



MINUTES - FULL COUNCIL MEETING

Wednesday - July 9, 2014 at 6:30 pm

St. Bernadine of Sienna Church, Parrish Hall

6061 Valley Circle Boulevard, Woodland Hills, CA 91367

Call to Order – Chair, Scott Silverstein called the meeting to order at 6:30 pm

Pledge of Allegiance – was conducted by Herb Madsen

Roll Call – Secretary, Joyce Fletcher conducted the roll call. A quorum was reached with 17 Board members present.

Approval of the Record of Proceedings: June 14, 2014

Ayes 17 Nays 0 Abstain 0

1. Organization, Operation, Policies, & Procedures:

Public Announcements: None

Public Comment period:

Kim Ohrt – Waste Management – is always available to discuss the needs and concerns. Waste Management will partner with the NC to hold neighborhood clean up events.

Charlene Barks – Director of St. Bernadine School asks the NC Board members to send emails and letters to the Dept. of Transportation, West Valley District, 19040 Vanowen St., Reseda, Ca 91335 or call (818) 774-4306, requesting they REPLACE the crosswalk on Calvert in front of the school. It was removed when the street was resurfaced.

Chris Rowe – update on the Santa Susana Field Lab

Sean McCarthy – expressed concerns about the wide spread use of signs and banners in Area 5 on school fences and some public property. He requests that the NC and the Area 5 rep. look into the matter with the City and LAUSD to support an effort to limit the number of signs and banners and organize a general clean up of the area.

2. Organization, Operation, Policies, & Procedures:

Chair, Scott Silverstein

Vice-Chair, Dennis DiBiase

Treasurer, Bill Anderson

Secretary, Joyce Fletcher

Parliamentarian, Gordon Murley

3. Items for Which Committee Meetings Have Been Held:

Item no. (1)

Bill Anderson, Treasurer (14-050)

Bill Anderson made a motion to approve payment via P-Card the amount of \$6,938.13 to ColorFx, Inc. for printing of 34,000, four-color, sixteen page, 80# low-gloss/matt paper, newsletters to be mailed to approximately 31,628 addresses of Stakeholders in Woodland Hills, to inform said stakeholders about issues that affect the Woodland Hills community. P-Card spending in excess of normal monthly limit has been approved by DONE.

Seconded by Heath Kline

Bill Anderson amended the motion as follows to add clarity:

Motion to specify vendor and re-approve motion 14-038 made at the May 14, 2014 meeting of the Woodland Hills Warner Center Neighborhood Council regarding payment via P-Card of the amount of \$6,938.13 to ColorFx, Inc. for printing of 34,000, four-color, sixteen page, 80# low-gloss/matt paper, newsletters to be mailed to approximately 31,628 addresses of Stakeholders in Woodland Hills, to inform said stakeholders about a number of issues that affect the Woodland Hills community, most prominently, the those surrounding the cleanup of the Santa Suzanna Field Lab and their possible impact upon Woodland Hills and other local communities. P-Card spending in excess of normal monthly limit has been approved by DONE. Seconded by Heath Kline

Roll Call Vote: Ayes – Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, William Anderson, Albert Saur, Tilden Moschetti, Scott Silverstein, Vahid Khorsand, Pat Patton, Gordon Murley, Heath Kline, Joyce Fletcher, Peter Fletcher, Roger Gerrish
Nays 0 Abstain 0 Absent: Dennis DiBiase, Larry Kraus **Ineligible:** Linda Kouy-Ghadosh

Item no. (2)

Bill Anderson, Treasurer (14-051)

Bill Anderson made a motion to approve payment via P-Card the amount \$45.00 to Constant Contact for email services for the Month of June 2014. Seconded by Gordon Murley

Roll Call Vote: Ayes – Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, William Anderson, Albert Saur, Tilden Moschetti, Scott Silverstein, Vahid Khorsand, Pat Patton, Gordon Murley, Heath Kline, Joyce Fletcher, Peter Fletcher, Roger Gerrish
Nays 0 Abstain 0 Absent: Dennis DiBiase, Larry Kraus **Ineligible:** Linda Kouy-Ghadosh

Item no. (3)

Bill Anderson, Treasurer (14-052)

Bill Anderson made a motion to approve the WHWCNC Budget for Fiscal Year 2013 -2014 monthly Reconciliation for June 2014. Motion may be amended to include other necessary Budget items that may be presented for approval. Seconded by Heath Kline

