



GOVERNANCE COMMITTEE SPECIAL MEETING

Thursday, November 30, 2017 – 6:30 pm
West Valley – Warner Center Chamber of Commerce
6100 Topanga Canyon Blvd, Woodland Hills, CA 91367
(at The Promenade Mall)

Stakeholders and the public are permitted to address the Committee on any item on the Agenda prior to the Committee taking action on said item. It is requested speakers complete a "Speaker Card" and hand it to the Chair. Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Committee's subject matter jurisdiction on other not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 15 minutes. Each speaker is limited to two minutes, unless waived by the presiding officer of the Committee.

Opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, Business or representatives of any venue hosting a meeting of the Council Board, or Committee.

Committee Members: Don Patterson – Chair, Pat Patton, Linda Kouy-Ghadosh, Al Saur, Peter Fletcher, Sean McCarthy, Joyce Fletcher

- **Call to Order**
- **Roll Call**
- **Public Comment: Items not on the Agenda**

COMMITTEE AGENDA ITEMS: Items for discussion and possible vote:

1. Consideration of revisions to the Woodland Hills Warner Center Neighborhood Council Standing Rules adding a rule regarding the conduct of Board and Committee meetings.

Adjournment of meeting

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification:

In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.whcouncil.org. If you would like a copy of any record related to an item on the agenda, please contact: j.fletcher@whcouncil.org

WOODLAND HILLS - WARNER CENTER NEIGHBORHOOD COUNCIL

20929 Ventura Boulevard Suite 47-535, Woodland Hills, CA 91364

Toll Free 888. 680.7770 | Local & Fax 818. 484.3270 | www.whcouncil.org

SR – 18 All Board and Committee meetings shall comply with the following procedures.

- In accordance with the Ralph M. Brown Act, all agendas for regularly scheduled meetings shall be posted at least 72 hours in advance of the meeting and agendas for special meetings shall be posted at least 24 hours prior to the meeting.
- All agendas must be posted with all supporting material to be reviewed by the Board or committee at the date and time specified on the agenda. All supporting material must also be posted on www.whcouncil.org in PDF format, not exceeding 18mb. Any document in excess of 18mb must be separated into PDF files that do not exceed 18mb.
- Copies of the agenda and at least one (1) copy of all supporting documents must be publicly available at the Board or committee meeting at a separate table near the entrance to the room.
- A sign-in sheet and speaker cards must also be available at all Board and committee meetings at the same location as the agenda and supporting documents.
- A Board Officer or committee chair shall announce the availability of such material at the start of each meeting.
- All board and committee meetings shall have minutes that must be posted on www.whcouncil.org within 10 business days following approval of the minutes. Minutes shall be presented for approval at the next regularly scheduled meeting of the Board or committee.