



## MINUTES - FULL COUNCIL MEETING

Wednesday, August 10, 2016, 6:30 p.m.

Prince of Peace Church - 5700 Rudnick Ave, Woodland Hills, CA 91367  
Community Center

**Call to Order** – Meeting was called to order at 6:50 pm by Joyce Fletcher

**Pledge of Allegiance** - led by Aaron Williams

**Roll Call** - by Linda Kouy-Ghadosh

- Present Members: Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Karen DiBiase (Can Not Vote), Sean McCarthy, Raymond Cole, Nancy McClean, Herb Madsen, Martin Lipkin, Don Patterson, Al Saur (Voting as Area 4), Dorothy Koetz, Richard Hollander, Mercy Alpert, Wayne Lipschitz (Can Not Vote), Pat Patton, Gordon Murley, Heath Kline, Aaron Williams, Joyce Fletcher, Sheppard Kaufman
  - Quorum at 21, Voting Members 19

### **Approval of Minutes:**

- April 2016 - approved
- May 2016 - approved
- June 2016 - carried over to next meeting
- July 2016 - approved

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### **1. Organization, Operation, Policies, & Procedures:**

#### **Public Announcements:**

- LAPD Topanga Division - by Brent Rygh - Knock knock burglaries are on the rise, burglars have 7 minutes to burglarize your home when you leave, virtual kidnap calls are on the rise, "IRS" calls, party homes are a big concern, SLOs are very responsive to Face Book, do not leave items in plain view in your car and mail theft is on the rise.
- Office of Councilman Bob Blumenfield - by Tim Glick and Andrew Pennington - gave an update on the Woodland Hills Recreational Center fire, office is getting many calls about homelessness in the area; therefore, a Town Hall meeting will be held in September.

#### **Public Comment Period (on items not on the agenda): (2) minutes per speaker**

- Ted Snyder - Valley Disaster Fair will be held on October 1 at the LAFD Station 87 located at 10124 Balboa Blvd.
  - [www.socalprep.us](http://www.socalprep.us)
  - [www.valleydisasterfair.com](http://www.valleydisasterfair.com)
- Eric Doroski - Electric Car Show will be held on August 29, 9 a.m. -2 p.m.
- Karen Kline - suggestion to allow a Youth Board Member onto the Neighborhood Council to allow for a different perspective.

**Organization, Operation, Policies, & Procedures, Officer Reports:**

President - Joyce Fletcher - Don Patterson has been appointed as the WHWCNC Budget Representative

Vice-President - Dennis DiBiase - waived

Treasurer - Heath Kline - waived

Secretary - Linda Kouy-Ghadosh - waived

Parliamentarian - Aaron Williams - waived

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**Presentation: Pierce College 2016 Mission Statement**

Presentation by Steve Springer and Larry Kraus about Los Angeles Pierce College revisions to the College's Mission statement. (10 minutes)

- Comments by the Board:
  - Heath Kline - wants to see college be more open to the community relationships
  - Dennis DiBiase - 2nd Heath's comments
  - Joyce Fletcher – requests the College hold more public events
  - Gordon Murley - would like to see the new mission statement before it is submitted.

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**2. Items for Board discussion and possible action:**

**Item no. (1) Governance Committee – Pat Patton, Chair  
(16-058)**

Motion for the Board approve the appointment of Cameron Gil to the NC Board as the Area 4 CBO representative.

**2nd by: Dennis DiBiase,**

**Vote: Yes: 19          No: 0          Abstain: 0          (motion passed)**

**Item no. (2) Governance Committee – Pat Patton, Chair  
(16-059)**

Motion for the Board to approve the appointment of Gilbert Yablon to the NC Board as the Area 6 Alternate Representative.

**2nd by: Dennis DiBiase**

**Vote: Yes: 20          No: 0          Abstain: 0          (motion passed)**

**Item no. (3) Community Services Committee – Joyce Fletcher, Chair  
(16-060)**

Motion for the NC Board to approve the creation and implementation of a NC Intern program to be supervised by Board member Cameron Gil.

**Motion by: Mercy Alpert**

**2nd by: Dennis DiBiase**

**Vote - Yes: 16**

**No: 3**

**Abstain: 1**

**(motion passed)**

**Item no. (4) Beautification Committee – Sean McCarthy. Chair**

Motion for the Board to approve a resolution for the Woodland Hills Warner Center Neighborhood Council to partner with the West Valley Warner Center Chamber of Commerce in competing for a grant of \$25,000 for the purpose of clean up the 3<sup>rd</sup> District. The three principal themes of a winning proposal will be one that includes:

1. Regular cleanups
2. Attract volunteers using social media and related strategies and
3. Increase use of Public Works 311 system for reporting illegal dumping.

The Clean Streets LA Challenge: <http://www.cleanstreetsla.org/clean-streets-challenge/>

The award is for all or part of \$25K of Public Works money. The application must be submitted no later than September 16<sup>th</sup>. The City wants all applicants to have their partners including Neighborhood councils to have passed a resolution in support of the application.

