



## MINUTES - FULL COUNCIL MEETING - WHWCNC

Wednesday, June 8, 2016, 6:30 p.m.

Prince of Peace Church – Community Center  
5700 Rudnick Ave, Woodland Hills, CA 91367

Call to Order - Meeting was called to order by President, Joyce Fletcher at 6:50

Pledge of Allegiance - Lead by Aaron Williams

Roll Call - By Linda Kouy-Ghadosh;

Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase (Alternate); Quorum is reached with 20 members and 1 alternate

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### Organization, Operation, Policies, & Procedures:

#### Public Announcements:

- Tim Glick from Councilmember Bob Blumenfield's office spoke regarding Concerts in the Park, Senior Symposium, school announcement, and he welcomes questions and phone calls from the public

#### Public Comment Period (on items not on the agenda): (2) minutes per speaker

- **Janis Risch** - spoke regarding the library and events at the library. There is an adult summer reading program, online high school with diplomas now being offered, and an adult literacy program
- **Dennis Barrow and John Piraine (main speaker)** - concerned about cars parked at Pierce; wants to limit overnight parking on Oxnard
- **William Donovan** - gas and leaf blower toxicity, notices are sent 3 times to homeowners, wants to find violators
- **Christine Rowe** - suggests 7:00 p.m. starting time of meetings, wants to present powerpoint presentation of toxic sites

### 2. Organization, Operation, Policies, & Procedures:

President: Joyce Fletcher - (1) wants to hold a board retreat, (2) code of conduct handed out to board, (3) will forward emails to board representatives in the area once she receives them, and (4) will institute a comment period for area representatives to discuss what is going on in each area

Vice-President: Dennis DiBiase - None

Treasurer: Heath Kline - None

Secretary: Linda Kouy-Ghadosh – Board member Training certificates are needed  
Parliamentarian: Aaron Williams - None

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### **3. Items for which committee meetings were held:**

**Item no. (1) Karen Koe, Chair and Martin Lipkin, Vice-Chair - PLUM 1 Committee  
(16-039) Case No. DIR- DIR-2015-3372-SPP  
Monty's Steak House - 5371 Topanga Canyon Blvd., Woodland Hills, CA 91364**

WHEREAS, the Applicant has completely redesigned their project to add a louvered roof system, two additional over-flow parking lots and additional landscaping and modify their valet parking system, and their windows for the roof deck); and

WHEREAS, the Applicant has agreed to provide the Zoning Administrator with signed agreements for a minimum of 10-years duration even if the lots are sold for the 34 additional parking spaces in the two lots adjacent to their facility; and

WHEREAS, the Applicant has agreed to install a mechanical louvered roof system in order to baffle sound emitting from the roof deck; and

WHEREAS, the Applicant has agreed to create three valet parking options to prevent cars from backing up into traffic on Topanga Canyon Blvd.; and

WHEREAS, the Applicant has agreed to the improvements and modifications to the newly revised plans presented on June 2, 2016; and

WHEREAS, the WHWCNC has received numerous correspondence from both the community and patrons regarding this project, which were considered along with the Applicant's and stakeholders' testimony:

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee, for the findings and conditions stated herein, finds that the revised application and plans from Monty's Steak House at 5371 Topanga Canyon Blvd. receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council for the requested actions with the following conditions:

#### Conditions:

- (1) Applicant shall present the Zoning Administrator with signed 10-year leases for the two (2) adjacent parking lots with terms guaranteeing use even if lots are sold.
- (2) Applicant shall plant a tree at the corner of Topanga Canyon Boulevard and Costanso Streets with consent of Urban Forestry.
- (3) Applicant shall plant shrubs along its property line facing Topanga Canyon Blvd.
- (4) Applicant shall install a retractable or louvered roof on its Roof Deck that can be sealed to conform to LAMC noise and amplified sound requirements.

Applicant will need a LA Resource Report to confirm that retractable or louvered roof meets sound baffling requirements.

(5) Applicant shall find and install a canopy or roof of the type and style that is waterproof.

(6) Applicant shall provide security on Friday and Saturday nights, both on site and patrolling on Costanso Street.

(7) Applicant shall comply with all LAMC noise ordinances.

(8) Applicant shall agree to a condition that no live or DJ music will be allowed during the week from Monday through Thursday. Live Music or DJ can be played from 9:00 a.m. to 12:00 a.m. on Friday; from 9:00 a.m. to 12:00 a.m. on Saturday; and from 9:00 a.m. to 10:00 p.m. on Sunday. Decibels shall be monitored (60db, 55 db 10 p.m. - 12:00am), louvered roof is acceptable, the applicant shall return and report to the council in 6 (six) months.

