Monthly Expenditure Report

Reporting Month: January 2020 Budget Fiscal Year: 2019-2020

NC Name: Woodland Hills-Warner Center Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$46048.19	$1762.08	$44286.11	$0.00	$1000.00	$43286.11

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$28500.00	$1762.08	$21286.11	$0.00	$21286.11
Outreach		$0.00		$0.00	
Elections		$0.00		$0.00	
Community Improvement Project	$9000.00	$0.00	$9000.00	$0.00	$9000.00
Neighborhood Purpose Grants	$4500.00	$0.00	$4000.00	$0.00	$4000.00
Funding Requests Under Review: $0.00		Encumbrances: $1000.00		Previous Expenditures: $5951.81	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	STORAGE ETC. WARNER CE	01/02/2020	(Credit card transaction)	General Operations Expenditure	Office	$208.00
2	WEST VALLEY WARNER CEN	01/06/2020	(Credit card transaction)	General Operations Expenditure	Office	$300.00
3	Amazon.com HE2A28EN3	01/09/2020	(Credit card transaction)	General Operations Expenditure	Office	$121.50
4	Amazon.com 1A94I0UK3	01/10/2020	(Credit card transaction)	General Operations Expenditure	Office	$157.64
5	GRASSHOPPER.COM	01/13/2020	(Credit card transaction)	General Operations Expenditure	Office	$29.77
6	STONEFIRE GRILL - 2	01/28/2020	(Credit card transaction)	General Operations Expenditure	Office	$568.55
7	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$52.23
8	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$45.99

9	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$39.86
10	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$13.69
11	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$16.43
12	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$10.27
13	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$59.40
14	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$92.86
15	ARC 1 ACC	01/29/2020	(Credit card transaction)	General Operations Expenditure	Office	$13.35
16	SMART AND FINAL 324	01/31/2020	(Credit card transaction)	General Operations Expenditure	Office	$32.54
	Subtotal:					**$1762.08**

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					**$0.00**

Receipts:

Smart&Final extra!

Warehouse & Market. Friend & Neighbor.

Welcome To Our Woodland Hills Store
Store #324

****

See Us On WEB www.smartandfinal.com

Cashier: Karla

DATE 01/31/20 TIME 13:14:07

FS 3 Roll Towels	3.19	T
Tropicana Oj W/Cal	3.00	F
Was $3.99 / YOU SAVED -> $.99		
Tropicana Oj W/Cal	3.00	F
Was $3.99 / YOU SAVED -> $.99		
Tropicana Oj W/Cal	3.00	F
Was $3.99 / YOU SAVED -> $.99		
Tropicana Oj W/Cal	3.00	F
Was $3.99 / YOU SAVED -> $.99		
FS Lnch Npkn White	4.99	T
Was $5.49 / YOU SAVED -> $.50		
2 @ 3.99		
First Street Water	7.98	F
2 @ 1.75		
+CRV	3.50	
Checkstand Bags	.10	tx
SUBTOTAL	31.76	
Sales Tax	.78	
TOTAL	32.54	
MasterCard TENDER	32.54	
Cash CHANGE	.00	

TOTAL NUMBER OF ITEMS THIS VISIT--> 10

***** Electronic Payment Activity *****

01/31/2020 13:14:43

MASTERCARD Entry Method: Chip

CARD #: XXXXXXXXXXXX7895

PURCHASE - APPROVED

AUTH CODE:056940

Mode: Issuer
AID: A0000000041010
TVR: 0400088000
IAD: 0110A00003220C00000000000000000
000FF
TSI: E800
ARC: 00
C: A2CD618F2FD01411
: 481847 TID: 001 SEQ: 066123

1: USD$ 32.54

Electronic Payment Activity *****

:48 OP# 810115327 01/31/20
5 Trans # 311

PLEASE MAKE PAYMENT PAYABLE TO :

Storage Etc. - Warner
6030 Canoga Ave
Woodland Hills, CA 91367
818-347-7160

Invoice Date: December 17, 2019

STORAGE ETC INVOICE

c/o: PAUL LAWLER
W.H. W.C. NEIGHBORHOOD COUNCIL
20929 VENTURA BLVD.STE. 47-535
WOODLAND HILLS CA 91367

Unit: 3149
Due Date: January 1, 2020
Amount Due: 208.00
Paid Through: December 31, 2019

UNIT	DATE	ITEM/SERVICE	AMOUNT	TAX	DUE
Rent	0.00	0.00	208.00	0.00	208.00

Subtotal	208.00
Taxes	0.00
Balance Due	208.00

Thank you for your prompt payment.

