

CITY OF LOS ANGELES
CALIFORNIA

**Neighborhood Council
Governing Board Officers:**
President Dena Weiss
Vice President Mihran Kalaydjian
Secretary, Karen DiBiase Treasurer
Paul Lawyer Parliamentarian Leslie
Simon



200 N. Spring Street Los
Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**WOODLAND HILLS WARNER
CENTER NEIGHBORHOOD
COUNCIL**

Special Full Board Meeting Agenda

Woodland Hills Public Library,
Upper Room
22200 Ventura Blvd.
Woodland Hills, CA 91364
May 30, 2023
6:00 p.m.- 7:45 p.m.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Karen DiBiase, Secretaria, al 818-639-9444 o por correo electrónico www.whcouncil.org para avisar al Concejo Vecinal.

Board Members:

Area 1 - Aaron Quantz, Karen DiBiase, Mark Schwartz, Reina Cerros- McCaughey
Area 2 - Paul Lawler, Philp Swain
Area 3 – Mark Ball, John Sandy Campbell
Area 4 – Don Patterson, Martin Lipkin, Dena Weiss, Rachel Tabak
Area 5 – Christopher Waddy, Julie Waltrip, Gretchen Gesell
Area 6 – Leslie Simon, Mihran Kalaydjian, Heath Kline
Area 7 – Aaron Williams, Houtan Hormozian, Christine Robinson
At-Large – August Steurer, Bobbie Wasserman
Youth Member – Talia Isaacs

***PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (1) minute per speaker unless adjusted by the President. Public comment can only be made one time and will be heard at the beginning of an agenda item.*

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board's jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

AGENDA

Call to Order
Pledge of Allegiance Roll Call

Public Announcements:

Office of Councilmember Bob Blumenfield (1 minute)
Office of Local and State Officials – if available (1 minutes each)
Other Local Agencies – if available (1 minutes each)

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (1) minute per speaker and 10 minutes total.

I. Organization, Operation, Policies, & Procedures:

All comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. Approval of Minutes: Board Meeting – April 19, 2023 (3 minutes)
See posted support document Roll Call Vote

B. Officer Reports (3 minutes)

President – Dena Weiss (**Excused**)
Vice President – Mihran Kalaydjian
Treasurer – Paul Lawler
Parliamentarian – Leslie Simon.
Secretary -Karen DiBiase

2. Items for Discussion and Possible Action:

Item No. 1
Paul Lawyer, Treasurer
(23-036)
Approval of MER for April, 2023

For discussion and possible action: (3 minutes)

Motion for the board to approve the April 2023 Monthly Expense Report (MER).

See posted support document Roll Call Vote

Item No. 2

Paul Lawyer, Treasurer

(23-037)

Approval of Treasurer's Budget Re-allocation

For discussion and possible action:

(3 minutes)

Motion for the board to approve the Re-allocation as presented.

[See posted support document](#)

Roll Call Vote

Item No. 3

Mihran Kalaydjian, Vice Chair & Acting Presiding Officer

(23-038)

Approval of \$750 payment to Westfield for rental of Rose Goldwater Community Center for election venue

For discussion and possible action:

(3 minutes)

Motion to approve a balance due payment of \$750.00 to Westfield Corporation for the rental of the Rose Goldwater Community Center for the in-person voting location for the WHWCNC 2023 Board Elections on June 18, 2023. The City Clerk will pay a maximum of \$150 for election venues. Therefore, the WHWCNC must pay the balance of the \$900.00 daily rental cost. [Budget Category: Elections \$750]

Roll Call Vote

Item No. 4

Mihran Kalaydjian, Vice Chair & Acting Presiding Officer

(23-039) Contribution of funds up to \$1,000 for Congress of Neighborhoods to be held on Saturday September 23, 2023

For discussion and possible action:

(3 minutes)

MOTION: Discussion and possible action with regards to support of the upcoming Congress of Neighborhoods. The Woodland Hills Warner Center NC Board agrees to support and sponsor the 2023 Congress of Neighborhoods with funding in the amount up to \$1000.

