



MINUTES - FULL COUNCIL MEETING

Wednesday, August 13, 2014 at 6:30 p.m.

**Prince of Peace Episcopal Church, Meeting Room
5700 Rudnick Avenue, Woodland Hills, CA 91367**

Call to Order - Chair called the meeting to order at 6:30 p.m.

Pledge of Allegiance – was conducted by Gordon Murley

Roll Call – was conducted by Assistant Secretary, Peter Fletcher
A quorum was reached with 16 voting Board members present

Sean McCarthy made a motion to approve the Minutes, July 9th Full Council Meeting

Kelly Del Valle seconded

Vote: Ayes 15 Nays 0 Abstain 1

1. Organization, Operation, Policies, & Procedures:

Public Announcements:

Janet Zumstein, L.A.P.D. Senior Lead Officer

The Youth Program Golf Tournament will be held in October 27, 2014 at the Woodland Hills Country Club. She invites everyone to participate. Crime is currently down for this year.

Sean Dinse, L.A.P.D. Senior Lead Officer

There has been a rash of robberies along Ventura Blvd. including the Jack in the Box at Winnetka and Papa John's Pizza. There are too many abandoned businesses and empty lots in the area. These properties often attract the homeless and transient individuals. The police dept requests help from the NC in identifying and working with property owners to make sure these properties are properly maintained.

Joaquin Macias, CD3 Field Deputy, Office of Councilman Bob Blumenfield

The office is working on Community Action Team to review sidewalk damage in the area however there is no money for repairs. The homeless is an issue Alizondo Park, Warner Ranch Park and other areas. Council office would like for the NC to be represented in solving this issue. There have been traffic complaints about parking around Taft High School during special events. A tree trimming list has been created for Woodland Hills and Tarzana.

Sanan Shirinian, District 45, Assembly member Matt Dababneh's office

They are conducting tree giveaways from 8/31 to 9/6. Please publicize. They are hosting community coffee meetings to get to know the community.

Public Comment period:

David J. Duranga – does not approve of the NC funding a candidate forum

Marty Lipkin – requested assurance from the Board that the Governance Committee and the Board will place Mercy Alpert on the Sept 2014 Board agenda for her appointment as the Area 5 CBO Board member.

2. Organization, Operation, Policies, & Procedures - Officer reports:

No Reports

Chair, Scott Silverstein

Vice-Chair, Dennis DiBiase
Treasurer: Bill Anderson
Secretary: Joyce Fletcher
Parliamentarian: Gordon Murley

3. Items for Which Committee Meetings Have Been Held:

Item no. (1) Karen Koe, Chair, PLUM

(14-057) ZA 2014-1944 CUB

Marty Lipkin made a motion that the Board approve an application for the issuance of a Conditional Use Permit application for on-site beer and wine sales and serving of beer and wine in an existing restaurant, 7 days a week from 10 am to 11 pm; and for the on-site consumption of alcoholic beverages pursuant to L.A.M.C. sections 12.24 W 1 and 12.24 X 2.

Seconded by Sean McCarthy

Vote: Aye 16 Nay 0 Abstain 0 Motion passed

Item no. (2) Bill Anderson, Chair Budget Committee

(14-058)

NC Budget Package for 2014 / 2015

Treasurer Bill Anderson made the following motion - Whereas the WHWCNC Joint Officers Committee / Budget Committee (hereinafter, "Joint Committee") has completed the proposed 2014/2015 Fiscal Year WHWCNC Budget Package, and whereas said proposed Budget Package must be submitted to the City of Los Angeles, Department of Neighborhood Empowerment by 1 September 2014, the Joint Committee recommends that the WHWCNC Board approve the proposed Budget Package for the 2014 / 2015 fiscal year.

Seconded by Gordon Murley

Roll Call Vote: Aye: Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, Bill Anderson, Albert Saur, Tilden Moschetti, Pat Patton, Gordon Murley, Heath Kline, Peter Fletcher
Nay: 0 **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher
Ineligible: Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 14 Nays 0 Abstain 0 Absent 5 Ineligible 2 Motion passed

Item no. (3) Bill Anderson, Treasurer

(14-059)

Treasurer Bill Anderson made a motion to approve payment of the following items that were paid in July via the WHWCNC Debit Card:

Grasshopper (June invoice) \$40.73

FMA Alliance \$33.94

Constant Contact (July invoice) \$45.00

Total \$119.67

Seconded by Heath Kline

Roll Call Vote: Aye: Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, Bill Anderson, Albert Saur, Tilden Moschetti, Pat Patton, Gordon Murley, Heath Kline, Peter Fletcher
Nay: 0 **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher
Ineligible: Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 14 Nays 0 Abstain 0 Absent 5 Ineligible 2 Motion passed

Item no. (4) Bill Anderson, Treasurer

(14-060)

Treasurer Bill Anderson made a motion to approve the WHWCNC Budget for Fiscal Year 2014 - 2015 monthly Reconciliation for July 2014.

