



GOVERNANCE COMMITTEE MEETING

Tuesday, March 19, 2019 – 6:30 pm
Platt Branch Library
23600 Victory Blvd., Woodland Hills, CA 91367

Stakeholders and the public are permitted to address the Committee on any item on the Agenda prior to the Committee taking action on said item. It is requested speakers complete a "Speaker Card" and hand it to the Chair. Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Committee's subject matter jurisdiction on other not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 15 minutes. Each speaker is limited to two minutes, unless waived by the presiding officer of the Committee.

Opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, Business or representatives of any venue hosting a meeting of the Council Board, or Committee.

Committee Members: Don Patterson – Chair, Pat Patton, Linda Kouy-Ghadosh, Paul Lawler, Peter Fletcher, Sean McCarthy, Joyce Fletcher

- **Call to Order**
- **Roll Call**
- **Public Comment: Items not on the Agenda**

COMMITTEE AGENDA ITEMS: Items for discussion and possible vote:

1. **Approval of Minutes**
2. **Discussion and possible action regarding the appointment of Martin Lipkin to fill a vacant seat in Area 4.**

Pursuant to the Woodland Hills Warner Center Neighborhood Council Bylaws, the Governance Committees role is to verify and confirm the applicant's qualifications to fill the vacant seat and forward qualified applicants to the Board for consideration.

3. **Discussion of creating a handbook summarizing important neighborhood council rules and regulations.**

In order to facilitate efficient conduct of neighborhood council meetings and activities and to have certainty for members of expectations, the creation of a handbook or other summary of common rules and procedures will be discussed. The handbook would provide a summary of the Ralph M. Brown Act, commonly used Roberts Rules of Order, and other direction, regulations, or items issued by the City of Los Angeles.

4. **Adjournment of meeting**

The AMERICAN WITH DISABILITIES ACT - *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Don Patterson Board Member, at (818) 639-9444 or email d.patterson@whcouncil.org.*

PUBLIC ACCESS OF RECORDS – *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Don Patterson, at (818) 639-9444 or email d.patterson@whcouncil.org*

Brown Act Notification:

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If you would like a copy of any record related to an item on the agenda, please contact: j.fletcher@whcouncil.org