Roll Call Vote: Ayes – Brian Harman, Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, William Anderson, Albert Saur, Tilden Moschetti, Scott Silverstein, Vahid Khorsand, Pat Patton, Gordon Murley, Heath Kline, Joyce Fletcher, Peter Fletcher, Roger Gerrish
Nays 0 Abstain 0 Absent: Dennis DiBiase, Larry Kraus **Ineligible:** Linda Kouy-Ghadosh

Item no. (4)

Al Saur, Chair, Karen DiBiase, Co-Chair, ad-hoc Santa Susanna Field Lab Cleanup Committee (14-053)

Al Saur made a motion that the Ad Hoc SSFL Committee seeks approval from the board for an allocation of \$3,500 from the 2014/2015 fiscal year budget to hold a town hall style forum. Canoga Park NC will share equally in the cost. Funds are needed to rent the venue, provide light refreshments for the audience, signs, ads and other miscellaneous expenses related to this forum. Seconded by Heath Kline

Roll Call Vote: Ayes: Brian Harman, Albert Saur, Scott Silverstein, Heath Kline, Roger Gerrish
Nays: Caitlin Dawson, Sean McCarthy, Nancy McLean, Herb Madsen, William Anderson, Tilden Moschetti, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Peter Fletcher
Abstain 0 Absent: Dennis DiBiase, Larry Kraus **Ineligible:** Linda Kouy-Ghadosh

**Item no. (5) Karen Koe, Chair, Planning, Land Use, Mobility Committee (14-054)
ZA 2014-1668 CUB**

Nordstrom Restaurant, 21725 W. Victory Boulevard, Canoga Park, CA.

PLUM Chair Karen Koe made a motion that the Board approve a Conditional Use Permit application to the Los Angeles City Planning Department for the upgrade of on-site sale and consumption from beer and wine to a full line of alcoholic beverages in conjunction with the operation of a 2,493 square-foot, 153-seat restaurant within the Nordstrom Department Store in the Westfield Topanga Shopping Mall. Seconded by Tilden Moschetti

Vote: Ayes 17 Nays 0 Abstain 0

**Item no. (6) Karen Koe, Chair, Planning, Land Use, Mobility Committee (14-055)
ZA-1984-667 (PAB) (PA4)**

The Villa, 22160 Ventura Blvd., Woodland Hills, CA 91364

PLUM Chair Karen Koe made a motion to approve the following: Applicant is seeking permission for the sale and dispensing of a full line of alcoholic beverages for on-site consumption in an outdoor patio dining area expansion of twenty-two (22) seats to the front on the Ventura Blvd side. Applicant also seeks an amendment to ZA-1984-0667-PAB-PA3-1A that places restrictions on group events occurring in the rear patio area. Seconded by Sean McCarthy

Vote: Ayes 14 Nays 2 Abstain 1

Item no. (7) Scott Silverstein, Chair (14-056)

Chair, Scott Silverstein made a motion to approve the production and purchase of up to 50 branded polo-type shirts. Each shirt is approximately \$15.99 including set-up and embroidery. The total allocation from the 2014/2015 fiscal year budget shall not exceed \$1,000. Sizes shall vary. Shipping and tax are additional. Seconded by Tilden Moschetti

The motion was tabled.

4. Committee Reports:

Budget Committee –William Anderson, Chair

The Budget meeting will be held in within the next two weeks.

Community Services - None

Education Committee* - None

Governance Committee --Gordon Murley, Chair

Currently working on the By-laws glossary and other final elements

Outreach Committee –Peter Fletcher, Chair

The Outreach Meeting has been scheduled. There are many topics to discuss.

PLUM 1 Committee-Karen Koe, Chair

The meetings will now be held on the 1st and 3rd THURSDAY of the month

PLUM 2 Committee –August Steurer, Chair - None

Public Safety Committee - None

Senior Committee - None

Warner Center 2035 Plan, Citizens Advisory Committee–Dennis DiBiase, Chair

The Sign Ordinance has been approved

Newsletter Ad-Hoc Committee –Dennis Dibiase, Chair

The newsletter is being written

*subcommittees of the Community Services Committee

This agenda is subject to correction of non-material information

Announcements:

Next Board meeting will be Wednesday, August 13, 2014 at Prince of Peace Episcopal Church, 5700 Rudnick Avenue, Woodland Hills, CA 91367–Meeting Room. Meeting dates for the rest of the academic year: To be determined. September to June meetings will be tentatively held at Woodland Hills Academy, Multi-Purpose Room(“MPR”), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m.August2014meetings are to be held at a venue to be determined at a later date.(Date, Time, location subject to change or cancellation. Please check the www.whcouncil.org website)

Adjournment of meeting: Chair Scott Silverstein adjourned the meeting at 9:00 pm

Minutes submitted by: Secretary, Joyce Fletcher

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

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