



**WOODLAND HILLS-WARNER CENTER**  
**NEIGHBORHOOD COUNCIL BOARD RETREAT and ELECTION OF OFFICERS**  
BJ'S RESTAURANT  
6420 Canoga Avenue, Woodland Hills, CA  
May 3, 2014 - 10:30a.m.to 3:00p.m.

AGENDA

**10:30-10:55**

**Sign-In and Welcome** - Scott Silverstein welcomed all members to the meeting.

**Pledge of Allegiance** - Gordon Murley conducted the Pledge of Allegiance

**Public Comment** - None

**Roll Call** - Joyce Fletcher conducted the roll call.  
20 Board members and Alternates were present.

**10:55-11:05**

Scott Silverstein introduced Councilman Bob Blumenfield. Councilman Blumenfield congratulated the outgoing Board members on a job well done and welcomed the new Board members.

Scott Silverstein welcomed the new Board members and thanked outgoing Board members.

**11:05-11:30**

**Councilman Bob Blumenfield**

Presented Certificates to the outgoing Board members and to Dennis DiBiase and August Steurer for their work on the Warner Center Specific Plan, then swore in the new Board members and Alternate Board members.

A question and answer period with the Councilman followed.

**ELECTION OF OFFICERS**

**11:30-12:30**

**Election of Officers** (Voting includes Sitting Board members and Alternate Board Members.)

The agenda stated the following voting parameters:

Nominations are received from the floor. Each accepted nominee shall have two minutes to make a statement. Voting is by written ballot. The Ballot must be dated and signed by the person voting.

Scott Silverstein appointed Karen Koe and August Steurer to pass out, collect, and count the ballots then announce the winners of each election.

## **The Election of the Chair of the WHWCNC**

1. Chair—Is the principal officer of the NC —presiding officer at NC meetings, exercising and performing duties as the NC assigns, or according to By-laws.

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### **Nominations:**

Brandon Fisch nominated Scott Silverstein. Scott Silverstein accepted  
Pat Patton nominated Joyce Fletcher. Joyce Fletcher accepted.

**Vote: Scott Silverstein – 13 votes**

**Joyce Fletcher - 7 votes**

I vote was not signed and could not be counted

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**The Agenda called for an interruption after the vote for NC Chair, so the new Chair could make appointments of Board members or Alternate Board members to open Board seats**

### **ITEM NO: (1) Chair - Nominations for vacant seats**

**14-022**

Discussion and possible action:

The Chair is to make nominations to the Board for approval by majority vote. (The Board may vote to ratify those recommended or, where the Chair has made two or more recommendations for a particular Area/classification, to allow a majority vote of the Board to be taken to select one applicant.)

**This item was tabled**

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## **Election of Other Officers of the Board:**

### **2. Vice-Chair**

Presides in Chair's absence; or performs Chair's functions if Chair is not available.

### **Nominations:**

Gordon Murley nominated Dennis DiBiase. Dennis DiBiase accepted.  
Peter Fletcher nominated Bill Anderson and Vahid Khorsand. They both declined.  
There were no other nominations

**Vote: 20 votes for Dennis DiBiase**

### **3. Secretary**

Keeps the minutes of the NC; responsible for notices required by By-laws; is custodian of NCs non-financial records; and performs duties requested by Chairperson or Board of Directors.

#### **Nominations:**

Dennis DiBiase nominated Joyce Fletcher – Joyce Fletcher accepted  
Bill Anderson nominated Linda Kouy-Gadosh. Linda Kouy-Gadosh declined.  
There were no other nominations

**Vote: 20 votes for Joyce Fletcher**

### **4. Treasurer**

Keeps Books and maintains or causes to be kept and maintained, adequate and correct books and records of the NC's transactions. (See By-laws for more info.)

#### **Nominations:**

Heath Kline nominated Bill Anderson. Bill Anderson accepted.  
There were no other nominations.

**Vote: 20 votes for Bill Anderson**

### **5. Parliamentarian**

Shall ensure the NC meetings follows Robert's Rules of Order or such other rules as the Board of Directors adopts. Also ensure meetings are undertaken in an expeditious manner, and serve as timekeeper, ensuring all speakers speak within the required time frame.

#### **Nominations:**

Dennis DiBiase nominated Gordon Murley. Gordon Murley accepted.  
There were no other nominations.

**Vote: 20 votes for Gordon Murley**

**2:30-1:00**

Lunch

#### **Dennis DiBiase requested Committee Chairs provide descriptions of their committees:**

1. Outreach-Joyce Fletcher  
    Provided a committee description
2. Planning, Land use and Mobility-August Steurer  
    Provided a committee description
3. Community Serves-Bill Anderson (Sub Committees-Education and Senior Services)  
    Provided a committee description
4. Public Safety-Roger Gerrish  
    Scott Silverstein provided a committee description in Roger Gerrish's absence
5. Governance-Gordon Murley

Provided a committee description  
6 .Budget-Scott Silverstein  
Provided a committee description

**1:00-1:15**

**ITEM NO: (2) Budget Committee Chair -Motion for Reallocation of Remaining Budget  
Scott Silverstein**

**14-023**

Discussion and possible action:

The budget committee chair shall make recommendations to the full board concerning the updated appropriation of funds for each committee and other recommended expenditures from the remaining 2013/2014 fiscal year budget.

Budget reallocations may include funds to print ad mail a newsletter, to assist in covering the cost of the light & sound operator for the Final Show of Camp Sharwood, and other items.

**This Item was tabled**

**MOTIONS**

**Budget Items: 1,2,3,4**

**These items were tabled**

**1:15-2:30**

**Department of Neighborhood Empowerment Training Presentation**

**Joseph Hari, DONE**

Mr. Hari presented an overview of the laws that govern Neighborhood Councils. The City Charter, NC Plan, Brown Act, Public Records Act, Americans with Disabilities Act, Conflict of Interest; NC bylaws; running effective meetings; NC funding program; and outreach.

A question and answer period followed.

**2:30-3:00**

Feedback and Adjournment:

Scott Silverstein thanked everyone for attending

**Adjournment:** Scott Silverstein adjourned the meeting at 3:00 p.m.

**Minutes respectfully submitted by:** Joyce Fletcher, Secretary WHWCNC

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assisted listening devices, and other auxiliary aids/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELP