: https://plantbasedtreaty.org/
An up to 15-minute Public Presentation by Paige Parsons Roache

LADWP: Landscape Efficiency Assistance Program – https://www.ladwp.com/residential-services/programs-and-rebates-residential/landscape-efficiency-assistance-program
An up to 15-minute Public Presentation by Sandra Robles

Fernandeno Tataviam Band of Mission Indians (FTBMI) - https://www.tataviam-nsn.us/
An up to 15-minute Public Presentation by Alejandro Perez

Millennium Concepts Entertainment - https://aimf.digital/ai-media
An up to 15-minute Public Presentation by Jeff Rector

I. OLD BUSINESS - Items for Discussion and Possible Action:

Necessary Reconsideration and Revote on 4 Agenda Items from the 3/18/26 Meeting Agenda Due to Quorum Issues

Note: After the March 18, 2026 board meeting, it was discovered that the Board took action on two funding items (Item 22 – Valley Cultural Foundation Summer Concert Booth and Item 24 – Congress of Neighborhoods sponsorship) and two PLUM items (Wisteria at Warner Center items 17 & 18) when we did **not** have the quorum required by our bylaws. The WH-WCNC bylaws set the Board quorum at **13 board members present and able to vote**.

On each of these March 18 items, one board member properly recused due to a conflict and six other members were absent, leaving only **12 eligible members present** when the items were taken up, as reflected on the BAC forms. Under our bylaws and the Ralph M. Brown Act's requirement that actions be taken by a lawfully constituted majority (Gov. Code §§ 54952.6, 54953), the Board should not have **considered, discussed, or voted on** these items without 13 eligible members present on the item. Because that quorum requirement was not met, the original actions on Items 22 and 24 to approve funding are procedurally defective.

After this issue was discovered, the Treasurer, in accordance with fiduciary obligations, promptly self-reported the funding errors to the Office of the City Clerk's NC Funding Program (which had also not caught the error), and the City Clerk placed stop-payments on the checks that had already been mailed for these items.

Re-agendizing these items and taking new votes after public comment and board discussion *De novo* [anew, starting over fresh] at a properly noticed meeting is the standard "cure and correct" approach contemplated by the Brown Act for actions taken without proper procedure (Gov. Code § 54960.1), and it is also required by the City Clerk in order to reissue payment on these funding requests. The purpose of these April 8 agenda items is to explain the issue on the record and to take new votes on the **same motions the Board improperly adopted on March 18**, with a confirmed quorum of at least 13 eligible board members present on each item, so that our funding and PLUM decisions rest on a solid legal footing.

Item No. 1 *De novo consideration of prior item 26-129*

(26-132) Approve $2,500 from the 2025/2026 *Outreach* Budget for the annual WHWCNC Booth at Valley Cultural Foundation Summer Concerts (10 concerts + July 4th)
Moved by Community Services Committee — Committee Member Karen DiBiase

Joyce Fletcher will recuse herself from this item because she is the Secretary of Valley Cultural Foundation.

For Discussion and Possible Action. (Up to 5 minutes)

Motion that the WHWCNC Board approve $2,500.00 from the *Outreach* Budget *Categor*y to Valley Cultural Foundation for the annual WHWCNC Booth at the Valley Cultural Foundation Summer Concert Season.

$2,500 is the least cost for a booth for 10 concerts and the July 4th Fireworks Program which will also include a tent, two chairs, (3) NC parking passes, WHWCNC signage on VCF promotional outreach materials and one Sunday for the NC to appear on stage to address the stakeholders. The booth provides opportunities for board members to meet with stakeholders, hear their issues and promote the mission of the WHWCNC.

The motion is supported by Invoice #2029 dated March 9, 2026. Payment of $2,500.00 is due by April 15, 2026, as required to ensure WHWCNC is included in the printed materials and signage for the concert season.

Committee Vote: YES—DiBiase, Tu, Kennedy | Recused—Fletcher

# # #

Note: This item was passed in the Community Services Committee as an "NPG." Based on the above information, the Treasurer has advised that this item is an Outreach activity and expense, internally budgeted as such. Under NC Funding policies, the board must vote to approve, and the Treasurer must submit to the City Clerk as an Outreach expense, supported by the appropriate documentation. Text in italics represents technical corrections advised by the Treasurer that constitute the substitute motion.