Sincerely,

Property Manager

Invoice

Date	Invoice #
9/29/2019	5562

Woodland Hills~Tarzana
Chamber of Commerce
P.O. Box 1
Woodland Hills, CA 91365

Bill To

Woodland Hills Warner Center
Neighborhood Council
20929 Ventura Boulevard Ste.47-535
Woodland Hills, CA 91364

P.O. No.	Terms	Due Date	Account #	Project
		9/29/2019		

Description	Qty	Rate	Amount
Conference Room Rental Fee WHIP bi-monthly meetings $25 each use. 6:30- 9 WHIP 2019 5/23, 6/13, 7/1, 7/11, 7/25, 8/8, 8/22, 9/12, 9/26, 10/10,10/24, 12/12	12	25.00	300.00

Total	**$300.00**
Payments/Credits	**$0.00**
Balance Due	**$300.00**

West Valley-Warner Cente
Chamber of Commerce
PO Box 1
Woodland Hills, CA 91365
Ph: (818)347-4737

01/06/2020 15:42

Sale

Trans #: 5 Batch #: 688

MASTERCARD CHIP
************7895 **/**
Invoice #: 5

AMOUNT: $300.00

Resp: APPROVAL 061653
Code: 061653
Ref #: 000623402068
TransID: 0106MCPB8R2BL

App Name: MASTERCARD
AID: A0000000041010
TVR: 0000088800
TSI: E800

Thank You

CUSTOMER COPY

amazon.com

Details for Order #112-3556262-3628256

Print this page for your records.

Order Placed: January 9, 2020
Amazon.com order number: 112-3556262-3628256
Order Total: $121.50

Items Ordered	**Price**
3 of: *Hammermill 20lb Copy Paper, 8.5 x 11, 8 Ream Case, 4,000 Sheets, Made in USA, Sustainably Sourced From American Family Tree Farms, 92 Bright, Acid Free, Economical Multipurpose Printer Paper, 113640C* Sold by: Amazon.com Services LLC Condition: New	$36.99

Shipping Address:
Paul lawler
6351 OWENSMOUTH AVE STE 104
WOODLAND HILLS, CALIFORNIA 91367-2293
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method:
MasterCard | Last digits: 7895

Billing address
Paul lawler
6351 OWENSMOUTH AVE STE 104
WOODLAND HILLS, CALIFORNIA 91367-2293
United States

Item(s) Subtotal:	$110.97
Shipping & Handling:	$0.00

Total before tax:	$110.97
Estimated tax to be collected:	$10.53

Grand Total:	**$121.50**

To view the status of your order, return to Order Summary.

amazon.com

Details for Order #112-2094011-4291429

Print this page for your records.

Order Placed: January 9, 2020
Amazon.com order number: 112-2094011-4291429
Order Total: $157.64

Items Ordered	**Price**
4 of: *Brother Genuine High Yield Black Ink Cartridges, LC2032PKS, Replacement Black Ink Two Pack, Includes 2 Cartridges of Black Ink, Page Yield Up To 550 Pages/Cartridge, LC203* Sold by: Amazon.com Services LLC Condition: New	$35.99

Shipping Address:
Paul lawler
6351 OWENSMOUTH AVE STE 104
WOODLAND HILLS, CALIFORNIA 91367-2293
United States

Shipping Speed:
One-Day Shipping

Payment information

Payment Method:
MasterCard | Last digits: 7895

Billing address
Paul lawler
6351 OWENSMOUTH AVE STE 104
WOODLAND HILLS, CALIFORNIA 91367-2293
United States

Item(s) Subtotal:	$143.96
Shipping & Handling:	$0.00

Total before tax:	$143.96
Estimated tax to be collected:	$13.68

Grand Total:	**$157.64**

To view the status of your order, return to Order Summary.