Roll Call Vote

Item No. 6

PLUM Committee Don Patterson and Martin Lipkin, Co-Chairs

(23-040)

Case CPC-2022-8820-2C/CU/ZV (SPE-SPP-SPR)

Extra Space Storage Facility, 20401 Ventura Blvd., Woodland Hills, CA 91364

For discussion and possible action:

(10 minutes)

The applicant proposes to build a new 158,371 SF, climate-controlled storage facility and parking lot on a

currently empty lot located near the crest of Chalk Hill at 20401 Ventura Blvd., overlooking the 101 Freeway. They are proposing 1,373 storage units in 108,950 feet of space. In addition to the five levels of storage (three subterranean), the submitted plans call for 1,015 SF for a storage office and 1,400 SF for retail/commercial space on the ground floor facing Ventura Blvd. to conform to the requirements of the Ventura/Cahuenga Blvd. Corridor Specific Plan.

Motion:

Concerning Planning Application CPC-2022-8820-2C/CU/ZV (SPE-SPP-SPR), having held three public PLUM Committee meetings (live and virtual) to build a 158,371 SF storage facility and parking lot on a vacant lot located near the crest of Chalk Hill at 20401 Ventura Blvd and in the Cahuenga Blvd./Ventura Blvd. Specific Plan, featuring five levels of storage containing 1,373 storage units and 1,400 SF space for retail/commercial use on the ground floor facing Ventura Blvd., the WHWCNC Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, the Applicant has submitted plans that with several exceptions and variances substantially conform to the requirements of the Cahuenga Blvd. /Ventura Blvd. Specific Plan; and

WHEREAS, Zone change from P-1LD, C2-IDL, and C4-1LD to C2 appears to be warranted at this location; and

WHEREAS, a requested FAR increase from required 1:1 to 3:1 and the request to modify the Specific Plan height requirement to 40 feet instead of 30 feet to match other structures on the hill also appear to be warranted; and

WHEREAS, a CUP request to allow a storage facility adjacent (500') to the residential zone/units will not substantially impact the senior living complex next door; and

WHEREAS, a requested Variance for relief or Specific Plan required parking be reduced from 43 to 22 automobiles because of limited use of automobiles at this facility appears reasonable; and

WHEREAS, the Applicant has stated that solar roof panels and EV charging stations will be built in the initial construction of the facility; and

WHEREAS, the project Applicant has acknowledged and accepted the conditions of the Neighborhood Council and agreed to include them on a project summary page in revised project plan submittal;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the submitted application and plans for the proposed project at 20401 Ventura Blvd, Woodland Hills, CA 91367, and recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council adopt this motion of the committee as its own in SUPPORT of the requested actions as stated contingent upon adoption by the Applicant of the following conditions:

Conditions:

- 1) All plans presented on April 20, 2023 at the PLUM Meeting of the Woodland Hills – Warner Center Neighborhood Council (WHWCNC) PLUM Committee shall be dated as such and re-submitted to Planning as an (updated) project application submittal.

- 2) The applicant will not submit any significant, further updated plans or building or site plan changes without first presenting them to the WHWCNC for support.
- 3) Additionally, all conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance of these conditions.
- 4) The Applicant will place a project sign on the project under construction, which is clearly visible to the street, showing a rendering of the proposed/approved project building, plus specifics as to the size, ownership, and contact information.

The Planning, Land Use, and Mobility Committee recommends that the Board of the Woodland Hills-Warner Center- Neighborhood Council advise the City of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of the PLUM Committee’s findings, determinations, and its subsequent supporting recommendation to APPROVE this application as presented to the full Council on May 10, 2023.

Roll Call Vote

Item No. 7

PLUM Committee Don Patterson and Martin Lipkin, Co-Chairs

(23-041)

Cases CPC-2022-8609 and ENV-2022-8611

21011 Ventura Boulevard, Woodland Hills, CA 91364

For discussion and possible action:

(10 minutes)

The applicant is proposing to subdivide an existing hotel parcel and construct associated site improvements to develop a new 6-story Self Storage Building for household goods on the rear parcel.

