

# Monthly Expenditure Report



Reporting Month: October 2020

Budget Fiscal Year: 2020-2021

NC Name: Woodland Hills-Warner  
Center Neighborhood Council

| Monthly Cash Reconciliation |             |                   |             |             |               |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance           | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$42548.79                  | \$862.31    | \$41686.48        | \$0.00      | \$6425.00   | \$35261.48    |

| Monthly Cash Flow Analysis               |                |                        |                        |                                  |               |
|--|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category                          | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding                      | Net Available |
| Office                                   | \$26500.00     | \$862.31               | \$24386.48             | \$0.00                           | \$24386.48    |
| Outreach                                 |                | \$0.00                 |                        | \$0.00                           |               |
| Elections                                |                | \$0.00                 |                        | \$0.00                           |               |
| Community Improvement Project            | \$5000.00      | \$0.00                 | \$5000.00              | \$0.00                           | \$5000.00     |
| Neighborhood Purpose Grants              | \$500.00       | \$0.00                 | \$500.00               | \$0.00                           | \$500.00      |
| Funding Requests Under Review: \$6425.00 |                | Encumbrances: \$0.00   |                        | Previous Expenditures: \$1251.21 |               |

| Expenditures     |                        |            |  |                                |              |                 |
|------------------|------------------------|------------|--|--------------------------------|--------------|-----------------|
| #                | Vendor                 | Date       | Description                                    | Budget Category                | Sub-category | Total           |
| 1                | STORAGE ETC. WARNER CE | 10/06/2020 | storage  | General Operations Expenditure | Office       | \$227.00        |
| 2                | GRASSHOPPER.COM        | 10/13/2020 | phone number                                   | General Operations Expenditure | Office       | \$32.08         |
| 3                | THE UPS STORE #4033    | 10/15/2020 | po box rental nc                               | General Operations Expenditure | Office       | \$480.00        |
| 4                | ARC 1 ACC              | 10/22/2020 | OFFICE LARGE COPIES FOR PLUM COMMITTEE MEETING | General Operations Expenditure | Office       | \$100.38        |
| 5                | AMZN MKTP US 286DV2LV2 | 10/31/2020 | bac and canceled check                         | General Operations Expenditure | Office       | \$22.85         |
| <b>Subtotal:</b> |                        |            |  |                                |              | <b>\$862.31</b> |

| Outstanding Expenditures     |        |      |             |                 |              |               |
|------------------------------|--------|------|-------------|-----------------|--------------|---------------|
| #                            | Vendor | Date | Description | Budget Category | Sub-category | Total         |
| <b>Subtotal: Outstanding</b> |        |      |             |                 |              | <b>\$0.00</b> |

# Receipts:

The UPS Store - #4033  
20929 Ventura Blvd Suite 47  
Woodland Hills, CA 91364-2334  
(818) 702-0456

10/15/20 03:27 PM

We are the one stop for all your  
shipping, postal and business needs.

NOW OPEN UNTIL 7:30 M-F  
REVIEW US ON YELP



|     |                              |                   |              |
|-----|------------------------------|-------------------|--------------|
| 001 | 062203 (004)                 |                   | TO \$ 480.00 |
|     | FS Business Large NR QTY 12  |                   |              |
|     | Reg Unit Price               | \$ 40.00          |              |
|     | Start Date 11/18/20          | End Date 01/18/22 |              |
| 002 | 064001 (004)                 |                   | TO \$ 0.00   |
|     | 24 Hour Access NR QTY 12     |                   |              |
|     | Reg Unit Price               | \$ 0.00           |              |
|     | Start Date 11/18/20          | End Date 01/18/22 |              |
| 003 | 064002 (004)                 |                   | TO \$ 0.00   |
|     | Call In Service NR QTY 12    |                   |              |
|     | Reg Unit Price               | \$ 0.00           |              |
|     | Start Date 11/18/20          | End Date 01/18/22 |              |
| 004 | 064004 (004)                 |                   | TO \$ 0.00   |
|     | Pkg Notify - Email NR QTY 12 |                   |              |
|     | Reg Unit Price               | \$ 0.00           |              |
|     | Start Date 11/18/20          | End Date 01/18/22 |              |
| 005 | 064005 (004)                 |                   | TO \$ 0.00   |
|     | Pkg Notify - Text NR QTY 12  |                   |              |
|     | Reg Unit Price               | \$ 0.00           |              |
|     | Start Date 11/18/20          | End Date 01/18/22 |              |
| 006 | 064008 (004)                 |                   | TO \$ 0.00   |
|     | Reg Unit Price               | \$ 0.00           |              |
|     | Start Date 11/18/20          | End Date 01/18/22 |              |