Grasshopper

Account Information

WHWCNC
Peter Fletcher
20929 Ventura Boulevard
Woodland Hills, CA 91364, US

Bill Date:	01/12/20
Usage Period:	12/12/19 - 01/12/20

Charges Summary

Previous Invoice Amount:	**$31.73**
Current Charges:	
Recurring Charges	$22.00
Non-Recurring Charges	$0.00
Usage Charges	$0.78
Taxes & Surcharges	$5.77
Federal USF	$1.22
Total Charges:	**$29.77**
Debits & Credits	$0.00
Payments	$29.77
Balance Due:	**$0.00**

Grasshopper News

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.

That's why we started the Entrepreneur Movement. Watch the video at grasshopper.com/idea and tell everyone you know about Grasshopper.

Partner Offers

Grasshopper

Detail of Current Charges

Payments & Credits

Date	Detail	Payment/Credit
01/12/20	Monthly Payment, Paid on Master Card ending in 7895	$29.77
	Total Payments & Credits:	**$29.77**

Recurring Charges

Current Period

Pay As You Grow Plan, 01/12/20 - 02/12/20	$12.00
Voicemail Transcription, 01/12/20 - 02/12/20	$10.00
Total Recurring Charges:	**$22.00**

Minute Charges Summary

Type	Included	Used	Overage	Rate	Charge
Domestic	0 minutes	12.8	12.8 minutes	0.061	$0.78
				Total Minute Charges:	**$0.78**

Taxes & Surcharges

Type	Detail	Charge
Tax	Utility Users Tax	$1.42
Tax	CA Teleconnect Fund	$0.06
Tax	Universal Lifeline Telephone Service Charge	$0.39
Tax	CA High Cost Fund A	$0.03
Tax	FCC Regulatory Fee (Wireline)	$0.02
Tax	CASF	$0.04
Tax	CA TRS	$0.04
Tax	CA PUC Fee	$0.02
Surcharge	Regulatory Recovery Fee	$3.75
	Total Taxes & Surcharges:	**$5.77**

Federal Universal Service Fund

Type	Detail	Charge
Surcharge	Fed Universal Service Fund	$1.22
	Total Federal USF Contributions:	**$1.22**

Summary of Minute Charges

By Number

Number	Total Minutes
+18186399444	12.8
Total Minutes Used:	**12.8**

Explanation of Terms

Domestic: Calls that are placed inside the United States and its provinces.

Off Shore: Calls placed outside of U.S. borders.

International: Calls placed from a country other than the U.S.

Federal Universal Service Fund The USF contribution factor established by the Federal Communications Commission is

Voice Over: Use of voice talents for recording of main greeting or extensions.

Bonus Minutes: Extra minutes that are credited to your account.

Set Up Support: Help setting up your account and customizing your features.

Grasshopper

applicable to telecommunications services and is adjusted by the FCC every calendar quarter.

DATE: 2/1/20
DAY: Saturday

STONEFIRE GRILL
DELIVERY

LOCATION: WEST HILLS

CLIENT INFORMATION

CLIENT: Woodland Hills Neighborhood Council c/o Paul Lawler
PHONE:
ADDRESS: Treasurer
Rose Goldwater Community Center 21710 Vanowen St.

