

CITY OF LOS ANGELES

CALIFORNIA

**Neighborhood Council
Governing Board**

President: Dena Weiss
 Vice President: Tracey Rosen
 Secretary: Karen DiBiase
 Treasurer: Heath Kline
 Parliamentarian: Don Patterson

Budget Committee Chair, Heath Kline



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 Los Angeles, CA 90012

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**WOODLAND HILLS
 WARNER CENTER
 NEIGHBORHOOD
 COUNCIL**

**Agenda for
 Special Budget Committee Meeting
 & Possible Quorum-Meeting of Full NC**

By Zoom

Agenda

Thursday, February 27, 2025

6:30 PM

Zoom Meeting Online or By Telephone

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84574801809>

Or Dial (669) 900-6833 to Join the Meeting

Then Enter This Webinar ID: 84574801809 and Press #

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas)
 antes del

evento. Por favor contacte Karen DiBiase, Secretaria, al 818-639-9444 o por correo electrónico

www.whcouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA
 SENATE BILL 411(PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER
 1, 2023, THIS WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
 COMMITTEE MEETING WILL BE AVAILABLE VIRTUALLY.

Every person wishing to address the Committee must enter the meeting via the above Zoom link or dial (669)900-6833 and enter 84574801809 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the **Meeting of the Woodland Hills – Warner Center Neighborhood Council [WHWCNC] Budget Committee [BUDCOM]** meeting, the public will be requested to dial *9 by phone or use the Raise Hand option on Zoom, to address the **BUDCOM** on any agenda item before the **BUDCOM** takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the **BUDCOM**'s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the **BUDCOM** is prevented from acting on a matter that you bring to its attention during the General Public Comment a future **WHWCNC** Board or **BUDCOM** meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the **BUDCOM**.

SB 411 Updates: In the event of a disruption that prevents the **BUDCOM** from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the **BUDCOM** control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the **BUDCOM** shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.

Actions taken on agenda items during a disruption that prevents the **BUDCOM** from broadcasting the meeting may be challenged pursuant to Section 54960.1. The **BUDCOM** shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the **BUDCOM** and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the **BUDCOM**, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

- (i) If the **BUDCOM** provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph to provide public comment until that timed public comment period has elapsed.
- (ii) If the **BUDCOM** does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.
- (iii) If the **BUDCOM** provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Public Comment Guidelines: All comments limited to 2 minutes per speaker, unless adjusted by the presiding chair.

1. CALL TO ORDER AND SPECIAL COMMITTEE REPRESENTATION ROLL CALL

Each member during roll call must declare which committee they will officially represent for both presenting and voting purposes at this meeting. Members serving on multiple committees

must choose only one committee to represent to maximize participation and diverse viewpoints. Co-chairs should coordinate their representation choices before the meeting when possible.

If a committee cannot be represented by a Chair; the Chair(s) should arrange ahead of time for a board-committee member to represent the committee at tonight's meeting.

During roll call, state: "Name, representing [Committee] for presentation and voting purposes tonight." Example: "Julie Waltrip, representing Education and Youth Committee for presentation and voting purposes tonight"

Our Standing Committees:

- Budget Committee – Heath Kline, Chair
- Arts and Culture Committee – Masha Dowell and Harout Aristakessian, Co-Chairs
- Community Services Committee – Joyce Fletcher, Chair
- Community Outreach Committee – Tracey Rosen, Chair
- Education and Youth Committee – Julie Waltrip, Chair
- Environmental & Beautification Committee – Karen DiBiase, Chair
- Governance Committee – Dena Weiss, Chair
- Government Relations Committee – Reina Cerros McCaughey, Chair
- Homeless and Social Justice Advocacy Committee – Jayce Baron, Chair
- Public Safety and Transportation – Julie Waltrip & Rose O'Sullivan, Co-Chairs
- PLUM Committee – Don Patterson and Marty Lipkin, Co-Chairs
- WHIP Committee – August Steurer and Heath Kline, Co-Chairs
- Ad Hoc Committee for Standing Rules – August Steurer and Heath Kline, Co-Chairs [no spending]
- Ad Hoc Committee for Virtual Meeting Technology – Dean Matthew, Chair
- Ad Hoc Holiday Decorations Committee – Joyce Fletcher & Masha Dowell, Co-Chairs [dissolved task completed?].