MOTION:

As pertaining to Cases CPC-2022-8609 and ENV-2022-8611, having held three (3) courtesy presentations and (1) public live PLUM meeting for the application filed by Brian Kearny of Johnson Development Associates, Inc., hereby finds that:

WHEREAS, the Applicant has requested a split of the existing parcel at 21101 Ventura Boulevard containing a Courtyard at Marriot Hotel, and a zone change to C2 for the resulting new rear parcel, which will allow the construction of a self-storage facility; and,

WHEREAS, the Applicant has requested a Conditional Use Permit pursuant to LAMC Section 12.24 W.50 for a storage building for household goods in the C2 Zone within 500 ft. of R Zoned properties south of Ventura Blvd.; and,

WHEREAS, the Applicant plans to load and unload household goods on the ground floor on the north side of the building mostly within the envelope of the building, thus minimizing noise and visual impact to neighboring properties; and,

WHEREAS, the Applicant has requested to allow 80’4” height in lieu of the maximum allowed 45’ height for the proposed self-storage facility, which is compatible with the 71’6” height of the hotel on the front parcel; and,

WHEREAS, solar panels will be installed on the roof, and the HVAC mechanical equipment on the roof will be shielded from view from the local streets and the 101 Freeway; and,

WHEREAS, the Applicant has requested to allow 3.44:1 FAR in lieu of the required maximum FAR of 1.0:1 for the building, which is reasonable for the floor space needs of a self-storage facility with the footprint of the proposed 6-story facility; and,

WHEREAS, the Applicant has requested relief from potential physical improvements as may be required by the Bureau of Engineering on all streets, including Ventura Boulevard, Alhama Drive, and Clarendon Street.

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the submitted application and plans to construct a 6-story self-storage facility receive the support of the Board of the Woodland Hills -Warner Center Neighborhood Council for the requested actions, contingent upon the following conditions:

Conditions:

1. All plans presented on May 10, 2023 at the Board Meeting of the Woodland Hills – Warner Center Neighborhood Council (WHWCNC) shall be dated as such and re-submitted to Planning as an (updated) project application submittal.
2. The applicant will not submit any significant, further updated plans without first presenting them to the WHWCNC for support.
3. Any further modifications to the site plan and elevation(s)/architecture will be presented first to the WHWCNC for support before submitting them to City Planning.
4. If allowed by the existing Specific Plan, the Applicant shall place a project sign on the project at the beginning of construction of sufficient size that is clearly visible to the street, showing a rendering of the proposed/approved project building, plus specifics as to the size, ownership, and contact information. The sign shall be removed upon receipt of the Certificate of Occupancy.
5. All excess building materials and construction debris shall be promptly removed from areas on the site outside of the building upon completion of the project.
6. No banners on the exterior of the building or any temporary signage along Ventura Blvd. or the 101 Freeway shall be displayed except for the single construction sign (if allowed).
7. All conditions herein shall be printed on one of the Project Summary pages as a commitment to and acceptance thereof.

FURTHERMORE, the Planning, Land Use, and Mobility Committee recommends that the Board of the Woodland Hills – Warner Center Neighborhood Council advise the city of Los Angeles Planning Department and Council District 3 Councilmember Bob Blumenfield of its findings and recommendation to approve the application presented on May 10, 2023.

Roll Call Vote

Item No. 8

Mihran Kalaydjian, Vice Chair & Acting Presiding Officer & Ad hoc Virtual Hybrid Meetings Committee.

(23-042)

Approval of spending up to \$13,700 to get the necessary equipment to allow us to conduct a professional-level hybrid meeting of the full NC Board and do the same for multiple concurrent

committees and events.