CATEGORY: ○ PRIVATE ○ BUSINESS ☑ GOV'T ○ MEDICAL ○ RELIGIOUS ○ SCHOOL ○ OTHER

DESCRIPTION: ○ FINANCIAL ○ CIVIL SERVICE ○ GENERAL ○ HIGH SCHOOL ○ HOSPITAL/MEDICAL ○ K-8 SCHOOL ○ NON-PROFIT ○ PHARMACEUTICAL ○ PRIVATE ○ PROFESSIONAL ○ RETAIL ○ UNIVERSITY/COLLEGE

BOOKING CONTACT: Joyce Fletcher
PHONE: (818) 222-5222
CELL:
FAX:
EMAIL: joycefletcher@yahoo.com
REFERENCE:

EVENT INFORMATION

GUESTS: ____ # LINES: ____ # DRIVERS: 1
DRIVER(S) REQUESTED:
DEPARTURE: ____ ARRIVAL:
SERVING TIME: 12:30pm

THEME: ○ BIRTHDAY ○ COMPANY PICNIC ○ FUNDRAISER ○ FUNERAL/MEMORIAL ○ GENERAL-BUSINESS ○ GENERAL-PERSONAL ○ GRADUATION ○ HOLIDAY PARTY ○ RELIGIOUS CELEBRATION ○ SCHOOL BANQUET ○ WEDDING ☑ OTHER: Meeting

SITE CATEGORY:
SITE NAME:
ADDRESS:

DIRECTIONS/INSTRUCTIONS: Vanowen St. and Owensmouth Ave.

SITE CONTACT: Joyce Fletcher
○ SAME AS BOOKING CONTACT
PHONE:
CELL: (818) 340-6554

MAIN ORDER

SFG Best x 26
- BBQ CHK
- BBQ Med. TT
- Garden w/ Ranch
- Mash
- BBQ Chop CHK ; Tortillas OTS
- Baked Rigatoni

ADD-ONS

$

DELIVERY DETAILS

UPSTAIRS LOCATION: ○ YES ○ NO
GATED ENTRY: ○ YES ○ NO
PARKING GARAGE: ○ YES ○ NO
SPECIAL CONCERNS:

PAYMENT INFORMATION

COST PER PERSON: $____ DELIVERY CHG: $____
ORDER TOTAL: $ 568.55
PAYMENT METHOD:
HOLDING CC: ○ VISA ○ MC ○ AMEX ○ DISCOVER
CC HOLDER: ____ EXP: ____
CC NUMBER:
○ USE HOLDING CARD FOR PAYMENT

✓

STONEFIRE GRILL

6405 Fallbrook Ave.
West Hills, CA 91307

0183
ALEXIS C SvrCk: 9 18:01 01/28/20
CATERING
Takeout Middle (6)

1 STONEFIRES BEST Catering, number of 26.00 @ 17.99 — 467.74
2 Catering Salad Upgrade, 1 number of 26.00 @ 0.99, 1 number of 26.00 @ 0.99 — 51.48
1 Water — 0.00

Sub Total: 519.22
Tax: 49.33
01/28 18:02 TOTAL: 568.55

MASTERCARD xxxx7895 568.55
TOTAL: 568.55

We cater delicious events! More info:
stonefiregrill.com/catering

#HappyToServe @stonefiregrill

Tap / Order / Eat / Repeat
order.stonefiregrill.com

	AMT-TEND	CHANGE	TALLY
	568.55		568.55
MASTERCARD	568.55		568.55

(Rec:264) Memo: 089519,xxxxxxxxxxxx7895, 568.55

ARC™

ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. **10344104R**

INVOICE DATE **10/17/19**

WORK ORDER# **P3911347**

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE:

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
LAUREN COFFMAN	818.419.1377		House- LA

JOB#	JOB NAME	BILLER	LOC
	plum committee	Mari Guillen	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
2516	Digital Color Prints 8.5x11 - First Set	T	506	2	1		2	EA		1.90
2500	Color Copies 8.5x11	T	506	2	7		14	EA		13.30
2516	Digital Color Prints 8.5x11 - First Set	T	506	4	1		4	EA		3.80
2500	Color Copies 8.5x11	T	506	4	7		28	EA		26.60
1945	Staple	T	506	1	14		14	EA		2.10
8522	Set Up	T	506	1	1		1	EA		0.00