Seconded by Heath Kline

Roll Call Vote: **Aye:** Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, Bill Anderson, Albert Saur, Tilden Moschetti, Pat Patton, Gordon Murley, Heath Kline, Peter Fletcher **Nay:** 0 **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher **Ineligible:** Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 14 Nays 0 Abstain 0 Absent 5 Ineligible 2 Motion passed

Item no. (5) Bill Anderson, Treasurer

(14-061)

Treasurer Bill Anderson made a motion to approve payment of \$144.44 to Verizon Wireless for WiFi to stream WHWCNC meetings to the internet, paid in August via the WHWCNC Debit Card consisting of the following:

Charge for partial month & 1mo. advance \$ 68.42

Charge for 5/23/14 – 6/23/14 \$ 38.01

Charge for 6/24/14 – 7/23/14 \$ 38.01

Total \$144.44

Seconded by Sean McCarthy

Roll Call Vote: **Aye:** Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, Bill Anderson, Albert Saur, Tilden Moschetti, Pat Patton, Gordon Murley, Heath Kline, Peter Fletcher **Nay:** 0 **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher **Ineligible:** Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 14 Nays 0 Abstain 0 Absent 5 Ineligible 2 Motion passed

Item no. (6) Bill Anderson, Treasurer

(14-062)

Treasurer Bill Anderson made a motion to approve monthly recurring payment to vendors for the following from the WHWCNC Fiscal Year 2014/2015 budget:

Grasshopper, NC phone service, not to exceed \$45.00 / mo.

Verizon Wireless, monthly WiFi, not to exceed \$75.00 / mo.

UPS, NC mailbox, not to exceed \$40.00 / mo.

Syntax, monthly website hosting, not to exceed \$60.00 / mo.

Seconded by Sean McCarthy

Roll Call Vote: **Aye:** Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, Bill Anderson, Albert Saur, Tilden Moschetti, Pat Patton, Gordon Murley, Heath Kline, Peter Fletcher **Nay:** 0 **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher **Ineligible:** Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 14 Nays 0 Abstain 0 Absent 5 Ineligible 2 Motion passed

Item no. (7) Bill Anderson, Treasurer

(14-063)

Treasurer Bill Anderson made a motion to make a cash request for the month of August 2014 in the amount of \$119.67 to the Department of Neighborhood Empowerment (DONE) as the WHWCNC has paid out the following during the month of July 2014:

Operations,
Phone Service - Grasshopper \$40.73
General Administrative
FMA Alliance \$33.94
Constant Contact \$45.00
Sub-Total \$78.94
Total \$119.67

Seconded by Sean McCarthy

Roll Call Vote: **Aye:** Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, Bill Anderson, Albert Saur, Tilden Moschetti, Pat Patton, Gordon Murley, Heath Kline, Peter Fletcher **Nay:** 0 **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher **Ineligible:** Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 14 Nays 0 Abstain 0 Absent 0 Ineligible 2 Motion passed

Item no. (8) Dennis DiBiase, Vice-Chair

(14-064)

Vice Chair Dennis DiBiase made the following motion: Whereas Camp Sharwood Day Camp is a program run by Woodland Hills Recreation Center, a part of the Los Angeles City Parks and Recreation Department. Whereas said Day camp is presented at Warner Center Park in Woodland Hills and uses Warner Center Park's stage, including its lighting equipment and sound system for its stage production. Whereas said stage is administered by Valley Cultural Center which has an agreement with the International Alliance of Technical & Stage Employees (I.A.T.S.E.). Now, therefore, the Chairman of the WHWCNC, Scott Silverstein, recommends that the WHWNC Board of Directors allocate up to two hundred dollars (\$200.00) for the specific purpose of paying for labor costs associated with Camp Sharwood's use of Warner Center Park's stage and equipment. The funds will be allocated from the 2014/15 fiscal year.