THEREFORE, BE IT RESOLVED THAT: The Woodland Hills Warner Center Neighborhood Council agrees to partner with the West Valley Warner Center Chamber of Commerce in applying for the \$25k grant known as The Clean Streets LA Challenge.

**2nd by: Dennis DiBiase**

**Vote - Yes: 19      No: 0      Abstain: 0      Absent: 1      (motion passed)**

**Item no. (5) PLUM 1 Committee – Karen Koe, Chair and Martin Lipkin, Vice Chair (16-061)**

Case No. CPC-2015-3686-ZC-HD-DB-SPP-SPR - AMCAL Multi-Housing Company  
Clarendon Apartments - 22055-22151 Clarendon St., Woodland Hills, CA 81367

Discussion and Possible Action regarding the application to construct a 5-story, 335-unit multi-family apartment complex development with 385,976 sf of floor area, 51,012 sf of usable open space, 369 bicycle and 564 automobile parking spaces. Project will entail demolition of existing Postal Service facility and small office building. Applicant is requesting Zoning Change and Height District Change.

**MOTION:** As pertaining to Case CPC-2015-3686-ZC-HD-DB-SPP-SPR / VTT-74170, having held seven public hearings for the application by AMCAL Multi-Housing Company for construction of a 5-story multi-unit residential complex at 22055—22151 Clarendon St. in Woodland Hills, a site in the Ventura Bl.—Cahuenga Bl. Corridor Specific Plan, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, there have been seven meetings with the developer and the PLUM Committee regarding this project which have improved the project overall; and

WHEREAS, based on the application materials presented by the applicant dated May 5, 2016, the requirements of the Ventura Bl./Cahuenga Bl. Corridor Specific Plan have been substantially met; and

WHEREAS the Tract Map requirements for the demolition of an existing structure(s) and the construction of a 335-unit, multi-family apartment complex of 385,976 sq. ft. on

Clarendon St have been met; and

WHEREAS, additional suggested improvements, changes and conditions as presented in the fifth iteration of plans have been discussed, accepted and incorporated by the developer;

THEREFORE, IT IS HEREBY RESOLVED, that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein above, finds that the proposed application for the AMCAL Clarendon Apartments project at 22055—22151 Clarendon St. receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council for the requested actions with the following condition(s):

- 1.) The developer will return to the WHWCNC and the CD-3 office for submission and approval of publicly-viewable art on the garage staircase enclosures and art on the frontage of the project.
- 2.) The developer shall return to the WHWCNC for signage review and approval. In addition, discussions on any banners or temporary signage and removal dates shall be incorporated into the Signage hearing.
- 3.) No billboards or digital signs shall be erected, attached or displayed on the project.
- 4.) After 6 months of a Certificate of Occupancy has been issued, the CD-3 Office shall encourage DOT to do a Traffic Mitigation Study on Clarendon, the Clarendon/Topanga intersection, and other key traffic intersections.

**Motion by Marty Lipkin 2nd by: Sean McCarthy**

**Vote - Yes: 11 No: 6 Abstain: 2 Recused: 1 (motion passed)**

### **3. Funding Items:**

#### **Item no. (6) - Heath Kline, Treasurer – Budget Package for Fiscal Year 2016/2017 (16-062)**

Motion to approve the WHWCNC Annual 2016/2017 Budget and The Neighborhood Council Strategic Budget Package for Fiscal Year 2016-2017 to assist in measuring our work for the last fiscal year and to help our Neighborhood Council plan for another year of growth and success.

The Neighborhood Council Strategic Budget Package for Fiscal Year 2016-2017 must be reviewed and approved by the board and submitted to the Empowerla Funding Department online by **Thursday, September 1, 2016**. After this date, Neighborhood Council funding may be suspended.

**2nd by: Gordon Murley**

**Vote - Yes 19: Linda Kouy-Ghadosh, Larry Krauss, Sean McCarthy, Raymond Cole, Nancy McLean, Herb Madsen, Martin Lipkin, Don Patterson, Cameron Gil, Al Saur, Dorothy Koetz,**

Richard Hollander, Mercy Alpert, Pat Patton, Gordon Murley, Heath Kline, Aaron Williams, Joyce Fletcher, Sheppard Kaufman

**Item No. (7) Heath Kline, Treasurer - Approval of Monthly Expense Reconciliation [MER] for June 2016 (16-063)**

Motion to approve the WHWCNC Budget for Fiscal Year 2016 - 2017 Monthly Expense Reconciliation [MER] for July 2017 included at the end of the agenda. Motion may be amended to include other necessary Budget items that may be presented for approval. (Attached 2-pages)

**2nd by: Marty Lipkin**

**Vote** -Yes 19: Linda Kouy-Ghadosh, Larry Krauss, Sean McCarthy, Raymond Cole, Nancy McClean, Herb Madsen, Martin Lipkin, Don Patterson, Cameron Gil, Al Saur, Dorothy Koetz, Richard Hollander, Mercy Alpert, Pat Patton, Gordon Murley, Heath Kline, Aaron Williams, Joyce Fletcher, Sheppard Kaufman

