

**WOODLAND HILLS–WARNER CENTER NEIGHBORHOOD COUNCIL
SPECIAL AGENDA – Budget Committee Meeting**

Wednesday, April 19, 2017, 7:30 p.m.

American Legion Hall

5320 Fallbrook Ave, Woodland Hills CA 91364

Stakeholders and the public are permitted to address the WHWCNC Budget Committee] on any item on the Agenda prior to the Committee taking action on said item. It is requested speakers complete a "Speaker Card" and hand it to the Committee Chair. Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Committee's subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes. Each speaker is limited to two minutes, unless waived by the presiding officer of the Committee. The opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, or representatives of any venue hosting a meeting of the Neighborhood Council Board, or affiliated committees.

AGENDA

Call to Order

Pledge of Allegiance
Roll Call

1.) Review of Budget Committee Membership. Chair NC Treasurer Heath Kline

Committee Member: NC Officers, NC Committee Chairs (or Vice Chairs or Committee Representative in the Committee Chair's absence – one vote per person and committee).

2.) Public Comment Period on items not on the agenda: (2) minutes per speaker

3.) Review & Discussion of FY16-17 adopted Budget and actual YTD and pending spending by committee and for operating expenses - Heath Kline

4.) Presentation & discussion by all committee chairs or their surrogates of how they plan to spend the balance of their allocated funds **before the end of the MAY** in detail (activity-item(s), vendor(s), amount(s), date(s), community benefit, etc.) or identify current allocated funding that is surplus to their needs that they can turn back to the NC, to be reallocated to another committee or NC need.

5.) Presentation & discussion by all committee chairs or their surrogates of additional funding they would like-need to receive this FY to accomplish an activity, purchase goods and services that would benefit the NC, and most importantly the Woodland Hills community and the City of Los Angeles that we serve in detail (activity-item(s), vendor(s), amount(s), date(s), community benefit, etc.).

NC Officers should be prepared to outline goals and budget needs of the NC beyond the items covered previously.

6.) Review & discussion of which activities and items we can fund with the available funds we have in our budget for the balance of FY **before the end of May**, with a priority given to those activities and items the will benefit the goals of the NC and benefit the community the most.

7.) Create and adopt a revised FY16-17 balanced budget for submittal to the NC Board for Approval at the Special Meeting of the Full NC Board that will immediately follow this meeting.

Discussion and possible action:

Motion by Heath Kline, Seconded by _____

On 4/19/17 the Budget Committee (officers, committee chairs or their surrogates) having completed a line by line review of the WHWCNC previously adopted FY17 Budget and presentations by all NC committees and officers of their plans and anticipated financial needs for the balance of the 2017 FY, Now Therefore, the Budget Committee adopts and approves the attached (4) page budget and updated budget allocations (Column 1 – changes highlighted in yellow) and direct the Treasure to present this budget to the full NC Board at its Special April 19 meeting immediately following this meeting for adoption and submission to Empower LA.

Furthermore, the Budget Committee empowers and directs the Treasurer and President of the NC to make refinements and reallocations of this budget as final expenses come in for budget line items and surplus funds remain that are no longer needed or cannot be spent by the end of May for such budget line items and categories to other budget line items and categories where the funds can be spent for the benefit of the WHWCNC and the communities it serves before the cut off in spending of the NC's funds imposed by the City Clerk.

The treasurer is directed to provide a detailed report to the full Board when it meets in June of the changes made to the budget as outlined above.

Vote XX-XX-XX-XX- per the attached roll call vote form (list names).

The next Board meetings will be held on Wednesday, April 19 immediately following this meeting (anticipated to be between 7:30 and 7:45 PM at the American Legion Post on Fallbrook Ave. north of Ventura Blvd., Woodland Hills, CA (same location).

Other Announcements: Please check the www.whcouncil.org website

Adjournment of meeting:

Disabilities Act Notification: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS. Brown Act Notification: In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at www.whcouncil.org. Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website www.whcouncil.org should

be checked frequently. If you would like a copy of any record related to an item on this agenda, please contact:
h.kline@whcouncil.org