(9) Applicant shall install fixed, double-paned windows on the South side of the roof deck.

(10) Applicant agrees not to hang promotional banners or signs off the front or side facades along Topanga Canyon Blvd. or facing Ventura Blvd.

(11) Applicant shall require any and all large parties to add pre-paid valet services to the cost of their party so that their guests know that they shall have “complimentary” free parking.

(12) Applicant shall hire a sound engineer to advise Applicant as to the best manner in which to baffle the sound emanating from the roof deck.

PLUM Motion: Karen Koe

Seconded: August Steurer

Vote: Ayes 5

Nays 2

Abstain 0

#### **COMMENTS:**

- **Kimberly Whettam** - Project is compliant with all permits, C4 zone community project site, less than required by code in all aspects, deck will be a dining and lounge deck -- not a music deck, parking has been increased by 54 spaces, wants hours of live music increased, will play live music on special events only

#### **PUBLIC COMMENTS:**

- **JOAN SANTAGATA** - lives on Costanso; concern - parking, speed limits, wants signs
- **MELISSA GARAFALO - CALMER** - concern - sounds, times of operations, lights of Monty's, traffic, speeders
- **DR. JIM PETERSON** - concern - extension of time will impact neighborhood, music time frame, wants permit parking in the neighborhood
- **MORGAN FALLON** - concern - his home's proximity to Monty's will impact his home and his family greatly
- **GILBERT** - concern - sounds, suggest a glass cover or retractable skylight
- **RICHARD MORINOFF** - general comments

#### **QUESTIONS AND COMMENTS FROM BOARD MEMBERS**

- **PAT PATTON** - skylight is a good suggestion

- **NANCY MCLEAN** - glass suggestion is a good suggestion
- **DON PATTERSON** - glass suggestion is a good suggestion
- **SHEPPARD KAUFFMAN** - what guarantees are being made that additional parking will remain available?
- **HEATH KLINE** - applicant has addressed concerns of noise, has agreed to watch and monitor the decibel levels
- **AARON WILLIAMS** - he used to support project but is now reconsidering based on letters from the neighborhood
- **DENNIS DIBIASE** - is ok with the time extension so long as there is a closed or louvered roof during the proposed time
- **MERCY ALPERT** - please give an example of a business using the louvered roof system? answer - in Las Vegas
- **MARTIN LIPKIN** - what percentage of events would be daytime? Approximately 5%, deck likely not used during the week
- **HERB MADSEN** - asked the applicant about their problems
- **PETER FLETCHER** - what is the noise difference between open v. closed roof?
- **SEAN MCCARTHY** - there are things the applicant can not control and suggests a public phone line for public to call

Item one was amended. Amendment to the motion, seconded by Heath Kline.

Yes: 17      No: 4      Abstained: 0      Ineligible: 0  
**PASS. MOTION IS AMENDED**

Motion as amended, Seconded by Dennis DiBiase:

Yes: 16      No: 5      Abstained: 0      Ineligible: 0  
**MOTION PASSES.**

**Item no. (3) Dennis DiBiase, Vice President (16-040)**  
**Board Approval of WHWCNC Committee Appointments**

Motion to approve the WHWCNC Committee Appointments for Committee Chairs and committee members as specified in the WHWCNC Bylaws, **ARTICLE VII, COMMITTEES AND THEIR DUTIES**. The committee appointments include board members, alternate board members and stakeholders.

**ARTICLE VII**  
**COMMITTEES AND THEIR DUTIES**

**Section 1: Standing Committees:** All Neighborhood Council committees, subcommittees and/or ad hoc committees shall be elected, selected, or appointed in a manner to be determined by the Board, as the need arises.

**Section 2: Sub-Committees:** A Subcommittee is established for a specific purpose until it either fills its assigned task, is terminated, or there is another change in status.

**Section 3 Ad Hoc Committees: See Section 1.** Ad hoc committees that include non-board member stakeholders shall be agendized and noticed in keeping with the Brown Act.

**Section 4: Committee Creation and Authorization:** Committees established or disbanded shall be noted in the minutes by the Secretary. The Board, by motion, may designate or terminate one (1) or more committees and provide for the manner of approving members for each committee. Each committee may include non-elected Stakeholders.

**A. Term of Office:** Each member of a committee, subcommittee and/or ad hoc committee shall continue until a successor is appointed by the Neighborhood Council, unless the committee, subcommittee and/or ad hoc committee is terminated, or the member is removed from the committee, subcommittee and/or ad hoc committee pursuant to the same removal procedure as is set forth in Article V.