2. PUBLIC COMMENT

- a) City Officials and Representatives (2 minutes per speaker)
- b) Public Comment on Non-Agenda Items (1 minute per speaker)
- c) Public Comment will be taken for each agenda item (2 minutes per speaker)

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.

3. FISCAL YEAR 24-25 BUDGET REVIEW

- a) Current Budget Status:

- Total FY Funding: \$36,555.64 (\$32,000 + \$4,555.64 rollover)
- City Clerk Paid Expenditures (July-Feb): \$20,053.35
- Board-Approved Expenditures Pending City Clerk Documentation: \$5,750
- Projected Operational Expenses (March-June): \$2,196.75
- Available Funds Remaining: \$8,555.54

Committee Q & A
Public Comment

See posted supporting documents

4. PENDING EXPENDITURE REVIEW

For discussion and possible action:

- a) February Board Agenda Items Continued to March: \$2,200
- b) Committee-Approved Items planned for March Agenda: \$4,000
- c) Governance Committee Operations Reserve: \$442.09
- d) Additional Spending Items (including Spring elections): \$ _____
- e) Total Pending Expenditures: \$ _____

Public Comment

DISCUSSION: With \$8,555.54 (this number is arrived at by GOVCOM at its 2/18/25 meeting identifying \$5255 of allocations for expenditures that won't be made before FYE in the Office/Operational Budget category that could be returned to avail funds.) remaining to fund all board activities through June 30th (end of fiscal year) outlined above, committees may wish to modify their spending request at this time to simplify the discussion and save time with the remaining agenda items.

See posted supporting documents

5. COMMITTEE FUNDING PRESENTATIONS AND ALLOCATIONS

For discussion and possible action:

CRITICAL TIMING NOTE: With only four months remaining in the fiscal year and \$8,555.54 in available funds, funding decisions made tonight directly impact our ability to support community initiatives through June 30th. Each funding request should be evaluated not only on its merit but also on its urgency and immediate community impact.

- a) Each designated committee representative should present:

- Specific dollar amount requested (*include sales tax and shipping if applicable*)
- Critical timing factors
- Why funding is needed now vs. next fiscal year
- Documentation readiness for City Clerk submission
- Direct community impact

b) Funding Requests to be Considered (must specify exact dollar amount for each):

1. [Budget Cat]:[Committee Name], [Specific Project/Initiative] - \$XXX
2. [Budget Cat]:[Committee Name], [Specific Project/Initiative] - \$XXX [Continue for each request]

Public Comment

MOTION: To allocate specific dollar amounts to presented items as listed above. Items may be voted on individually or grouped by Budget Committee consensus. Total allocations cannot exceed \$8,555.54 available through June 30th. Alternatively, less than \$8,555.54 can be allocated to specific funding items, but should be allocated to a budget category, allowing for a future allocation at the April or May board meetings. Any remaining unspent funds may rollover to our FY25-26 budget under current city policy.

Note: All approved allocations must have complete documentation ready for City Clerk submission when presented for board approval at the March, April, or May board meetings.

Roll Call Vote (by designated committee representatives as established during initial roll call)

See posted supporting documents

6. BUDGET REALLOCATION

For discussion and possible action:

MOTION: To reallocate FY24-25 budget to distribute remaining unencumbered funds across budget categories supporting approved expenditures, maintaining a balanced budget that totals \$36,555.64.

Roll Call Vote (by designated committee representatives as established during initial roll call)

See posted supporting documents

7. ADJOURNMENT

The next **BUDCOM** meeting date, time, and location to be announced per public posting requirements

Please visit the calendar page at whcouncil.org for the complete details and to confirm the date, time, venue and method of the next **GOVCOM** meeting. Check the [NC calendar](#) for updated meeting schedules.

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org. *PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like copy of any record, if available, related to an item on the agenda, please contact the GOVCOM chair Heath Kline via email at h.kline@whcouncil.org

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.

- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

A copy of this agenda is also physically posted in the plexiglass case fixed to the front window of the Fire Station 84 located at 21050 Burbank Blvd., Woodland Hills, CA, 91367

- *RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org

- SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss al d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.

- Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978- 1960 or ethics.commission@lacity.org.