



MINUTES FULL COUNCIL MEETING

Wednesday, July 25, 2012

Prince of Peace Episcopal Church, Family Center
5700 Rudnick Avenue, Woodland Hills, CA 91367

Call to Order – Meeting was called to order at 6:30 by Chair, Scott Silverstein

- **Pledge of Allegiance was conducted by Gordon Murley**
- **Roll Call**
(14) voting Board members were in attendance: A quorum was reached.

- **Public Announcements**

Honorable Fran Pavley, State Senator, Senate District 23

Senator Pavley's area Rep. Max Reas gave a presentation and discussed various issues that Senator Pavley is involved in including the installation of traffic signals on Topanga Blvd. and funds for state parks. The Senator is the Chair the Water Committee in Sacramento and she supports the need for a peripheral canal to bring water the delta area. She also supports revitalizing our current railroad system.

L.A.P.D. Senior Lead Officer Brent Rygh and/or Senior Lead Officer Sean Dinse

- **Public comment period:**

Glen Kovacs: discussed the need for home disaster kits and grassroots public safety initiatives He supports Neighborhood Watch and video streaming for police, Neighborhood Council and other community groups to better inform the public.

Bob Stiles: concerned about traffic in the area and the need for STOP signs Kelvin and Wall streets

Stewart Deats: the Tarzana Chamber of Commerce has concerns about the state budget and tax increases

Congressman Howard Berman's area Rep. Courtney Hamilton: stated that the Congressman is available to discuss any issued the area may have. Board member Jim Anderson suggested that Congressman Berman come to a NC meeting.

Steve Santen: suggested that the community go to the "CitySourced" phone app for Smart Phones to report a neighborhood problem, crime or other concern.

Sean McCarthy: is pleased that the many marijuana dispensaries will be closed. He also stated that the state needs stiffer laws related to school sexual assaults.

Approval of the Record of Proceedings: June 13, 2012

Motion: Pat Patton made a motion to approve the minutes. Karen Koe seconded.

Ms. Koe requested (2) spelling changes: Lee Myers should change to *Leigh* Myers and Janice Hadestein should be changed to Janice *Hatlestad*

Vote: Ayes (14) Nays (0) Abstain (0)

Special Presentation
Tom Glick – Senior Planner, LA City Planning Department
Update on the Warner Center Specific Plan
“Warner Center 2035 Plan”

Tom Glick discussed various issues related to the Woodland Hills-Warner Center Specific Plan. The Plan will be made available in mid August. There will be a number of community workshops. Several issues such as local street circulation, activity nodes for pedestrians and urban design were also discussed.

Neighborhood Council Elections

Alisa Smith, Election Administrator, gave a brief presentation and updates related to Neighborhood Council Board elections. She can be contacted at: alias@empowerla.com

1. Organization, Operation, Policies, & Procedures:

Chair: Scott Silverstein:

Mr. Silverstein announced the resignation of Board member Joey Benghiat.

Motion: Motion for the NC Board to approve the appointment of Leigh Meyers to replace Mr. Benghiat
Joyce Fletcher seconded the motion

Vote: Aye (14) Nay 0 Abstain 0 The Board approved the motion.

Social Media Guidelines: Mr. Silverstein will consult with the DONE on issues related the legal and fair use of social media as it relates to the Neighborhood Council outreach tools.

Vice Chair: Dennis DiBiase

Reported that the Neighborhood Council Newsletter will soon be available for distribution

Treasurer’s Report: Paul Shively

See below

Secretary’s Report: Joyce Fletcher

No report

Parliamentarian: Jim Dawson

Mr. Dawson resigned from the position of Parliamentarian

2. Items for which committee meetings had already been held:

Item no. (1) August Steurer, PLUM Chair

(12-030)

Discussion and possible action concerning the recommendation the Board approve the following motion:

ZA 2012-161-CU-ZA, ENV-2012-160-EAF

5233 N Bascule Ave., Woodland Hills CA 91364

A PLUM Committee recommendation not to support an application for a conditional use permit for the establishment of a religious facility in an RA-1 zone nor a Zoning Administration reduction of required parking to 7 spaces instead of the required 23 spaces.

