



**WHWCNC COMMUNITY OUTREACH MEETING**  
**Monday October 9, 2017 – 6:30 pm**  
**LAFD Fire Station 84 – Community Room (use west side entrance)**  
**21050 Burbank Boulevard**  
**Woodland Hills, CA 91367**

Stakeholders and the public are permitted to address the Committee on any item on the Agenda prior to the Committee taking action on said item. It is requested speakers complete a "Speaker Card" and hand it to the Chair. Comments from Stakeholders and the Public on Agenda items will be heard only when the respective item is being considered. Comments within the Committee's subject matter jurisdiction on other matters not appearing on the Agenda will be heard during the Public Comment period. Public Comment is limited to 20 minutes. Each speaker is limited to two minutes, unless waived by the presiding officer of the Committee.

Opinions, positions or actions taken by the Woodland Hills-Warner Center Neighborhood Council do not represent or imply similar opinions held by the Owner, Landlord, L.A.U.S.D, Business or representatives of any venue hosting a meeting of the Council Board, or Committee.

**AGENDA**

**Committee Members:** Peter Fletcher, Sheppard Kaufman, Aaron Williams, Marty Lipkin, Ray Cole, Karen Dibiase.

**Alternate Members:** Cameron Gill, Joyce Fletcher (ex-officio)

**Call to Order**

- Roll Call
- Public Announcements
- Public Comment period

**Items for discussion and possible vote:**

**Item no. (1) Ray Cole, Chair**

**Approval of Progress Payment for Divine Shots Photography**

Discussion and possible action:

Motion in accordance with directions and requirements of the DONE-EmpowerLA, approve the payment(s) of up to \$165.00 to Divine Shots Photography for 3 additional photos and the fee to provide an on-line gallery.

**Item no. (2) Aaron Williams, Chair**

**Discussion of Divine Shots Photography photo Retouching**

Request that the NC Board approve a funding request for \$600.00 from the 2017/2018 Budget to be paid to Photographer Siya Kharkar/Divine Shots Photography for the retouching of Board member photos taken by Divine Shots Photography to be used on the NC Website and other NC outreach materials including flyers, brochures etc. This is an additional retouching charge the NC Board did not include in the previous payment as the NC paid for photography only.

**Item no. (3) Ray Cole, Chair**

**Discussion of Approval for Homeless Connect Day Support**

Discussion and possible action: Motion for the NC Board to approve funding from the 2017/2018 NC Budget for \$500. for the purchase of food (Costco Pizza) for the Homeless Connect event in collaboration with 5 neighboring councils that will take place on October 19, 2017. The Homeless Connect Day is an OUTREACH event that gives our community members experiencing homelessness direct access to nonprofit and government services all in one place. The \$500.00 will be

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used to feed approximately 100 hundred service providers, 100 homeless individuals, and 50 volunteers on the day of the event.

**Item no. (4) Ray Cole, Chair**

**Discussion of Ad Hoc Homelessness Committee**

Discussion and possible action:

Discussion of an ad hoc homelessness committee under community outreach to do public outreach to homeless in the area and possibly provide connections to area resources.

**Item no. (5) Ray Cole, Chair**

**Discussion to support the local area Fall Festival(s)**

Motion to support local fall festivals with a NC Booth to be used for Community Outreach at the West Hills Neighborhood Council Fall Fest held in Shadow Ranch Park on October 28. This fun event will also have a food drive that will assist the CSUN homeless students' food pantry, the local food pantries and homeless organizations.

**Item no. (6) Aaron Williams and Ray Cole, Chairs**

**Budget Items**

Discussion and possible action:

- Website
  - Motion to provide up to \$4,000.00 for website improvements and enhancements as needed to the Woodland Hills Warner Center Neighborhood Council Website [whcouncil.org](http://whcouncil.org).
- Printing
  - NC Tote Bags Green and Blue
  - NC Name Badges
  - Board Business Cards
  - NC Banners, Displays
  - Brochures
- General Outreach
  - More directional signs for committees
  - New/updated Projector and screen
  - Review advertisements-current or new ad purchases?
  - Board Business Cards
  - Vanc, LAANC, & Congress of NC Education, Training, and Advocacy
  - NC Shirts
  - Pop Up Tent
  - Concerts Booth
  - Meeting refreshments
  - Branded items/giveaways
- Committee Outreach Support
  - Plum
    - Website enhancements
    - Neighborhood notification (Printing and/or Signs)
  - WHIP
    - Community Plan-\$5,000.00
      - Outreach for Community Plan-
      - Assist in Outreach for City Forums

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- Forum or Workshop for Community Plan
- Governance
- Public Safety
  - National Night Out
  - Branded Safety Kits
  - Forums
- Community Services
  - Forums
  - Centralized information center for Facebook/Nextdoor pertinent information
- Education
  - Advertising support
- Beautification
- Environmental
- Animal Services

**The agenda may be revised prior to the meeting to add further items for discussion**

### **Adjournment of meeting:**

**Disabilities Act Notification:**

*As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.*

**Brown Act Notification:**

*In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at [www.whcouncil.org](http://www.whcouncil.org).*

If you would like a copy of any record related to an item on the agenda, please contact: [r.cole@whcouncil.org](mailto:r.cole@whcouncil.org) or [a.williams@whcouncil.org](mailto:a.williams@whcouncil.org)