



**Woodland Hills-Warner Center Neighborhood Council**  
**Agenda – Education Committee Meeting**

**Tuesday May 3, 2022 at 6:30 p.m.**

**VIRTUAL MEETING BY TELECONFERENCE**

**Zoom Meeting Online or By Telephone**

Link

**Dial (1 669 900 6833) to Join the Meeting**

**Then Enter This Webinar ID: **930 6239 0507** and Press #**

**VIRTUAL MEETING TELECONFERENCING and PHONE NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the September 16, 2021 Enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, the Woodland Hills-Warner Center Neighborhood Council meeting will be conducted entirely telephonically with a call-in option or internet based service option.

Every person wishing to address the Neighborhood Council must either **dial 1 669 900 6833** or go online via Zoom and enter **Webinar ID # 930 6239 0507** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting. When calling-in telephonically, the public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Zoom users should use the “raise hand” feature.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

**\*PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to 2) minute per speaker.*

**\*PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board’s jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

**Public Comment is limited to (2) minute per speaker, unless adjusted by the presiding chair of the committee. The presiding chair may impose time limits per each agenda item as needed.**

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## **AGENDA**

**1. Call to Order: P.M.**

**2. Roll Call:** Reina Cerros McCaughey- Chair, Mihran Kalaydjian-Vice Chair, Heath Kline, Sam Evans, Shelly Schwartz, Colleen Schwab, Sean Pilz.

**3. Public Comment by the Public on Items NOT on the Agenda. (2 minutes each)**

**4. Public Announcements by city officials and representatives:** (3) minutes per speaker

**5. Approval of Committee Minutes: If available. April 2022, December 2021.**

Roll Call Vote

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### **Items for Discussion and Possible Action:**

*All comment is limited to 2 minutes per speaker, unless adjusted by the presiding chair of the committee.*

**6. Discussion and Possible Action:** Discussion and Possible Action on Neighborhood Purpose Grants (“NPG”) to fund the HiSET Exams fee for students of the West Valley Occupational Center (adult education). Adult students who have not earned a high school diploma are required to pay a \$150 fee to take the HiSET (formerly the GED) exam. Although classes at WVOC are currently tuition-free, each student must pay for their own HiSET exam fee. This grant of \$900.00 will be used to support the administration of the HiSET exam for students in need. The HiSET is the high school equivalency test administered by the Los Angeles Unified School District through a nationally recognized vendor (ETS). After passing the exam, students are qualified to pursue a career or transfer to a college or university. This grant would benefit the community by allowing residents who previously were unable to pay for the test, to take the test and thereby gain employment or continue their journey to higher education. (Mihran Kalaydjian - Vice-Chair)

Roll Call Vote

**7. Discussion and possible action:** Nominate Mihran Kalaydjian on behalf of the Education Committee to assist in the bi-weekly WHWCNC email newsletter to be distributed via Constant Contact. (Reina Mccaughey - Chair)

Roll Call Vote

**8. Discussion and Possible Action:** Agenda posting. Agenda must be posted at the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste. 2330, Woodland Hills, CA 91367. However, there is no rule preventing a committee from posting the agenda at any other sites when necessary. Examples: Public Library, public bulletin boards, or post at any public site with permission. **(Education Committee)**

Roll Call Vote

**9. Discussion and Possible Action:** Final and Confirmed date regarding the LAUSD DISTRICT 4 SCHOOL BOARD CANDIDATE VIRTUAL TOWN HALL. **(Mihran Kalaydjian - Vice Chair)**

**10. Discussion and Possible Action:** The Education committee requests funding for the purposes of outreach and promoting the WHWCNC to the local community. Materials needed: WHWCNC Letterhead-paper, Printer ink or toner, Envelopes, Postage. Budget: \$500.00 **(Sam Evans-Education Committee)**

Roll Call Vote

**11.** New Business to be placed next month's committee meeting agenda.

**Adjournment of Meeting:** P.M.

The next Committee Meeting will be held on **June 7, 2022**, by teleconference. Please visit the calendar page at [whcouncil.org](http://whcouncil.org) for the complete details and to confirm the date and time.

Meeting dates for 2021 -2022 year: Full Board meeting are held the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change. Check the NC calendar for updated meeting schedules.

Due to COVID 19 ALL in person meetings have been moved to virtual teleconference. HOWEVER, please check the [www.whcouncil.org](http://www.whcouncil.org) website calendar page for any changes that may occur.

\*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least (3) business days (72 hours) prior to the meeting you wish to attend by contacting Joyce Fletcher, at (818-340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) or the Department of Neighborhood Empowerment at (213) 978-1551 [EmpowerLa@LACity.org](mailto:EmpowerLa@LACity.org)

\*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher at (818) 340-6554 or email [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)

\*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- [www.whcouncil.org](http://www.whcouncil.org) and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.

- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**A copy of this agenda is also physically posted on the outside of the window of the West Valley Warner Center Chamber located at 6100 Topanga Canyon Blvd, Ste 2330, Woodland Hills, CA 91367. The Chamber is located at the Promenade Mall outside the east entrance of the mall and to the left of Ruth Chris Restaurant. The Chamber office is accessed from Owensmouth Street. Parking is free.**

\*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at [www.whcouncil.org](http://www.whcouncil.org)

SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher de la Mesa Directiva, al [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) o por correo electrónico avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)