------------------------ NOTES ------------------------
RE-BILLED # 10344104 DATED 09-06-19 FROM ACCT 431414

a

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
47.70		4.53	52.23		52.23

Invoices undisputed for 45 days are final.
CM/DM# 10344104R

TERMS: Net 30 Days
Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:36 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

Thank you for you order

$52.53 WHF

9

Merchant ID	345767761884
Return Codes	
Request ID	5803373752296413103036
Result Code	SOK - Request was processed successfully.
Order Information	
Subtotal Amount	52.23 USD
Total Amount	52.23 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:36:15 PM PST
Authorization Date	Jan 29 2020 02:36:15 PM PST
Customer Information	
Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364

ARC™

ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. **10396325**

INVOICE DATE **10/18/19**

WORK ORDER# **P3955649**

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE: 10/17/19 at 04:48PM

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
Lauren Coffman			House- LA

JOB#	JOB NAME	BILLER	LOC
	NC PLUM	Alexander Villalobos	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
2516	Digital Color Prints 8.5x11 - First Set	T	506	6	1		6	EA		5.70
2500	Color Copies 8.5x11	T	506	6	6		36	EA		34.20
1945	Staple	T	506	2	7		14	EA		2.10
8522	Set Up	T	506	1	1		1	EA		0.00

8

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
42.00		3.99	45.99		45.99

TERMS: Net 30 Days

Invoices undisputed for 45 days are final.
3955649

Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:37 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

Thank you for you order

$45.99

8

Merchant ID	345767761884
Return Codes	
Request ID	5803374297836413003045
Result Code	SOK - Request was processed successfully.
Order Information	
Subtotal Amount	45.99 USD
Total Amount	45.99 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:37:09 PM PST
Authorization Date	Jan 29 2020 02:37:09 PM PST
Customer Information	
Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364

ARC™

ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. 10345686

INVOICE DATE 09/09/19

WORK ORDER# P3913701

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE: 09/09/19 at 01:53PM

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
LAUREN COFFMAN			House- LA

JOB#	JOB NAME	BILLER	LOC
	plum committee	Mohammed Hamidi	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
2501	Color Copies 11X17	T	506	56	1		56	EA		36.40
8522	Set Up	NT	506	1	1		1	EA		0.00

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
36.40		3.46	39.86		39.86

Invoices undisputed for 45 days are final.
3913701

TERMS: Net 30 Days
Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:35 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

$39.86
WHNP
1

Thank you for you order

Merchant ID	345767761884
Return Codes	
Request ID	5803372694406412703276
Result Code	SOK - Request was processed successfully.
Order Information	
Subtotal Amount	39.86 USD
Total Amount	39.86 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:34:29 PM PST
Authorization Date	Jan 29 2020 02:34:29 PM PST
Customer Information	
Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364

ARC™

ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. 10303059R

INVOICE DATE 09/05/19

WORK ORDER# P3875612

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE:

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
Lauren Coffman/COFFMAN DESIGN	818-980-9989		House- LA

JOB#	JOB NAME	BILLER	LOC
	Neighborhood Council	Mari Guillen	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
1900	BW Copies 8.5X11	T	506	6	6		36	EA		3.42
1935	Multiple PDF	T	506	2	1		2	EA		1.06
1945	Staple	T	506	2	6		12	EA		1.80
8522	Set Up	NT	506	1	1		1	EA		0.00
5203.999	Order Minimum	T	506	1	1		1	EA		6.22

---------------------------- NOTES ----------------------------
RE-BILLED # 10303059 DATED 08-06-19 FROM ACCT 431414

6

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
12.50		1.19	13.69		13.69

TERMS: Net 30 Days

Invoices undisputed for 45 days are final.
CM/DM# 10303059R

Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:34 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

Thank you for you order

$13.69 WHP
6

Merchant ID	345767761884

Return Codes

Request ID	5803372074906409503029
Result Code	SOK - Request was processed successfully.