Mail Notity - tex m...  
Reg Unit Price \$ 0.00  
Start Date 11/18/20 End Date 01/18/22

SubTotal \$ 480.00  
Total \$ 480.00

ACCOUNT NUMBER \*  
Appr Code: 081651 (I) Sale  
MASTERCARD \$ 480.00  
\*\*\*\*\*8073

ENTRY METHOD: ChipRead  
MODE: Issuer  
AID: A0000000041010  
TVR: 0400088000  
TSI: E800  
AC: 17A7199ABAA5A731  
ARC: 00  
Mailbox Services Transaction:  
Mailbox # 535  
Customer HEATH KLINE

Thank You HEATH KLINE

Items Designated NR are NOT eligible  
for Returns, Refunds or Exchanges.

Receipt ID 82089982658500880686 072 Items  
CSH: Johnnie Tran: 0944 Reg: 002

Storage Etc. - Warner  
6030 Canoga Ave  
Woodland Hills, CA 91367  
818-347-7160

## Payment Receipt

W.H. W.C. NEIGHBORHOOD COUNCIL  
c/o: PAUL LAWLER  
20929 VENTURA BLVD.STE. 47-535  
WOODLAND HILLS CA 91367

Date Printed October 6, 2020  
Payment Date October 6, 2020 2:16 PM

Unit 3149  
Receipt Number 99797  
Paid Thru October 31, 2020  
By TB

| Date     | Unit | Description          | Charge | Discount | Tax  | Total  | Payment | Method      |
|----------|------|----------------------|--------|----------|------|--------|---------|-------------|
| 10/01/20 | 3149 | Rent 10/1-10/31      | 218.00 | 0.00     | 0.00 | 218.00 | 218.00  | Master Card |
| 10/01/20 | 3149 | Insurance 10/1-10/31 | 9.00   | 0.00     | 0.00 | 9.00   | 9.00    | Master Card |

|                          |        |
|--------------------------|--------|
| Taxes                    | 0.00   |
| Payment (less tax)       | 227.00 |
| Payment Subtotal         | 227.00 |
| Credits Applied          | 0.00   |
| Refunds Applied          | 0.00   |
| Total Applied to Account | 227.00 |

|                         |                       |
|-------------------------|-----------------------|
| Current Account Balance | 0.00                  |
| Paid By                 | Master Card *****8073 |
| Paid Thru Date          | October 31, 2020      |

Transaction Type Sale  
Authorization 058414  
Reference 88065

I agree to pay the above amount according to the card issuer statement.

x \_\_\_\_\_



Account Information

WHWCNC
Peter Fletcher
20929 Ventura Boulevard
Woodland Hills, CA 91364, US

Bill Date: 10/12/20
Usage Period: 09/12/20 - 10/12/20

Charges Summary

Previous Invoice Amount: \$29.87
Current Charges:
Recurring Charges \$22.00
Non-Recurring Charges \$0.00
Usage Charges \$2.08
Taxes & Surcharges \$6.40
Federal USF \$1.60
Total Charges: \$32.08
Debits & Credits \$0.00
Payments \$32.08
Balance Due: \$0.00

Grasshopper News

At Grasshopper, we know that entrepreneurs just like you can change the world, one small business at a time.

That's why we started the Entrepreneur Movement. Watch the video at grasshopper.com/idea and tell everyone you know about Grasshopper.

Partner Offers



**Detail of Current Charges**

**Payments & Credits**

| Date                                 | Detail  | Payment/Credit |
|--------------------------------------|---|----------------|
| 10/12/20                             | Monthly Payment, Paid on Master Card ending in 8073 | \$32.08        |
| <b>Total Payments &amp; Credits:</b> |   | <b>\$32.08</b> |

**Recurring Charges**

| Current Period                               |  |                |
|--|--|----------------|
| Pay As You Grow Plan, 10/12/20 - 11/12/20    |  | \$12.00        |
| Voicemail Transcription, 10/12/20 - 11/12/20 |  | \$10.00        |
| <b>Total Recurring Charges:</b>              |  | <b>\$22.00</b> |

**Minute Charges Summary**

| Type                         | Included  | Used | Overage      | Rate  | Charge        |
|------------------------------|-----------|------|--------------|-------|---------------|
| Domestic                     | 0 minutes | 34.4 | 34.4 minutes | 0.060 | \$2.08        |
| <b>Total Minute Charges:</b> |           |      |              |       | <b>\$2.08</b> |