For discussion and possible action:

(20 minutes)

After a Board resolution to participate in the Pilot Program for Hybrid Meetings, the Board President established an ad-hoc committee (Heath Kline, August Steurer, Don Patterson, and Chris Waddy) to research and recommend the necessary equipment to facilitate hybrid meetings compliant with State law. They were asked to investigate any possible funding sources from the City and State. Without additional funding, the Committee was asked to fund the project from any unspent money in the WHWCNC budget. Ad-hoc members were chosen from the committees who would be using the equipment the most and their familiarity with this type of technology outside of the Neighborhood Council system. The ad-hoc Committee submits the following recommendation for discussion and possible action:

The Woodland Hills – Warner Center Neighborhood Council approves the purchase of equivalent products for the following from amazon.com or alternative vendors at no more than 5% above the approximate cost provided here (maximum \$13,700), which includes sales tax. [Budget Category: Office/Operational Expenses \$13,700.00]. The Treasurer and AdHoc Committee members are directed to work with the City Clerk’s Office to arrange daily credit increases to facilitate timely equipment purchases within the current Fiscal Year using the NC credit card.

3	OWL 3 Systems	\$3,346.00
1	OWL 3 System with microphone extension	\$1,422.00
4	OWL 3 Tripods	\$653.00
1	Whiteboard OWL (\$656) Canceled until viable	\$0.00
4	Travel cases for OWL 3 Systems	\$263.00
4	OWL 3 Lock Adapters	\$215.00
2	Double-packed 15ft USB-C to USB-C Monitor Cord	\$87.00
2	Double-packed HDMI Male to female Adapters	\$33.00
1	15 ft HDMI Cable	\$14.00
1	10 ft HDMI-Micro HDMI cable	\$10.00
2	Optoma 4200 lumens Digital Projector	\$3,393.00
2	MacBook Air M2 8 GB/256 GB	\$2,626.00
2	Mobile Projector Screen	\$132.00
2	Computer Cases	\$88.00
2	Projector Cases	\$88.00
2	Double Packed 25ft HDMI High-Speed Cable	\$132.00
2	Bluetooth Rechargeable Receiver	\$130.00
3	Tripod Projector Stands	\$165.00
1	Four-pack of Black Gaffer tape 40yd	\$36.00
2	25-ft Flat-plug Power Extension Cord	\$66.00
2	USB-C to dual HDM adapters	\$56.00
1	Yellow Gaffer tape 30 yds	\$22.00
1	Blue Gaffer tape	\$22.00
2	10ft Thunderbolt USB-C Cable	\$42.00
1	25ft Outdoor Power Extension Cable	\$21.00

Total with expected sales tax

13,051.00

NC Meeting Owl Demonstration Zoom Call with People You Know

https://us02web.zoom.us/rec/share/EvmxIV0N7dnLeHAPTbZwE9gDCfycrbbwA6DNlaOoBhDtfVrsakdxEi0OqfNvO3Ge.dT9WOKLNV_CD7igO

Watch this 12-minute video to see the technology trial of the Owl labs hybrid meeting equipment on a Zoom call with members of the Ad hoc Hybrid Meetings Technology Committee and our DONE NEA Marilu Guevara (In this configuration what our committee meetings will look like.):

See It All in 360

<https://www.youtube.com/watch?v=8xOfSaN1n14>

The Manufacture's video is divided into 4 sections.

For purposes of evaluating and approving a technology solution for the NC, please watch chapters 1 and 3.

Time 0:00-28:10. Chapter 1 introduces, explains, and demonstrate how the basic Meeting Owl 3 technology works and can be used to make a hybrid meeting work and be user friendly to the remote participants.

Time 28:10-57:20. Chapter 2 is not essential to watch for purposes of our NC use cases , but if your day job involves managing people or working remotely in a hybrid work environment, we recommend watching chapter 2 for your own personal development.

Time 57:20-1;27:00. Chapter 3 continues where chapter 1 leaves off, going into more details of how the Owl Technology works, covering the basic Meeting Owl 3 core device, and then the available Owl accessories like the Expansion Microphone-mute device, presenter mode, (White Board Camera-white board mode- cool technology but not our current use case), pairing and using multiple (2) meeting Owls to extend the coverage area for larger meetings) the Meeting HQ (Owl hardware negating the need to connect to a host laptop, not necessary for our use cases-ignore).