Order Information

Subtotal Amount	13.69 USD
Total Amount	13.69 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:33:27 PM PST
Authorization Date	Jan 29 2020 02:33:27 PM PST

Customer Information

Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364

ARC

ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. 10435462

INVOICE DATE 11/18/19

WORK ORDER# P3986359

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE: 11/18/19 at 07:51AM

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
Lauren Coffman/Woodland Hills Warner	818.222.8222		House- LA

JOB#	JOB NAME	BILLER	LOC
	NC	Alexander Villalobos	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
2518	Digital Color Prints 11x17 - First Set	T	506	4	1		4	EA		5.00
2501	Color Copies 11X17	T	506	4	2		8	EA		10.00
8522	Set Up	T	506	1	1		1	EA		0.00

ARC FACILITIES WILL BE CLOSED THURSDAY & FRIDAY NOVEMBER 28TH AND 29TH, IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.

5

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
15.00		1.43	16.43		16.43

TERMS: Net 30 Days

Invoices undisputed for 45 days are final.
3986359

Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:39 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

Thank you for you order

$16.43 whip

5

Merchant ID	345767761884
Return Codes	
Request ID	5803375266256419503273
Result Code	SOK - Request was processed successfully.
Order Information	
Subtotal Amount	16.43 USD
Total Amount	16.43 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:38:46 PM PST
Authorization Date	Jan 29 2020 02:38:46 PM PST
Customer Information	
Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364

ARC™
ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. 10442718
INVOICE DATE 11/22/19
WORK ORDER# P3990340

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE: 11/20/19 at 02:14PM

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
lauren coffman/Woodland Hills Warner	818.222.8222		House- LA

JOB#	JOB NAME	BILLER	LOC
prints	warner center	Elisa Arroyo	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
1900	BW Copies 8.5X11	T	506	5	15		75	EA		7.13
1945	Staple	T	506	1	15		15	EA		2.25
8522	Set Up	T	506	1	1		1	EA		0.00

ARC FACILITIES WILL BE CLOSED THURSDAY & FRIDAY NOVEMBER 28TH AND 29TH, IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.

4

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
9.38		0.89	10.27		10.27

Invoices undisputed for 45 days are final.
3990340

TERMS: Net 30 Days
Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:41 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

Thank you for you order

10^{27}
Whip
(A)

Merchant ID	345767761884
Return Codes	
Request ID	5803376634706422403004
Result Code	SOK - Request was processed successfully.
Order Information	
Subtotal Amount	10.27 USD
Total Amount	10.27 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:41:03 PM PST
Authorization Date	Jan 29 2020 02:41:03 PM PST
Customer Information	
Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364

ARC™

ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. 10431238

INVOICE DATE 11/13/19

WORK ORDER# P3982833

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE: 11/13/19 at 12:22PM

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
Lauren Coffman/Woodland Hills Warner	818.222.8222		House- LA

JOB#	JOB NAME	BILLER	LOC
	NC	Mohammed Hamidi	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
2518	Digital Color Prints 11x17 - First Set	T	506	14	1		14	EA		17.50
2501	Color Copies 11X17	T	506	14	2		28	EA		35.00
1625	Edge Bind - Standard	T	506	1	1		1	EA		1.75
8522	Set Up	T	506	1	1		1	EA		0.00
	ARC FACILITIES WILL BE CLOSED THURSDAY & FRIDAY NOVEMBER 28TH AND 29TH, IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.									

3

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For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
54.25		5.15	59.40		59.40

Invoices undisputed for 45 days are final.
3982833

TERMS: Net 30 Days
Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:38 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

Thank you for you order

Merchant ID	345767761884
Return Codes	
Request ID	5803374776166417203009
Result Code	SOK - Request was processed successfully.
Order Information	
Subtotal Amount	59.40 USD
Total Amount	59.40 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:37:57 PM PST
Authorization Date	Jan 29 2020 02:37:57 PM PST
Customer Information	
Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364

W hp
59.40
2

ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. 10387082

INVOICE DATE 10/09/19

WORK ORDER# P3941683

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE: 10/04/19 at 07:57AM

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
Lauren Coffman/Woodland Hills Warner	818.222.8222		House- LA