**Taxes & Surcharges**

| Type                                 | Detail                                      | Charge        |
|--------------------------------------|---|---------------|
| Tax                                  | Utility Users Tax                           | \$1.80        |
| Tax                                  | CA Teleconnect Fund                         | \$0.08        |
| Tax                                  | Universal Lifeline Telephone Service Charge | \$0.56        |
| Tax                                  | CA High Cost Fund A                         | \$0.04        |
| Tax                                  | FCC Regulatory Fee (Wireline)               | \$0.02        |
| Tax                                  | CASF  | \$0.07        |
| Tax                                  | CA TRS                                      | \$0.04        |
| Tax                                  | CA PUC Fee                                  | \$0.04        |
| Surcharge                            | Regulatory Recovery Fee                     | \$3.75        |
| <b>Total Taxes &amp; Surcharges:</b> |   | <b>\$6.40</b> |

**Federal Universal Service Fund**

| Type                                    | Detail                     | Charge        |
|---|----------------------------|---------------|
| Surcharge                               | Fed Universal Service Fund | \$1.60        |
| <b>Total Federal USF Contributions:</b> |                            | <b>\$1.60</b> |

**Summary of Minute Charges**

**By Number**

| Number                     | Total Minutes |             |
|----------------------------|---------------|-------------|
| +18186399444               | 34.4          |             |
| <b>Total Minutes Used:</b> |               | <b>34.4</b> |

**Explanation of Terms**

- Domestic:** Calls that are placed inside the United States and its provinces.
- Off Shore:** Calls placed outside of U.S. borders.
- International:** Calls placed from a country other than the U.S.
- Federal Universal Service Fund** The USF contribution factor established by the Federal Communications Commission is
- Voice Over:** Use of voice talents for recording of main greeting or extensions.
- Bonus Minutes:** Extra minutes that are credited to your account.
- Set Up Support:** Help setting up your account and customizing your features.



applicable to telecommunications services and is adjusted by the FCC every calendar quarter.

Woodland Hills, CA 91367

(818) 222-8222

①

—Original Message—

From: Aileen Wilson <[Aileen.Wilson@e-arc.com](mailto:Aileen.Wilson@e-arc.com)>

To: Paul Lawler <[lawlerpaul@aol.com](mailto:lawlerpaul@aol.com)>

Sent: Wed, Oct 28, 2020 12:18 pm

Subject: FW: Your Transaction Receipt

Hello Paul,

Please see receipt below.

Thank you.

Aileen

Aileen Wilson  
AR Representative

ARC  
O (626)463-2236  
[aileen.wilson@e-arc.com](mailto:aileen.wilson@e-arc.com)

From: CyberSource Business Center <[donotreply@support.cybersource.com](mailto:donotreply@support.cybersource.com)>

Sent: Wednesday, October 28, 2020 12:05 PM

To: Aileen Wilson <[Aileen.Wilson@e-arc.com](mailto:Aileen.Wilson@e-arc.com)>

Subject: Your Transaction Receipt

**⚠ [EXTERNAL EMAIL] ⚠**

Please do not click links unless you recognize the sender and know the content is safe

ARC 345 CLINTON ST COSTA MESA, CA 92626

[paola.malo.juvera@e-arc.com](mailto:paola.malo.juvera@e-arc.com)

Merchant ID  
345767761884

Return Codes

Request ID  
6033997322116435503003

Authorization Code  
036810

Result Code  
SOK - Request was  
processed successfully.

AVS Result  
1 - Not supported by  
processor or card type; or AVS  
is disabled for your  
CyberSource account. To  
enable AVS, contact  
CyberSource Customer  
Support.

Order Information

Subtotal Amount  
100.38 USD

Transaction Type

Total Amount ✓  
100.38 USD

Transaction Date



Sale

Oct 22 2020 01:48:52 PM  
PDT

2

Authorization Date  
Oct 22 2020 01:48:52 PM  
PDT

Customer Information

Name  
WOODLAND HILLS WARNER  
CENTER 417515

Credit Card Number  
XXXX XXXX XXXX 8073

Billing Address  
WOODLAND HILLS  
WARNER CENTER  
417515

Credit Card Type  
MasterCard



Email Address  
[lawlerpaul@aol.com](mailto:lawlerpaul@aol.com)

**Board Action Certification Form**

NC Name: Woodland Hills Warner Center

BUDGET 2020-2021

Board Motion and/or Public Benefit Statement (CIP and NPG): 11-10-2020 Board Meeting Item # 20-074 Board Ratification of Treasurer payment of \$22.85 to the City Clerk

Method of Payment: (Select One)