**Item No. (8) Heath Kline, Treasurer - Approval of FY16-17 Budget (16-064)**

Motion to approved the allocation of \$37,000 in funding to be received from the City of LA to the WHWCNC FY16-17 (July to June) Annual Budget. (Attached 4-pages)

**2nd by: Gordon Murley**

**Vote** - Yes 19: Linda Kouy-Ghadosh, Larry Krauss, Sean McCarthy, Raymond Cole, Nancy McClean, Herb Madsen, Martin Lipkin, Don Patterson, Cameron Gil, Al Saur, Dorothy Koetz, Richard Hollander, Mercy Alpert, Pat Patton, Gordon Murley, Heath Kline, Aaron Williams, Joyce Fletcher, Sheppard Kaufman

**Item No. (9) Heath Kline, Treasurer - Approval of FY16-17 Reoccurring Expenses (16-065)**

Motion to approve WHWCNC monthly reoccurring operational expenses for:

Up to \$150 per meeting (\$1,800 annual) for NC meeting venues at facilities furnished by Prince of Peace Episcopal Church, Westfield Corporation and American Legion Post 826. [Budget Line 10-13]

Up to \$45 per month (\$525 annual) payments to Grasshopper for the NC phone & fax system [Budget Line 21]

Up to \$40 per month (\$480 annual) payments to Verizon Wireless for Wi-Fi hotspot streaming service. [Budget Line 27]

Up to \$900 during the FY for office supplies (finished copies, ink, tonner, paper, staples and filing supplies) for producing NC agendas, reports, meeting and event handouts, and business records) to be purchased from Office Depot, Staples, Costco, Kelly Paper, and Fed Ex Office. [Budget Line 37]

**2nd by: Don Patterson**

**Vote** - Yes 19: Linda Kouy-Ghadosh, Larry Krauss, Sean McCarthy, Raymond Cole, Nancy McClean, Herb Madsen, Martin Lipkin, Don Patterson, Cameron Gil, Al Saur, Dorothy Koetz, Richard Hollander, Mercy Alpert, Pat Patton, Gordon Murley, Heath Kline, Aaron Williams, Joyce Fletcher, Sheppard Kaufman

**Item No. (10) Heath Kline, Treasurer - Approval of Progress Payment for New NC Website (16-066)**

Motion in accordance with directions and requirements of the DONE-EmpowerLA, approve the payment(s) of up to \$2,500 prior the NC's September Meeting to Port Town Websites toward the design, creation and implementation of a new website for the WHWCNC, funding for which will be provided for in the WHWCNC FY16-17 Budget.

**2nd by: Nancy McLean**

**Vote** - Yes 19: Linda Kouy-Ghadosh, Larry Krauss, Sean McCarthy, Raymond Cole, Nancy McClean, Herb Madsen, Martin Lipkin, Don Patterson, Cameron Gil, Al Saur, Dorothy Koetz, Richard Hollander, Mercy Alpert, Pat Patton, Gordon Murley, Heath Kline, Aaron Williams, Joyce Fletcher, Sheppard Kaufman

**4. Board Member Area Reports:** waived

**5. Committee Reports:**

Animal Services Committee–Dorothy Koetz and Linda Kouy-Ghadosh, Co-Chairs

Beautification Committee – Sean McCarthy, Chair

Budget Committee - Heath Kline, Chair

Community Outreach Committee – Peter Fletcher, Chair

Community Services - Joyce Fletcher and Mercy Alpert, Co-Chairs

Education Committee – Aaron Williams, Chair

Environmental Committee – Karen DiBiase, Chair

Governance Committee – Pat Patton, Chair

Outreach Committee - Peter Fletcher, Chair

PLUM I Committee - Karen Koe, Chair and Martin Lipkin, Vice-Chair

PLUM II Committee – Dennis DiBiase and August Steurer, Co-Chairs

Public Safety Committee – Sheppard Kaufman, Chair

Ad Hoc Senior Services – Linda Kouy-Ghadosh and Al Saur

Ad-hoc Website Redesign Committee – Peter Fletcher, Chair

Ad-hoc WHWCNC Newsletter – Dennis DiBiase, Chair

**Agenda may be amended prior to the Board meeting to include further items:**

**Announcements:**

The next Board meetings will be held on Wednesday, September 14, at the Prince of Peace Church, Woodland Hills, CA. Meeting dates for or the upcoming 2016/2017 year; the proposed Board meeting dates are: TBD (Date, Time, location subject to change or cancellation. Please check the [www.whcouncil.org](http://www.whcouncil.org) website)

**Adjournment of meeting:** 9:59 pm

**Minutes submitted by:** Secretary, Linda Kouy-Ghadosh

Disabilities Act Notification: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification: In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [www.whcouncil.org](http://www.whcouncil.org).

Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website [www.whcouncil.org](http://www.whcouncil.org) should be checked frequently.

If you would like a copy of any record related to an item on the agenda, please contact: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)