Motion: August Stuerer made a motion to table this agenda item. Paul Shively seconded.

Vote: Ayes (14) Nays (0) Abstain (0) Motion was approved to table.

Item no. (2) August Steurer, PLUM Chair

(12-031)

Discussion and possible action concerning the recommendation the Board approve the following motion:

5233 N Bascule Ave., Woodland Hills CA 91364

Motion by August Steurer: In response to requests by affected neighbors, a PLUM Committee recommendation accompanied by a drafted letter for the Board to submit such letter requesting city enforcement of orders to discontinue use of the single family home structure as a religious facility before the use has been permitted with appropriate conditions.

Paul Shively seconded the motion.

Comments:

Applicant representative Lloyd Pilchen requested that certain comments in the letter be removed. Neighbor representatives Douglas Nicks, Barney Stanfield and Charles Blaugrund requested that the letter be sent as written. Board discussion followed.

1st Motion: August Steuer made a motion to *not* remove the comments in the letter and for the letter to be approved as written. Paul Shively seconded.

Vote: Aye (7) Nay (5) Abstain (2)

The Board approved the letter to be presented for approval as written.

2nd Motion: Motion by August Steurer: In response to requests by affected neighbors, a PLUM Committee recommendation accompanied by a drafted letter for the Board to submit such letter as written requesting city enforcement of orders to discontinue use of the single family home structure as a religious facility before the use has been permitted with appropriate conditions. Joyce Fletcher seconded the motion.

Vote: Ayes (13) Nays (0) Abstain (1)

Item no. (3) August Steurer, PLUM Chair

(12-032)

Discussion and possible action concerning the recommendation the Board approve the following motion:

22223 Ventura Blvd., Woodland Hills CA 91364 – Project not filed

Motion: August Stuerer, PLUM Committee recommendation for the Board to support a change of use from a furniture store to high-end used-car dealership with interior showroom only, no repair services nor body repairs on the property. There will be minimal changes to the façade exterior and shall be in compliance with Ventura-Cahuenga Boulevards Corridor Specific Plan. Karen Koe seconded. Board discussion followed.

Vote: Aye (14) Nay (0) Abstain (0) Motion was approved.

Item no. (4) August Steurer, PLUM Chair
(12-033)

Discussion and possible action concerning the recommendation the Board approve the following motion:

ZA 2012-1119-CUW (CUW=Wireless Conditional Use)

6021/6041 N. Topanga Canyon Blvd., Woodland Hills CA 91367

Motion: August Steurer, PLUM Committee recommendation for the Board to support issuance of a Conditional Use Permit for installation of a 60-ft tall mono-palm wireless telecommunications antenna assembly consisting of six 8 ft. tall antenna panels, twelve RRUs and 3 GPS antennae. Also includes ground facility of 6 equipment cabinets within 8-ft tall wrought-iron fence. Sean McCarthy seconded. Board discussion followed.

Vote: Aye (13) Nay (1) Abstain (0) Motion was approved.

Item no. (5) August Steurer, PLUM Chair
(12-034)

Discussion and possible action concerning the recommendation the Board approve the following motion:

DIR 2012-1194-ZV, CU

Woodland Hills Car Wash Change of Uses/New Drive-through

20905 W. Ventura Blvd., Woodland Hills CA 91364 (Corner of De Soto Ave.)

Related to ZA-1989-1355-ZV-CUZ. This is not the Specific Plan Project Compliance approval, which is to be filed later.

Motion: August Steurer, PLUM recommendation for the Board to not support the project as proposed for conversion of an existing 1,130 square-foot convenience market, drive through car wash and quick lube/repair bay to a proposed 1,457 square-foot convenience market (no alcohol service) with 24hours per day 7 day a week operation and a 1,500 square-foot Starbucks Coffee (or similar type of establishment), with a drive through and hours of operation from 5 AM to 11 PM 7 days a week and for continued use and maintenance of the existing automobile gas/service station for all hours of all days. Marty Lipkin seconded.