**B. Chairperson:** With the concurrence of the other Officers of the Neighborhood Council, the President shall designate a person to serve as a Chairperson for each Neighborhood Council committee, subcommittee and/or ad hoc committee.

**C. Vacancies:** Vacancies on any committee, subcommittee and/or ad hoc committee may be filled by appointment made by the Committee Chairperson with the concurrence of the Officers of the Neighborhood Council.

Seconded by Heath Kline:

Yes: 19      No: 0      Abstained: 0      Ineligible: 0

Absent from vote: Sean McCarthy

MOTION PASSES.

**Item no. (4) Heath Kline, Treasurer (16-041)**

**Approval of Monthly Expense Reconciliation [MER] for May 2016**

Motion to approve the WHWCNC Budget for Fiscal Year 2015 - 2016 Monthly Expense Reconciliation [MER] for May 2016 (included at the end of the agenda). Motion may be amended to include other necessary Budget items that may be presented for approval.

Seconded by Don Patterson.

Roll Call Vote:

Yes: 20 - Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase

No: 0      Abstained: 0      Ineligible: 0      MOTION PASSES.

**Item no. (5) Heath Kline, Treasurer (16-042)**

**Approval of Updated FY15-16 Budget as of 6/08/15**

Motion to approved the reallocation of funds to the WHWCNC FY15-16 Annual Budget to reflect the actual spending YTD (July-May) and the projected spending for the balance of the FY (June) for the updated planned activities, goals, and needs of the WHWCNC as shown on the attached budget with new and changed items highlighted in green. Seconded by Sean McCarthy.

Roll Call Vote:

Yes: 20 - Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase

No: 0            Abstained: 0            Ineligible: 0            MOTION PASSES.

**Item no. (6) Heath Kline, Treasurer (16-043)**  
**Approval of Payment for (1) Year Space Rental at Storage Etc.**

Motion to approve payment of \$1,716.00 to Storage Etc. for 1-year space rental of the WHWCNC's storage unit where the NC's assets (equipment, signage, newsletters, tote bags, etc.) are stored. Payment locks in current rental rate for July 16 through June 17. [Budget line 27]

Seconded by Sean McCarthy.

Roll Call Vote:

Yes: 20 - Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase

No: 0            Abstained: 0            Ineligible: 0            MOTION PASSES.

**Item no. (7) Heath Kline, Treasurer (16-044)**  
**Approval of Payment for (1) Year of Constant Contact Mass Email & Online Survey Services**

Motion to approve payment of \$420 to Constant Contact for 1-year of mass email creation and sending services for the 501-2500 contacts tier, and online survey design and hosting services, for the period July 16 through June 17. (1-year prepayment obtains 30% discount from the monthly payment plan previously used by the NC, saving \$180 annually. [Budget line 34]

Seconded by Sean McCarthy.

Roll Call Vote:

Yes: 20 - Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase

No: 0            Abstained: 0            Ineligible: 0            MOTION PASSES.

**Item no. (8) Heath Kline, Treasurer (16-045)**

**Approval of Purchase of Software Update Used for Newsletter Creation**

Motion to fund the payment of \$425 (\$389+tax) for purchase of the 2016 software update for Quark Express, the professional graphics software used to produce the NC's color newsletters, business cards, and flyers plus generate the print files in a format acceptable to the NC's printers. [Budget line 124-125]

Seconded by Don Patterson.

Roll Call Vote:

Yes: 20 - Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase

No: 0            Abstained: 0            Ineligible: 0            MOTION PASSES.

**Item no. (9) Heath Kline, Treasurer (16-046)**

**Approval of Progress Payment for New NC Website**

Motion in accordance with directions and requirements of the DONE-EmpowerLA, approve the payment(s) of up to \$2,080 prior the NC's June FYE to Port Town Websites toward the design, creation and implementation of a new website for the WHWCNC, funding for which is provided for in the WHWCNC FY15-16 [Budget lines 135-147]

Seconded by Sean McCarthy.

Roll Call Vote:

Yes: 20 - Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase

No: 0            Abstained: 0            Ineligible: 0            MOTION PASSES.