See supporting documentation for invoice and concert calendar **Roll Call Vote**

No Action was taken
There were 13 board members present. Joyce Fletcher's recusal would lower the quorum to twelve. Therefore, there was no quorum, Agenda item will be continued to the next Regular Board Meeting.

Item No. 2 *De novo consideration of prior item 26-131*

(26-133) Motion to approve up to $1,000 to Sponsor Congress of Neighborhoods *Event*
Moved by Treasurer Heath Kline or President Jon Mann *(if Jon does not need to recuse because of his volunteer role on the Congress Planning Committee)*

Discussion and possible action *5 minutes*

Motion for the board to approve up to $1,000 to fund the Congress of Neighborhoods *Event* at City Hall September 26 2026. Upon approval the Board directs the Treasurer to Complete the City Clerk Form for funding the Congress of Neighborhoods *Event* to effectuate funding. [Outreach Budget line 59] To learn more about the Congress visit **https://www.neighborhoodcongress.la**

Motion to approve: Jon Mann **Seconded: Heath Kline**

Substitute Motion: made by Shelly Schwartz to lower the funding amount to $500.00
Seconded by: Karen Di Biase

Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Item No. 3 *De novo consideration of prior item 26-124*

(26-134) Case DIR-2026-682-DI, Wisteria at Warner Center – Vertical Signage; 5490, 5500, 5600 N Canoga Street, Woodland Hills, 91367
Moved by the PLUM Committee — Co-Chair Joyce Fletcher

Board Member Karen DiBiase is recused.

Discussion and possible action: *(Up to 6 minutes)*

As pertaining to Wisteria at Warner Center Permit 25048-20000-00960 located at 5500 N. Canoga Blvd, Woodland Hills, CA 91367, held two public meeting for the application filed by Weidner CA for the placement of two illuminated signs for Wisteria at Warner Center, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

WHEREAS, the proposed project designs and plans adhere to requirements of the Warner Center 2035 Specific Plan; and

WHEREAS, the applicant shall submit written acknowledgment of compliance with mitigation conditions AES-7 through AES-20 of DIR-2018-7428-SPP, including illumination schedule, photometric compliance, wattage and lumen caps, and freeway visibility considerations, prior to NC Board transmission to Planning; and

WHEREAS, given the project's visibility and public-facing architectural frontage at a Warner Center gateway, signage illumination and maintenance are of community interest and subject to PLUM advisory input per Warner Center 2035 Specific Plan design stewardship goals;

THEREFORE, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans from Weidner CA receive the **SUPPORT** of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).
Committee Vote: Yes 6No 0 Abstain 0 Ineligible 1
See the Case Report in the posted supplemental documentation. ***Roll Call Vote***

No Action was taken *There were 13 board members present. Karen DiBiase's recusal would lower the ` quorum to twelve.*
Therefore, there was no quorum. Agenda item will be continued to the next Regular Board Meeting.

Item No. 4 *De novo consideration of prior item 26-125*

(26-135) Case DIR-2018-7428-SPP, Wisteria at Warner Center , Master Alcohol Permit; 5490, 5500, 5600 N Canoga Street, Woodland Hills, 91367
Moved by the PLUM Committee — Co-Chair Joyce Fletcher

Board Member Karen DiBiase is recused.