Discussion: Applicant representative, Mr. Lamashaw presented a new site plan. The new site plan will add more driveway space for cars entering the Starbucks driveway from De Soto Street. The Board felt this new site plan addressed many of the concerns the PLUM Committee and Board had.

Vote: Aye (0) Nay (14) Abstain Motion failed.

Amended Motion: August Steurer made the motion to accept new site plan as presented. August Securer, PLUM Chair will draft a new letter of approval to City Planning with attached new site plan as presented.

Marty Limpkin seconded.

Vote: Aye (14) Nay (0) Abstain (0) Motion was approved.

Item no. (6) August Steurer, PLUM Chair
(12-035)

Discussion and possible action concerning the recommendation the Board approve the following motion:

Los Angeles City Planning – Mobility Element Update

Motion: August Steered, PLUM Committee made a recommendation that the Board approve engagement of members of the community at the Concerts on the Green at a date determined by PLUM. Community and Board members will complete the surveys and visioning within the Great Streets, Great Neighborhoods Activity Kit as provided and requested by the City Planning Department. This effort is part of public outreach work for revising the current Transportation Element in the General Plan Framework to a Mobility Element.

The Board chose not vote on this issue, but, agreed that the PLUM Committee has the permission of the Board to staff the booth and perform this task.

Item no. (7) August Steurer, PLUM Chair
(12-036)

Discussion and possible action concerning the recommendation the Board approve the following motion:

ZA-2012-1233-CUB, ENV-201201234-CE

Target at Westfield Topanga

21710 W. Vanowen St., 21725 W. Victory Blvd., 6550-6760, and 6700 N. Topanga Canyon Blvd., Canoga Park, CA 91303

Related to ZA-1989-0511 (CUB)(PA1)

Motion: by August Steurer, Plum Committee - Possible consideration of the request for a Conditional Use Permit to allow the continued sales of alcohol with an upgrade from the beer and wine to a full-line of alcohol for off-site consumption in conjunction with the continued operation of an existing Target Store. Project is categorically exempt from CEQA. Seconded by Dennis Di Biase. Discussion followed.

Vote: Ayes (6) Nays (4) Abstain (1) Motion was approved. (3) Board members had left the meeting and did not hear this case.

Item no. (8) Paul Shively, Treasurer
(12-037)

Treasurer Paul Shively led a discussion related to the possible action concerning the recommendation that the Board approve the following motion:

Motion: Mr. Shively made a motion that the Board accept and approve the proposed Budget for the 2012/2013 fiscal year. Dennis DiBiase seconded the motion. Board discussion followed.

Vote: Aye (13) Nay (1) Abstain (0) The motion was approved.

3. Committee Reports:

Governance Committee – No Chair

Outreach Committee -- Joyce Fletcher, Chair

Requested that Board members sign up to staff the booth at Concerts on the Green

PLUM Committee -- August Steurer, Co-Chair

Public Safety Committee -- Paul Shively, John Strand Co-Chairs

Warner Center Specific Plan Citizens Advisory Committee -- Dennis DiBiase

Budget Committee -- Paul Shively, Chair

Community Services -- William Anderson, Chair

Announcements: The August 2012 Board meeting will be determined at a later date.

September 12, 2012 meeting at Woodland Hills Academy, 20800 Burbank Boulevard, Woodland Hills, CA 91367 Multi-Purpose Room.

Meeting dates during the academic year:

September 2012 through June 2013 meetings shall be held at Woodland Hills Academy, Multi-Purpose Room (“MPR”), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m.

(Date, time, or location is subject to change or cancellation. Please check the www.whcouncil.org website)

Adjournment of meeting: Meeting was adjourned at 10:28 pm.

Minutes presented by: Joyce Fletcher, Secretary, Woodland Hills-Warner Center NC

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification:

In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.whcouncil.org.

In addition, if you would like a copy of any record related to an item on the agenda, please contact:

j.fletcher@whcouncil.org