**Item no. (10) Heath Kline, Treasurer (16-047)**

**Approve Payments for Website Hosting Platforms & Domain Registration Renewal**

Motion to approve payments of:

\$161.64 to GoDaddy for 3 years of webhosting of the NC's new website on their C-Panel platform. (This is an introductory rate – future renewals will be higher.) [Budget line 149-152]

\$14.99 to 1&1 for renewal of registration of the NC's top level alternate domain name "whcouncil.com." (This domain needs to be redirected to the NC's new website.) [Budget line 156]

\$360 to Syntax Systems for webhosting and support of the NC's "old" legacy website for FY15-16 Q3 and Q4 (January – June 2016). [Budget line 161]

Seconded by Sean McCarthy.

Roll Call Vote:

Yes: 20 - Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase

No: 0            Abstained: 0            Ineligible: 0            MOTION PASSES.

**Item no. (11) Heath Kline, Treasurer (16-048)**  
**FYE Unspent Budgeted Funds Reallocation & Spending Authorization**

Whereas, the City of Los Angeles and the WHJWCNC's 2015-2016 Fiscal Year End [FYE] will end on June 30, 2016 and that requires that the \$42,000 allocated by the City to, and budgeted by the NC, must be spent and these expenditures should be paid out of the NC's Union Bank operating account before FYE in order that the City can perform its required FYE audits and reconciliations of the City and NC's accounts and records.

Whereas, the City imposes cutoff dates for various NC fiscal and spending activities throughout the month of June that preclude "last minute" spending activities, and any of the \$42,000 in funding allocated to the NC, that remains unspent at FYE are swept by the City from the NC making the funds no longer available for spending by the NC.

Whereas the NC has budgeted all of its \$42,000 for various goods and services, some of which have yet to be delivered as of June 8 meeting of the full Board of the NC (June spending), and it is possible for various reasons the supplier will not be able to deliver the goods prior to the FYE and some of the NC's budgeted amounts may contain small unspent surplus funding amounts due to rounding differences between budgeted versus actual costs incurred. Together, these reasons may possibly result in unspent funds at FYE, that the NC will lose the benefit of when they are swept.

Now, Therefore, the WHWCNC Board authorizes the treasurer and president, the funding officers of the NC, acting together, to prevent the loss of NC funds by reallocating and spending any unspent funds before the FYE spending cutoff dates on any of the following as feasible:

- (1.) Up to \$420.00 to Port Town Websites for good and services received in connection with the creation of the NC's new website.
- (2.) Up to \$1,000 total for necessary office supplies and copies, and/or a portable sound system and/or wireless microphones compatible with the NC's existing sound system.
- (3.) Up to \$1,000 total for outreach banners, signs and other display materials.
- (4.)** Up to \$2,000 total to NC support organizations: Valley Alliance of Neighborhood Councils (VANC), Los Angeles Neighborhood Council Coalition (LANCC) and/or the Congress of Neighborhoods.

It is anticipated that only a small dollar amount in one or two of the above categories will actually be spent, unless one of the NC vendors suffers a force majeure. Any spending under this motion shall be the subject of a report to the Board at its next monthly meeting and will be included in the appropriate MERs and be voted upon by the board.



Seconded by Sean McCarthy.

Roll Call Vote:

Yes: 20 - Dennis DiBiase, Linda Kouy-Ghadosh, Larry Krauss, Raymond Cole, Diana Walton, Sean McCarthy, Nancy McClean, Herbert Madsen, Martin Lipkin, Don Patterson, Al Saur, Dorothy S. Koetz, Richard Hollander, Mercy Alpert, H.D. Pat Patton, Heath Kline, Aaron Williams, Joyce Fletcher, Peter Fletcher, Sheppard Kaufman, Karen DiBiase

No: 0

Abstained: 0

Ineligible: 0

MOTION PASSES

**Item no. (2) Karen Koe, Chair and Martin Lipkin, Vice-Chair, PLUM 1 Committee (16-049) ZA-2016-1438**

**Vintage at Woodland Hills, 22352-22422 Avenue San Luis, Woodland Hills, CA 91364**

Having held three public hearings in the matter of ZA-2016-1438 for the application filed by Vintage Communities, LLC to build 19 single family hillside residences instead of the approved 25 home sites at 22352—22422 Avenue San Luis, Woodland Hills, 91364, the Planning, Land Use and Mobility Committee hereby finds that:

WHEREAS, the Applicant has redesigned the proposed project to include only 19 single family homes in lieu of the City approved 25 home sites; and

WHEREAS, the Applicant has agreed to remove the dying and rotting large Eucalyptus trees on the property along Ave. San Luis and replace them with large, canopy deciduous trees; and

WHEREAS, the Applicant has agreed to register the tract as a CC&R community with the State of California and create a CC&R governing document; and