JOB#	JOB NAME	BILLER	LOC
	Plum	Mohammed Hamidi	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
2516	Digital Color Prints 8.5x11 - First Set	T	506	11	1		11	EA		10.45
2500	Color Copies 8.5x11	T	506	11	7		77	EA		73.15
1945	Staple	T	506	1	8		8	EA		1.20
8522	Set Up	T	506	1	1		1	EA		0.00

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
84.80		8.06	92.86		92.86

Invoices undisputed for 45 days are final.
3941683

TERMS: Net 30 Days
Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626
AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:35 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

Thank you for you order

$92 86
WHP (V)

Merchant ID	345767761884
Return Codes	
Request ID	5803373255736412703262
Result Code	SOK - Request was processed successfully.
Order Information	
Subtotal Amount	92.86 USD
Total Amount	92.86 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:35:25 PM PST
Authorization Date	Jan 29 2020 02:35:25 PM PST
Customer Information	
Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364

ARC Document Solutions, LLC
345 Clinton St, Costa Mesa, CA 92626
Federal Tax ID: 74-6036592

INVOICE NO. 10442656

INVOICE DATE 11/22/19

WORK ORDER# P3991956

SOLD TO:
Cust# 417515
Woodland Hills Warner Center Neighborhoo
20929 Ventura Blvd., Ste. 47-535
Woodland Hills, CA 91364

SHIP TO:
Cust# 408014
WILL CALL/WAITER - WOODLAND HILLS
21044 VENTURA BLVD
WOODLAND HILLS, CA 91367

DUE: 11/21/19 at 02:48PM

CONTACT	PHONE	PURCHASE ORDER#	SALES REP
Lauren Coffman/Woodland Hills Warner	818.222.8222		House- LA

JOB#	JOB NAME	BILLER	LOC
	NC	Elisa Arroyo	506

OP CODE	DESCRIPTION	TAX	LOC	NO. OF ORIGINALS	COPIES	SIZE	TOTAL QTY	UM	UNIT PRICE	AMOUNT
1900	BW Copies 8.5X11	T	506	8	10		80	EA		7.60
1935	Multiple PDF	T	506	3	1		3	EA		1.59
1945	Staple	T	506	2	10		20	EA		3.00
8522	Set Up	T	506	1	1		1	EA		0.00
	ARC FACILITIES WILL BE CLOSED THURSDAY & FRIDAY NOVEMBER 28TH AND 29TH, IN OBSERVANCE OF THE THANKSGIVING HOLIDAY.									

1

For Billing Inquiries, please contact your local branch at (818) 224-3557
For Account Inquiries and Payment Information, please call Aileen Wilson at 626-463-2236

SUB TOTAL	DISCOUNT	SALES TAX	TOTAL	DEPOSIT	BALANCE DUE
12.19		1.16	13.35		13.35

Invoices undisputed for 45 days are final.
3991956

TERMS: Net 30 Days
Please Remit To: ARC Document Solutions, LLC 345 Clinton St. Costa Mesa, CA 92626

AW

From: CyberSource Business Center <donotreply@support.cybersource.com>
To: lawlerpaul <lawlerpaul@aol.com>
Subject: Your Transaction Receipt
Date: Wed, Jan 29, 2020 2:40 pm

ARC
345 CLINTON ST
COSTA MESA, CA 92626

Thank you for you order

$13.35 WHP (1)

Merchant ID	345767761884
Return Codes	
Request ID	5803376120806422003007
Result Code	SOK - Request was processed successfully.
Order Information	
Subtotal Amount	13.35 USD
Total Amount	13.35 USD
Transaction Type	Sale
Transaction Date	Jan 29 2020 02:40:12 PM PST
Authorization Date	Jan 29 2020 02:40:12 PM PST
Customer Information	
Name	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL
Credit Card Type	MasterCard
Credit Card Number	XXXX XXXX XXXX 7895
Customer ID	417515
Email Address	lawlerpaul@aol.com
Billing Address	WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL 20929 Ventura Blvd., Ste. 47-535 Woodland Hills , CA 91364