Discussion and possible action *(5 minutes)*

WHEREAS, the Applicant, Wisteria Warner Center CCRC, LLC, has requested a Main Conditional Use Permit – Master Alcohol Permit (Class 2) pursuant to Los Angeles Municipal Code Sections 12.24.W.1 and 13.B.2.2 to allow the sale and dispensing of alcohol within up to six previously approved ground-floor restaurant and retail tenancies located in the Independent Living Building ("Building 1") of the Wisteria Warner Center Continuing Care and Retirement Community (CCRC); and,
WHEREAS, the Project site consists of approximately 17.63 acres (767,760 square feet) located at 5490, 5500, and 5600 North Canoga Boulevard at the southeast corner of Canoga Avenue and Burbank Boulevard (APN 2149-016-027; Tract PM 2005-1466 Lot A), within the Commerce-SN Zone and the Commerce District of the Warner Center 2035 Specific Plan area; and,
WHEREAS, the Wisteria Warner Center CCRC is a previously approved multi-phase mixed-use senior living development currently under construction pursuant to City Planning Case No. DIR-2018-7428-SPP, including the primary Independent Living Building and ancillary structures; and
WHEREAS, the instant request pertains to a maximum of six of the twelve previously approved retail and restaurant tenancies and seeks authorization for ancillary alcohol service within those commercial spaces; and,
WHEREAS, the request would authorize four tenancies to provide a full line of alcoholic beverages for on-site consumption with limited off-site carryout, one tenancy to provide beer and wine for on-site consumption, and one tenancy to allow full-line alcohol sales for off-site consumption with associated on-site tasting; and,
WHEREAS, proposed alcohol service hours are between 11:00 a.m. and 2:00 a.m., and the Project includes 24-hour on-site security staffing; and
WHEREAS, the Project is located within the Warner Center 2035 Specific Plan area, which establishes the regulatory framework for mixed-use development within the Warner Center community;

THEREFORE IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans from Weidner CA receive the **SUPPORT** of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).*Committee Vote: Yes—6 No—0 Abstain—0 Ineligible—1*
See the Case Report in the posted supplemental documentation. ***Roll Call Vote***

No Action was taken. *There were 13 board members present. Karen DiBiase's recusal would lower the quorum to twelve. Therefore, there was no quorum. Agenda item will be continued to the next Regular Board Meeting.*

Item No. 5 *Continued item 26-127 from 3-18-2026*

(26-136) Appointment of a WHWCNC Area 5 Board Member
From Governance Committee – Jon Mann, Chair

Discussion and possible action *(Up to 6 minutes)*

After a verification of qualifications, the Governance Committee moves that Monalisa Okojie be appointed as the WHWCNC Area 5 Alternate Representative.

Governance Committee Vote: Yes—Jon Mann, Heath Kline, August Steurer Absent—DiBiase, Fletcher ***Roll Call Vote***

No Action was taken. The applicant was not present at the meeting.

II. NEW BUSINESS - Items for Discussion and Possible Action:

Item No. 6
(26-137) Approval of the March 2026 MER
Moved by Heath Kline, Treasurer

Discussion and possible action *5 minutes*

The Motion is to approve the March 2026 MER (Monthly Expenditure Report).

The March MER is not available from the City Clerk at the time of agenda posting, but will be distributed to the Board and public in advance of this item being heard. In the interim please review our internal working budget as of 3/31/26 included in the support documents to see the details of our spending YTD, our projected spending obligation though the FYE 6/30/26 and funds available to spend.

See WHWCNC Budget 260331 included in the support documents ***Roll Call Vote***

Item continued until the next Regular Board Meeting.

Item No. 7
(26-138) Renewal of NC Zoom Licenses – FY 2025-26 and FY 2026-27
Moved by Heath Kline, Treasurer

Discussion and possible action *5 minutes*

Motion to renew the WHWCNC's two Zoom annual licenses for the remainder of FY 2025-26 and the first nine months of FY 2026-27, at a total cost of $511.22 ($255.61 per license).

Background: EmpowerLA notified NCs on March 25, 2026 that the annual cost per Zoom license has increased from $200.00 — the rate for the prior two fiscal years — to $255.61. These licenses are purchased in bulk and administered by DONE, which invoices and collects payment from individual NCs.

Upon passage: Our NEA, Vincent Autiero, is directed by DONE to notify Gibson Nyambura, who manages the Zoom license program for DONE, of the number of licenses to invoice WHWCNC for. The Treasurer will process payment upon receipt of the invoice. ***Roll Call Vote***

Motion to approve: Heath Kline **Seconded by: Marty Lipkin**
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Item No. 8
(26-139) Motion to Reallocate our Budget to Support Funding Items on the 4/8 Agenda and Review of Budget Spending YTD, Obligations & Available to Spend for the Balance of the June 30 FY
Moved by Heath Kline, Treasurer