WHEREAS, the Applicant has agreed to veneer the retaining walls along Ave. San Luis with “stone” or brick and stucco and paint all other community retaining walls as well as capping all retaining walls and adding safety rails; and

WHEREAS, the Applicant has agreed to the listed conditions, improvements and modifications to the plans presented on May 19, 2016; and

WHEREAS, the Applicant has had several meetings with neighbors, made changes to his plans to comply with neighbors’ concerns and has received an “approval” from the spokesperson for the neighbor group;

THEREFORE, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility

Committee, for the findings and conditions stated herein, finds that the revised application and plans for Vintage at Woodland Hills at 22352—22422 Avenue San Luis receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council for the requested actions with the following conditions:

**Conditions**

- (1) Applicant shall veneer retaining wall(s) along Ave. San Luis with stone, manufactured “stone” or brick materials and accents to “naturalize” the walls. All other retaining walls in tract to be stuccoed and painted
- .(2) Applicant shall add masonry returns on the retaining walls for aesthetic improvement.

- (3) Applicant shall widen Ave. San Luis by 10-feet along length of property to meet DOT requirements.
- (4) Applicant shall file tract as a CC&R Community and register it with the State of California. Additionally, a CC&R document shall govern all common areas in the community and be responsible for all hillside maintenance and watering, swale maintenance and issues like view-sights and burrowing animals which may impact the hillsides and neighboring residences.
- (5) Applicant shall remove dead and dying Eucalyptus trees along Ave.
- (6) Applicant shall install only down-illuminating lighting street lighting in tract.
- (7) Applicant shall install sidewalk along Ave. San Luis.
- (8) Applicant shall place deed restrictions on all lots that prohibit severing a lot and prohibit building secondary structures or anything that compromises the integrity of the hillside.

PLUM Committee Motion: Dennis DiBiase      Seconded: August Steurer  
 Vote: Aye 7      Nay 0      Abstain 0

**QUESTIONS AND COMMENTS FROM BOARD MEMBERS:**

- **RICHARD HOLLANDER** - concerned about hill erosion, addressed by developer who is working with the city
- **RAY COLE** - trees should be similar to all trees
- **HEATH KLINE** - this is the first plan with no properties on the lot
- **AARON WILLIAMS** - Where does the CCRs apply to? Answer: property we control
- **DENNIS DIBIASE** - wants a more permanent solution to walls
- **MARTIN LIPKIN** - wants to hear more from the developer and thanks everyone for their solutions
- **LARRY KRAUS** - what will be done with the trees and sidewalks
- **PETER FLETCHER** - property should be maintained

Seconded by Sean McCarthy.

Yes: 21      No: 0      Abstained: 0      Ineligible: 0      MOTION PASSES.

**4. Committee Reports: Due to time restraints no reports were provided**

- Budget Committee - Heath Kline, Chair
- Community Services - Joyce Fletcher and Mercy Alpert, Co-Chairs
- Education Committee – Aaron Williams, Chair
- Governance Committee – Pat Patton, Chair
- Outreach Committee - Peter Fletcher, Chair
- PLUM I Committee - Karen Koe, Chair and Martin Lipkin, Vice-Chair
- PLUM II Committee – Dennis DiBiase and August Steuer, Co-Chairs
- Public Safety Committee – Shepard Kaufman, Chair
- Senior Committee-Al Saur, Chair
- SSFL Ad-Hoc Committee –Karen DiBiase and Al Saur, Co-Chairs
- Animal Services Committee–Dorothy Koetz and Linda Kouy-Ghadosh, Co-Chairs
- Ad-hoc Website Redesign Committee – Peter Fletcher, Chair

Ad-hoc WHWCNC Newsletter – Dennis DiBiase, Chair

**Announcements:**

The next Board meetings will be held on Wednesday, July 13 (to be determined) and August 10 at the Prince of Peace Church, Woodland Hills, CA. Meeting dates for or the upcoming 2016/2017 year the proposed Board meeting dates are: TBD (Date, Time, location subject to change or cancellation. Please check the [www.whcouncil.org](http://www.whcouncil.org) website)

Peter Fletcher thanks the Board for signing up for Concerts in the Park.

**Adjournment of meeting:** 9:30 p.m. by Joyce Fletcher

Minutes Respectfully Submitted by: Secretary Linda Kouy-Ghadosh

Disabilities Act Notification: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification: In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [www.whcouncil.org](http://www.whcouncil.org).

Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website [www.whcouncil.org](http://www.whcouncil.org) should be checked frequently.

If you would like a copy of any record related to an item on the agenda, please contact: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)