Board Member Reimbursement

**Vote Count**

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member Name             | Board Position              | Yes       | No       | Abstain  | Absent | Ineligible | Recused Notes    |
|-------------------------------|-----------------------------|-----------|----------|----------|--------|------------|------------------|
| Aaron Quantz                  | Resid Rep. Area 1           | X         |          |          |        |            |                  |
| Karen DiBiase                 | Biz Rep. Area 1 SEC         | X         |          |          |        |            |                  |
| Komalpreet Kaur Butth         | CBO Rep. Area 1             |           |          |          | X      |            |                  |
| TAMARA JOHNSON                | Area 1 Alternate            |           |          |          | X      |            |                  |
| Brian Drapkin                 | Residential Rep. Area 2     | X         |          |          |        |            |                  |
| Paul Lawler                   | Business Rep. Area 2, Treas |           |          | X        |        |            |                  |
| Sean McCarthy                 | CBO Rep. Area 2             | X         |          |          |        |            |                  |
| Ray Cole (Was / Absent Above) | Alternate, Area 2           |           |          |          | X      |            |                  |
| Nancy McLean                  | Residential Rep. Area 3     | X         |          |          |        |            |                  |
| Angela Dawson                 | Business Rep. Area 3        |           | X        |          |        |            |                  |
| John Sandy Campbell           | CBO Rep. Area 3             | X         |          |          |        |            |                  |
| Alex Farasati                 | Alternate, Area 3           |           |          |          |        | X          |                  |
| Don Patterson                 | Residential Rep. Area 4     | X         |          |          |        |            |                  |
| William Anderson              | Business Rep. Area 4        | X         |          |          |        |            |                  |
| MARTIN LIPKIN                 | CBO Rep. Area 4             | X         |          |          |        |            |                  |
| DENA WEISS                    | Alternate, Area 4           |           |          |          |        | X          |                  |
| Jason Green                   | Residential Rep. Area 5     |           |          |          | X      |            |                  |
| Vacant                        | Business Rep. Area 5        |           |          |          |        |            |                  |
| Peter Fletcher                | CBO Rep. Area 5             | X         |          |          |        |            |                  |
| Vacant (Was / Absent Above)   | Alternate, Area 5           |           |          |          |        |            |                  |
| Lauren Coffman                | Residential Rep. Area 6     | X         |          |          |        |            |                  |
| Gilbert Yablon                | Business Rep. Area 6        | X         |          |          |        |            |                  |
| Heath Kline                   | CBO Rep. Area 6             | X         |          |          |        |            |                  |
| AUGUST STEURER                | Alternate, Area 6           |           |          |          |        | X          |                  |
| Ginny Sand                    | Res Rep. Area 7             | X         |          |          |        |            |                  |
| Joyce Fletcher                | Biz Rep. Area 7, Pres       | X         |          |          |        |            |                  |
| HOUTON HORMOZIAN              | CBO Rep. Area 7             | X         |          |          |        |            |                  |
|                               | Alternate, Area 7           |           |          |          |        |            |                  |
| Sheppard Kaufman              | At-Large Rep.               | X         |          |          |        |            |                  |
| Gina Thornburg                | At-Large Alt                |           |          |          |        | X          |                  |
| ANDREW MC NEAL                | Youth Rep                   |           |          |          |        | X          | Ineligible (Age) |
| <b>Totals</b>                 |                             | <b>17</b> | <b>1</b> | <b>1</b> |        |            |                  |

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer: *Paul Lawler*  
 Second Signer's Signature: *Joyce Fletcher*  
 Paul Lawler  
 Joyce Fletcher

# CHASE for BUSINESS

Printed from Chase for Business

\$22.85

Nov 13, 2020

8526

Total

Post date

Check #

*ATM/C FUNDING*

907162/3222 8526

**PAUL LAWLER INSURANCE**  
6351 OWENSMOUTH STE 104  
WOODLAND HILLS, CA 91367  
818-222-8222

*11-4-2020*  
Date

Pay to the order of *City of Los Angeles* \$ *22.85*

*Twenty Two 85/100* dollars

**CHASE**  
JPMorgan Chase Bank, N.A. *Charles Amador*  
www.Chase.com

*for Woodland Hills Women Center* *Paul Lawler*

⑆ 322271627⑆ 3652963621⑆ 8526

# CHASE for BUSINESS

Printed from Chase for Business

\$22.85

Nov 13, 2020

8526

Total

Post date

Check #

11122020 04:04 RC:04102 Emp No:ub11516 Seq:171

11122020 04:04 RC:04102 Emp No:ub11516 Seq:171

ENDORSE HERE  
DEPOSITED TO THE ACCOUNT OF  
WITH-IN NAMED PAYEE(S)  
MUNICIPALITY OF  
MUNICIPALITY OF

DEPOSIT AFTER 60 DAYS OR MORE