Discussion and possible action *10 minutes*

a.) Review of WHWCNC spending FY to date (July-March), incumbered funds for the balance of the FY(April-June) for both operating expense obligations and board-voted items that incumber funds, and remaining funds available to spend because although assigned to a budget line, the board has not yet voted for something that incumbers those funds.
b.) Motion for the Treasurer to relocate funds within and across City-defined NC Budget Spending categories to fund spending items that may be approved by the board at the April 8 2025, meeting:

1) *Move $224.40 in excess unspent funds from Budget line 41 Board Retreat as follows:*

$91.22 to the Budget line 24 Zoom Licenses (increasing it to $511.22) and

$133.18 to Budget line 69 Unallocated General Outreach Funds, increasing it to $1207.71.

2) *Move up to $600.00 from Budget line 69* Unallocated General Outreach Funds as follows:

Up to $100.00 to the Budget line 56 Asian Cultural Fest (increasing it up to $250.00)

Up to $500.00 to the Budget line 59 Congress of Neighborhoods (increasing it up to $1,000.00)

3) Upon completion of these changes, the Treasurer is instructed to file this updated budget allocation with the City Clerk and use the new budget as the working budget for the NC.
See WHWCNC Budget 20260331 in supporting documents. **Roll Call Vote**

Motion to approve: Heath Kline **Second: Karen DiBiase**
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Item No. 9
(26-140) Community Impact Statement (CIS) regarding Los Angeles City Charter Reform
Moved by Juliet Schwarz, Homeless & Social Justice Advocacy Committee Chair

For discussion and possible action *(Up to 10 minutes)*

The Motion is to approve a submitted Community Impact Statement to be submitted to Council File 23-1027 in support of Charter Reform Proposals from the Neighborhood Councils via the Los Angeles Neighborhood Council Coalition.

Committee Vote: Yes 7; No 0; Abstain 0

See posted support document with the CIS: Roll Call Vote

Motion to support: Michelle Delgado **Second: Jon Mann**
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Item No. 10
(26-141) Neighborhood Council Outreach Utilizing Nextdoor
Moved by Jadolphus Fraser, Homeless & Social Justice Advocacy Committee
For discussion and possible action *(Up to 10 minutes)*

The motion is that the Woodland Hills - Warner Center Neighborhood Council establish and actively utilize the Nextdoor Public Agency Platform to expand community outreach, improve communication, and increase stakeholder engagement.

Committee Vote: Yes 6; No 0; Abstain 0
See posted support document: Roll Call

No Action was taken. The WHWCNC already has an active nextdoor account.

Item No. 11
(26-142) Case: ZA-2025-5123-CUB CVS Pharmacy – Store #9683 – 22968 Victory Blvd. 91367
Moved by PLUM Committee – Joyce Fletcher and Marty Lipkin, Co-Chairs

For discussion and possible action *(Up to 10 minutes)*

The applicant is requesting a renewal (or extension) of the existing CUB for alcohol sales from a CVS Pharmacy that has been in continuous operation since 2001 with its original CUB issued at the time of the store opening. CVS is asking to continue their CUB allowances at the same site.
There are no proposed building changes to the existing site or store.
The applicant requests the renewed CUB allow alcohol sales from 8am to 11pm seven days per week.

Whereas, there have been no reported neighborhood violations or significant issues in connection with the CUB that will be expiring, and

Whereas, there have been no violations reported to the LAPD or LAFD concerning alcohol sales and all alcohol sales are for usage outside the store and the shopping center property, and

Whereas, the site is located on the grounds of a large strip center on Victory Blvd, and the location is substantially distanced from any school, park or religious institution.

Therefore, the Planning, Land Use and Mobility Committee (PLUM) recommends the Board of the Woodland Hills Warner Center Neighborhood Council SUPPORT this application for the continued use of a CUB at this location.

PLUM Committee Vote: Yes 6 No 0 Ineligible 1

Motion to approve: Joyce Fletcher Seconded by: Jon Mann
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Item No. 12
26-143) Funding for a NC Booth at the Valley Asian & Pacific Islander Cultural Festival
Moved by the Community Services Committee – Joyce Fletcher, Chair

For discussion and possible action (Up to 5 minutes)

Motion for the Board to approve funding up to $250 for a WHWCNC outreach Booth at the 5th Annual Valley Asian & Pacific Islander Cultural Festival on May 2, 2026, from 10 AM-3PM, celebrating the vast diversity from the Asian cultures that enhance the San Fernando Valley and the City of Los Angeles.