Time 1;27:00-1;56:00. Chapter 4 is a Nerd discussion with the two Owl founders, about their backgrounds and the development of the product. If you are a nerd, you've already started watching, if not you have moved on to your next priority.

User Video Discussing Achieved Positive Results Using Meeting Owls for Hybrid Meetings

<https://www.youtube.com/watch?v=HFpnJkAYUiM>

A 16-minute user video of the previous generation of Meeting Owl equipment. The presenter does a great job of demonstrating how the Meeting Owl effectively covers a large number of in person meeting attendees engaged active discussions. The presenter also shows how the Meeting Owl can be put in "Presenter Mode" to stay focused on and track a single presenter, even as they move around the room. Next the presenter shows how you can set up a [variable size] "Ignore Zone" so the Owls won't pick up video and sound from an area in the room [in the case of a full board meeting the public audience]. In the last two minutes of the video the presenter articulately talks about how the Owl delivers a simple but excellent hybrid experience to those participating in-person and those participating remotely over Zoom

delivering equity access to all!

Details of Equipment To Be Purchased

To learn more about the individual items on the equipment purchase lists you can click on each of the three AMAZON shopping list (organized by general function) and from there you can click on the individual items for specific products information:

WHWCNC Owl Labs Hybrid Meeting Equipment & Accessories <https://a.co/j1D4ITk>

WHWCNC Computer & Projector List <https://a.co/5q7tpU9>

WHWCNC AV Supplies: <https://a.co/eo9Oo79>

Roll Call Vote

Item No. 9

Mihran Kalaydjian, Vice Chair & Acting Presiding Officer, Paul Lawler Treasurer & Ad hoc

Virtual Hybrid Meetings Committee

(23-043)

Annual May End of FY Budget Reallocation Motion

For discussion and possible action:

(20 minutes)

A Motion is put forward to free up expected unspent WHWCNC funds in budget categories and move them to categories where the funds can be spent to benefit the board's purpose and its stakeholders before the spending cutoff for the current Fiscal Year in June. This action serves as a preliminary foundation for creating the subsequent FY 2023/2024 budget allocations that must be passed in June to ensure funding will be available to us in July without interruption.

A Motion directing the following Board actions:

- 1) Revocation of the prior authorization to spend up to \$300 on refreshments for the Board meetings. This affects Office/Operational Category (General Office).
- 2) Revocation of the prior authorization to spend \$250 for an agreement and \$50 per meeting fee for the use of the West Valley – Warner Center Chamber of Commerce facilities with the expectation of reapproving the action for the next budget. This affects Office/Operational Category (Meeting Space Rental).
- 3) Revocation of the prior authorization to spend up to \$2,000 for Website support from Moore Business Solutions, separate from another approval to spend \$1,000 not fully used yet. This affects Office/Operational Category (Outreach-Website Support).
- 4) Revocation of the prior authorization to spend up to \$500 for supplies for neighborhood cleanup if they were not provided by Council District 3 since no expenditures have occurred. This affects Office/Operational Category (Committees).
- 5) Revocation of the prior authorization to spend \$50 on Halloween candy that was never purchased. This affects Office/Operational Category (Outreach-Committees).
- 6) Reduction to \$800 of the prior Board authorization for the Outreach Committee to spend up to \$6,500 for specified activities, such as website and printing, since the Outreach Committee cannot implement all the planned changes and incur the associated costs in this FY. Therefore, it will spend less this Fiscal Year and will need to spend more next FY to implement all the planned improvements. This is separate from another authorization to spend \$3,000 on promotional items. *This affects Office/Operational Category (Outreach).*

In summary, this motion reallocates to the spending categories in the 2022/2023 Budget as follows for the fiscal year ending June 30, 2023. All recurring expenses and any completed expenditures are accounted for, along with any actions not separately mentioned.

Supplemental Information:

The total allocation of funds for 2022/2023 provided by the City was \$35,368.48.

Approximately \$19,090, or 54% of the budget, is now allocated for (A-i) Office/Operational, of which up to \$13,050 plus up to 5% overage for price increases or need to substitute equivalent products is for the Hybrid Meeting System, including the sales tax.