Seconded by Peter Fletcher

Roll Call Vote: **Aye:** Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Herb Madsen, Albert Saur, Tilden Moschetti, Pat Patton, Gordon Murley, Heath Kline, Peter Fletcher

Nay: Sean McCarthy, Nancy McLean, Bill Anderson **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher **Ineligible:** Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 11 Nays 3 Abstain 0 Absent 5 Ineligible 2 Motion passed

Item no. (9) Dennis DiBiase, Vice-Chair

(14-065)

Vice Chair Dennis DiBiase made a motion to approve the purchase of shirts with the WHWCNC logo. The appropriation shall not exceed \$600 from the 2014/2015 fiscal Year budget. An Ad-Hoc Committee shall be formed in order to determine the style, quality, and quality of shirts.

Seconded by Tildin Moschetti

Roll Call Vote: **Aye:** Dennis DiBiase, Brian Harman, Albert Saur, Tilden Moschetti, Heath Kline

Nay: Larry Kraus, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, Bill Anderson, Pat Patton, Gordon Murley, Peter Fletcher **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher **Ineligible:** Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 5 Nays 9 Abstain 0 Absent 5 Ineligible 2 Motion failed

Item no. (10) Dennis DiBiase, Vice-Chair

(14-066)

Vice Chair Dennis DiBiase made a motion to approve the purchase of business cards, name badges and table placards for WHWCNC members. The appropriation shall not exceed \$1,500. An Ad-Hoc Committee shall be formed to determine the style, quantity and quality of merchandise.

Seconded by Peter Fletcher

Roll Call Vote: Aye: Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, Bill Anderson, Albert Saur, Tilden Moschetti, Heath Kline, Peter Fletcher

Nay: Pat Patton, Heath Kline **Abstain:** 0 **Recused:** 0 **Absent:** Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher **Ineligible:** Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 12 Nays 2 Abstain 0 Absent 5 Ineligible 2 Motion passed

Item no. (11) Dennis DiBiase, Vice-Chair

(14-067)

Vice Chair Dennis DiBiase made a motion to approve an appropriation of up to \$500 from the 2014/2015 fiscal year budget for a "Town Hall" style forum with the Candidates for the Assembly District 45 and certain Propositions which are to be voted upon in the November election. The town hall will be administered by the Northridge East and West, Canoga Park, Reseda and possibly more NC'S as so determined. The appropriation is for refreshments, rent, programs, public outreach, and other miscellaneous expenses.

Seconded by Albert Saur

Roll Call Vote: Aye: Tilden Moschetti, Peter Fletcher

Nay: Dennis DiBiase, Larry Kraus, Brian Harman, Caitlin Dawson, Nancy McLean, Herb Madsen, Bill Anderson, Albert Saur, Pat Patton, Gordon Murley, Heath Kline **Abstain:** 0 **Recused:** 0

Absent: Roger Gerrish, Scott Silverstein, Vahid Khorsand, Layla Covina, Joyce Fletcher, Sean McCarthy

Ineligible: Linda Kouy-Ghadosh, Kelly DelValle

Vote: Ayes 2 Nays 11 Abstain 0 Absent 6 Ineligible 2 Motion failed

Heath Kline made a motion that Item (11) be reconsidered and placed on the September Agenda

Seconded by Albert Saur. Item will be placed on the September 2014 agenda.

4. Committee Reports: No reports

Budget Committee – Scott Silverstein, Chair

Community Services – William Anderson, Chair

Education Committee* - , Chair

Governance Committee -- Gordon Murley, Chair

Outreach Committee – Peter Fletcher, Chair

PLUM Committee – Karen Koe, Chair, Martin Lipkin, Vice-Chair

Public Safety Committee – Larry Kraus -Chair

Senior Committee*- Al Saur - Chair

Newsletter Ad-Hoc Committee – Dennis Dibiase, Chair

SSFL Ad-Hoc Committee – Karen DiBiase, Al Saur, Co-Chairs

*subcommittees of the Community Services Committee

This agenda is subject to correction of non-material information.

Announcements:

Next Board meeting will be Wednesday, September 10, 2014 at Woodland Hills Academy, Multi-Purpose Room, 20800 Burbank Boulevard, Woodland Hills, CA

Meeting dates for the rest of the academic year:

For the upcoming 2013/2014 academic year the proposed Board meeting dates are: October 10, 2014.

September to June meetings will be tentatively held at Woodland Hills Academy, Multi-Purpose Room (“MPR”), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m. July and August 2014 meetings are to be held at a venue to be determined at a later date.

(Date, Time, location subject to change or cancellation. Please check the www.whcouncil.org website)

Adjournment of meeting: Meeting was adjourned at 9:05 p.m.

Minutes submitted by: Joyce Fletcher, Secretary WHWCNC

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification:

In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at www.whcouncil.org. Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website www.whcouncil.org should be checked frequently.

If you would like a copy of any record related to an item on the agenda, please contact:

j.fletcher@whcouncil.org