The event will highlight the cultures of Asia and the Pacific Islands focusing on expression through music, dance, food, art and children's activities.

Committee Vote: Yes 3 No 0 Abstain 0
See posted support document: Roll Call Vote

Motion to approve: Joyce Fletcher Seconded by: Joon Mann
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Item No. 13
(26-144) Funding for event specific outreach items and decorations for the NC Booth at the Valley Asian & Pacific Islander Cultural Festival
Moved by Community Services Committee – Joyce Fletcher, Chair

For discussion and possible action (Up to 5 minutes)

The motion is that the Board to approve funding up to $100 to purchase event specific decoration items (leis) and (lanterns) for the WHWCNC outreach Booth at the 5th Annual Valley Asian & Pacific

Islander Cultural Festival on May 2, 2026, from 10 a.m.-3 p.m., celebrating the vast diversity from the Asian cultures that enhance the San Fernando Valley and the City of Los Angeles. Each booth at the festival should reflect the event's theme. The event will highlight the cultures of Asia and the Pacific Islands, focusing on expression through music, dance, food, art, and children's activities.
Purchase from Amazon
$44.99 - 200 PCS Hawaiian Leis in Vibrant Colors Assortment
$23.99 - 24Pcs Multicolored Paper Lanterns (6" 8" 10" 12")
Committee Vote: Yes 3 No 0 Absent 1
See posted support document: Roll Call

Motion to approve: Joyce Fletcher Second Marty Lipkin
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Item No. 14
(26-145) Letter on Van Nuys Airport Land Use
Moved by PLUM Committee – Joyce Fletcher and Marty Lipkin, Co-Chairs

For discussion and possible action (Up to 10 minutes)

The motion is that the WHWCNC Board approve the submission of the following letter to CD3.
RE: PLUM Committee Recommendation: Amendment to Ordinance 177327 - VNY Land Use

Dear Councilmember Bob Blumenfield,

On behalf of the Woodland Hills–Warner Center Neighborhood Council (WHWCNC), and consistent with a recommendation of the WHWCNC Planning and Land Use Management (PLUM) Committee, we write to express support for a motion requesting a targeted amendment to Ordinance No. 177327 governing land use at Van Nuys Airport.

The current regulatory framework for the airport, established through the 2006 Van Nuys Airport Plan and codified by Ordinance 177327, created clear land-use designations intended to guide development within the airport footprint. These distinctions, particularly between Aviation and Airport Commercial uses, were adopted by the City Council to ensure appropriate aeronautical activity, compatibility with surrounding communities, and consistency with the City's adopted planning framework.

Recent proposals and solicitations issued by Los Angeles World Airports raise concerns that these land-use boundaries could be altered through parcel consolidation or reclassification prior to completion of the forthcoming Van Nuys Airport Specific Plan. Development concepts that combine parcels with different use designations, or convert land between Aviation and Airport Commercial categories, risk undermining the integrity of the existing ordinance before the comprehensive planning process directed by Council File 23-1339 is completed.

The proposed ordinance amendment provides a practical safeguard. It does not halt development at the airport; rather, it ensures that projects moving forward remain consistent with the land-use designations already adopted by the City until the Specific Plan process is completed and considered by the Council.

Because development at VNY Airport directly affects surrounding communities - including operational, environmental, and land-use compatibility impacts - WHWCNC respectfully urges you to take the lead in filing this action. The motion would direct the Department of City Planning, in consultation with the City Attorney, to prepare an amendment clarifying that any land-use or zoning changes within the Van Nuys Airport Plan area occur only through the Specific Plan process.

Ensuring that potential changes to land-use designations occur through that process rather than through individual project approvals will help maintain transparency, protect the community, and preserve the integrity of the airport's planning framework.

This position was approved by a vote of the Woodland Hills-Warner Center Neighborhood Council Board on April 8, 2026 at a Brown-Act qualified meeting.