Approximately \$15,130, or 34% of the budget, is now allocated for (A-ii) Outreach, which includes \$6,550 that went for in-person events, including Valley Disaster Fair, Valley Asian Cultural Festival, One Generation, Woodland Hills Academy, and Concerts in the Park.

\$750, or 2.1% of the budget, is allocated to the charge balance of renting the site for voting for (A-iii) Elections. The charge is \$900, for which the City Clerk only pays \$150.

According to the April MER, the previously adopted budget was \$21,000 for these subcategories. The new allocation is \$32,050, or 90.6% of the budget.

\$3,000, or 8.5% of the budget, is allocated for (B) Neighborhood Purpose Grants for New Friends Homeless Center and Friends of Calabash School.

Based on the April MER, the previously adopted NPG budget was \$6,000. This is reduced to \$3,000 (actual spending) due to recategorizing some NPG funding into the Outreach Category.

Based on the April MER, the previously adopted (C) Community Improvement Projects initial allocation was \$5,000, and because no projects have been proposed, it is now reduced to \$0.

This leaves an unallocated balance of up to \$800, or about 2% of the budget, which will go toward a rollover if allowed.

Item No. 12

Homeless Committee, Aaron Quantz and Reina Cerros- M Chairs
(22-044)

For discussion and possible action:

(7 minutes)

Organize a board member volunteer day at New Friends Homeless Center. NFHC serves dinner on Friday evenings at the Woodland Hills United Methodist Church (5650 Shoup Ave, Woodland Hills, CA 91367). Pastor April Belt is the organizer. Board members will be invited to volunteer with dinner service for the night. (Gretchen Gesell)

3. Area Reports

(5 minutes)

Area 1 - Aaron Quantz, Karen DiBiase, Mark Schwartz, Reina Cerros- McCaughey

Area 2 - Arturo Velasquez, Paul Lawler, Sean McCarthy, Philp Swain

Area 3 – Mark Ball, John Sandy Campbell

Area 4 – Don Patterson, Martin Lipkin, Dena Weiss, Rachel Tabak
Area 5 – Christopher Waddy, Julie Waltrip, Theresa Campbell, Gretchen Gesell
Area 6 – Leslie Simon, Mihran Kalaydjian, Heath Kline
Area 7 – Aaron Williams, Houtan Hormozian, Christine Robinson
At-Large – August Steurer, Bobbie Wasserman
Youth Member – Talia Isaacs

4. Committee Reports,

(5 minutes)

Budget Committee – Paul Lawler, Chair
Community Services Committee – Rachel Tabak and Houtan Hormozian, Co-Chairs
Community Outreach Committee – August Steurer and Chris Waddy, Co-Chairs
Education and Youth Committee – Mihran Kalaydjian and Talia Isaacs, Co-Chairs
Environmental & Beautification Committee – Karen DiBiase, Chair
Governance Committee – Dena Weiss, Chair
Public Health and Homelessness Committee – Aaron Quantz and Reina Cerros-McCaughey, Co-Chairs
Public Safety and Transportation – Houtan Hormozian and Rachel Tabak, Co-Chairs
PLUM Committee – Don Patterson and Marty Lipkin, Co-Chairs
WHIP Committee – Heath Kline, Chair
Ad-hoc Committee – Flight Path and Noise Advisory Committee, Martin Lipkin, Chair

Adjournment of Meeting

The next Regular Board meeting will be held in person on June 15, 2023, tentatively at the Woodland Hills Academy school (*at Burbank and De Soto across from Kaiser Hospital*). Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for the 2023 year: Full Board meetings are held the second Wednesday of every month at 6:30 p.m. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and, upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) before the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact Dena Weiss, at email address d.weiss@whcouncil.org.

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board

meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>
- **A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.**
- *RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org
- SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Dena Weiss al d.weiss@whcouncil.org o por correo electrónico avisar al Concejo Vecinal.
- Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978- 1960 or ethics.commission@lacity.org.