



WHWCNC Outreach Committee



Neighborhood Council Governing Board

President: Dena Weiss
Vice President: Chris Waddy
Secretary: Karen DiBiase
Treasurer: Heath Kline
Parliamentarian: Don Patterson

Committee Chairs: Chris Waddy &
Tracey Rosen
Committee Members:
Rachel Waddy, Harout Aristakessian,
Varant Majarian, Allison Douglas,
Joyce Fletcher

CITY OF LOS ANGELES
CALIFORNIA

WOODLAND HILLS WARNER CENTER NEIGHBORHOOD COUNCIL



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.wmpowerla.org

Regular Outreach Committee Meeting

MINUTES

Fire Station 84

21050 Burbank Blvd, Woodland Hills, CA 91367

October 23rd, 2023, 6:30pm

If there is a change in location, this will be posted on the website.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiaBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Items for Discussion and Possible Action:

All comments are limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.

1. Call to Order. 6:34pm by Chris Waddy
2. Roll call of members: Chair - Chris Waddy & Tracey Rosen; Committee members: Rachel Waddy, Harout Aristakessian, Varant Majarian (absent), Allison Douglas, Joyce Fletcher (absent).

3. Public Announcements by city officials and representatives: (2) minutes per speaker.

None

4. Stakeholder Public Comment Period (on items NOT on the agenda): (1) minute per speaker.

None

5. Approval of Committee Minutes: None

10-09-2023 meeting canceled due to Indigenous Peoples Day

Roll call vote:

Items for discussion and possible action:

Stakeholder Public Comment will be taken on each agenda item: (2) minutes per speaker.

Item One:

Discussion on the state of the website and the developments made.

Tracey Rosen is the new Digital Account Administrator and has been working to improve the website as well as NC social media accounts.

Item Two:

Review and approve the updated newsletter format. (see October newsletter attached)

The Outreach Committee will be distributing a monthly newsletter starting in November 2023. The newsletter will be 1-3 pages with a message from the NC as well as what else is happening with our NC. The newsletter will also serve as a resource to point stakeholders to the resources available to them.

Roll call vote:

Item Three:

Discussion on future action items.

Potential Months Outreach is looking to participate in public events.
November/December: Volunteer time at New Friends Homeless Center
January/February: 5K Event "Spread the Love"
March: First Responders Event
May/June: Salute to Rec Event
June/July/August: Concerts in the Park

Research giveaway items
Inventory the Storage Unit
Possible Special Olympics
Street Fair Ideas/Taste of Woodland Hills

ADJOURNMENT:

The next meeting will be on November 13, 2023 at the same location.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - Neighborhood Council agendas are posted for public review as follows:

- A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.WHWCNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Dena Weiss at: d.weiss@whcouncil.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website.