Thank you for your consideration and for your continued attention to responsible planning at Van Nuys Airport.

Sincerely,
Jon Mann, President
Woodland Hills-Warner Center Neighborhood Council

PLUM Committee Vote: Yes 6 No 0 Ineligible 1 Roll Call Vote

Motion to approve: Joyce Fletcher **Seconded by: Marty Lipkin**
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

(26-146) Virtual v. In-Person Board Meetings
Moved by Karen DiBiase, Vice President

For discussion and possible action *(Up to 5 minutes)*

The Motion is to establish a monthly meeting schedule to alternate every other month between In-Person and Virtual for Full Board Meetings. In-person meetings are scheduled for July, September, November, January, March, and May. Roll Call Vote

Motion to support: Karen DiBiase Seconded by: Megan Jacoby
Vote: Yes - Karen DiBiase, Geoffrey Hobson, Shelly Schwartz, Julian Tu, Jon Mann, Michelle Delgado, August Steurer, Harout Aristakessian, Martin Lipkin, Janyce Pink, Megan Jacoby, Heath Kline, Joyce Fletcher (13)
No 0 Abstain 0 Ineligible 0
Absent: Mary Jo Rizvi, Danny Mulvihill, Harris Cohn, Kate Kennedy (arrived late), Juliet Schwartz, Melanie Kirschbaum, Duncan Lawrie (7)

Item No. 16
(26-147) Translation and Interpreter Services for Meeting

For discussion only, no vote needed *(Up to 5 minutes)*
There will be Board discussion on the availability and need by the Board for translation services.
Board discussion only. No vote was taken.

Item No. 17
(26-148) WHWCNC Newsletters
Submitted by Outreach Committee – Megan Jacoby, Chair

For discussion only. *(Up to 5 minutes)*

The WHWCNC April Newsletter will be published on April 21st.
All committee chairs who have information they want to publish need to email Megan Jacoby by Monday, April 20th at 12pm.

Discussion only, no vote was taken.

Item No. 18
(26-149) Important Fiscal year 2025-2026 Deadlines, per the City Clerk
Submitted by Karen DiBiase, Vice President

For discussion only.

Important Fiscal Year 2025–2026 Deadlines

Neighborhood Councils are encouraged to plan ahead and submit requests early to ensure processing before the end of the fiscal year.

Key Dates:

- **May 20, 2026** – Final day to submit Event Approval Requests using Fiscal Year 25/26 funds.
- **June 1, 2026** – Final day to submit check payment requests through the NC Funding System Portal, including Neighborhood Purpose Grants (NPGs).
- **June 20, 2026** – Final day to make purchases using the NC bank card.

Please ensure all requests are submitted with the required documentation by the deadlines listed above to allow sufficient time for processing.

Discussion only. No vote was taken.

3. Area Reports:

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz
Area 2 – Julian Tu, Jon Mann. Michelle Delgado
Area 3 - August Steurer, Harout Aristakessian
Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink
Area 5 - Megan Jacoby
Area 6 – Danny Mulvihill. Heath Kline, Harris Cohen
Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz
At Large – Melanie Kirschbaum

4. Committee Reports:

Budget Committee – Heath Kline, Chair
Arts and Culture Committee – Harout Aristakessian
Community Services Committee – Joyce Fletcher, Chair
Community Outreach Committee – Megan Jacoby, Chair
Education and Youth Committee -
Environmental & Beautification Committee – Karen DiBiase, Chair
Governance Committee – Officers
Homelessness and Social Justice Advocacy Committee – Juliet Schwarz, Chair
PLUM Committee – Martin Lipkin and Joyce Fletcher. Co-Chairs
Public Safety and Transportation Committee –
WHIP Committee – Heath Kline and August Steurer, Co-Chairs

Announcements:
The next Regular Board meeting will be held on May 14, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.
Meeting dates for year 2025 -2026: Full Board meetings are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change.

Adjournment of Meeting: at 9:33pm by Jon Mann

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher, Secretary, at email: J.Fletcher@WHCouncil.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Fire House 84 Front Door located at 21050 Burbank Blvd. Woodland Hills, CA, 91367
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website www.whcouncil.org