



MINUTES
Wednesday, June 13, 2012

Woodland Hills Warner Center Neighborhood Council
FULL COUNCIL MEETING
Prince of Peace Episcopal Church, Family Center
5700 Rudnick Avenue, Woodland Hills, CA 91367

Call to Order – Chair Scott Silverstein called the meeting to order at 6:30 pm.

Pledge of Allegiance – The Pledge of Allegiance was conducted by Steve Santen.

Roll Call: Joyce Fletcher conducted the roll call.

Board members present: Steve Santen, Jim Dawson, Al Saur, Pat Patton, Marty Lipkin, Joey Benghiat, Bill Anderson, Herb Madsen, Karen Koe, Dennis DiBiase, Scott Silverstein, August Steurer, Paul Shively, Joyce Fletcher, Roger Gerrish, Gordon Murley, Joey Benghiat

Board members absent: Kathy Davis, Jim Anderson, John Strand, Joyce Pearson, Robert Fedor, Dorothy Koetz, Kristi Blicharski

Alternate Board members present: Rob Taylor, Lee Myers

Alternate Board members absent: Sean McCarthy, Chris Boscarino,

Public Announcements:

L.A.P.D. Senior Lead Officer Brent Rygh and/or Senior Lead Officer Sean Dinse

No report

Councilman Zine's office - Octaviano Rios, Field Deputy

The Woodland Hills Neighborhood Community Coalition has been dissolved, but can still make requests to Dennis Zine's office. Woodland Hills Recreation Center will be remodeled to improve the popular programs they have.

The NC Board needs to determine the design and color of the new bus benches.

Joyce Fletcher - asked that the Councilman's office provide funds to upgrade the median on Mulholland Drive from the 101 Freeway to Mulholland Highway. Mr. Rios stated that funds are not available and the community would instead need to "adopt a median".

Karen Koe – asked for contact information to obtain the free NC "Watch the Road" signs.

Public Comment period:

Janice Hadestein – concerns about Fire Station 84. Stated that it is blight on the neighborhood. Sustainable landscaping is needed. The Community has made requests to Councilman Zine's office but there has been no response.

Various Board responses included concerns about asbestos, the building being non ADA compliant and the need for new estimates for cleaning up the exterior of the station and the grounds.

Approval of the Record of Proceedings: May 9, 2012

Motion: Karen Koe made a motion to approve the minutes. Jim Dawson seconded the motion.

Minutes were approved. Vote: Ayes 16 Nays 0 Abstain 1

1. Organization, Operation, Policies, & Procedures:

Chair: Scott Silverstein:

Face book – Chair Scott Silverstein read a comment related to recent face book issues. He is researching the issue and will determine the best resolution to be provided at the next Board meeting.

N.C. Election Update – Alisa Smith I.E.A. – Scott introduced Ms. Smith. The Board will hear an election update later in the meeting.

Vice Chair: Dennis DiBiase

Mr. DiBiase stated that the NC newsletter is in the process of being written. He thanked the committee for their work.

Treasurer’s Report: Paul Shively

Mr. Shively stated that there is currently a budget surplus of \$6,000 dollars. This amount is a discrepancy. Mr. Shively will contact DONE and resolve the matter.

Secretary’s Report: Joyce Fletcher

Ms. Fletcher discussed the need for Board participation at the NC Booth at Concerts on the Green.

Parliamentarian: Jim Dawson

Mr. Dawson announced his resignation from the NC Board.

2. Items for Which Committee Meetings Have Been Held.

**Item no. (1) Dennis DiBiase, Vice-Chair
(12-025)**

Discussion and possible action concerning the recommendation the Board approve the following motion:

Motion: The Vice Chair recommended that the Woodland Hills Warner Center Neighborhood Council delegate responsibility to the Planning, Land Use and Mobility Committee for the final selection of the type and color for the replacement benches at the bus stops in Woodland Hills and Warner Center.

Also that the Committee will submit their final decisions directly to the City of Los Angeles Bureau of Street Services and the Offices of Council District 3 by the end of the month.

Vice Chair, Dennis DiBiase made the motion. Karen Koe seconded the motion.

There was no further discussion.

Vote: Ayes 17 Nays 0 Abstain 0

**Item no. (2) Joyce Fletcher, Outreach Chair
(12-026)**

Discussion and possible action concerning the recommendation the Board approve the following motion:

Motion: Joyce Fletcher and The Outreach Committee recommends that the Woodland Hills Warner Center Neighborhood Council purchase new banner and flag and plastic displays for VCC Booth and other NC functions. The purchase price shall not exceed \$1,000.00 (amendment as follows) and to come out of our current 2011-2012 budget.

Joyce Fletcher made the motion. Pat Patton seconded the motion.

There was no further discussion.

Vote: Ayes 17 Nays 0 Abstain 0

**Item no. (3) August Steurer, PLUM Chair
(12-027)**

Discussion and Action regarding:

AA 2012-0682 PMEX

19976 Calvert and 6034 Penfield, Woodland Hills, CA 91367

An application for an adjustment of a property line(s) between two parcels.

Motion: August Steurer and The Planning, Land Use & Mobility Committee recommends that the Woodland Hills-Warner Center Neighborhood Council support the lot-line adjustment between properties located at 19976 Calvert and 6034 Penfield in Woodland Hills finding that there is no known reason to not approve and is not known to adversely affect any other properties.

Board member Gordon Murley recused himself from the room.

There was no further discussion.

Vote: Ayes 17 Nays 0 Abstain 0

**Item no. (4) August Steurer, LANCC Representative
(12-028)**

Discussion and Action regarding:

LANCC Referred motion CF #10-1797-97

August Steurer made a motion referred by the Los Angeles Neighborhood Council Coalition responding to a motion by Council Member Parks seconded by Council Member Perry, requiring Neighborhood Councils to report back to the Education and Neighborhoods Committee on how NC's perform outreach with regards to city issues.

Reviewing a motion from Councilman Parks made at a City Council Meeting. Voting is on No.'s 1-6 with a recommendation substitution by Mr. Steurer.

Dennis DiBiase seconded the motion. Discussion followed.

The motion was tabled and moved to the Governance Committee.

AT THIS TIME CHAIR SCOTT SILVERSTEIN MADE A MOTION TO RECESS THE CURRENT MEETING AND TO CONVENE TO A SPECIAL MEETING OF THE NC BOARD.

Jim Dawson seconded the motion.

Vote: Aye 17 Nay 0 Abstain 0

Item No. (1) Scott Silverstein, Cahir

The Chair submitted for discussion and action those items on the NC 2012 Stipulation Worksheet and attachment.

Presentation and Board meeting with Alisa Smith, DONE, IEA Representative

Neighborhood Council Election will be held Saturday, September 29, 2012.

There will be a polling manager.

The polling time will be 11:00 am to 5:00 pm

The location will be determined

A motion was made by Pat Patton to have vote by mail available and paid for by \$500.00 and a \$200.00 administration fee paid from the NC 2012-2013 budget. Herb Madsen seconded.

Vote: Aye 10 Nay 6 Abstain 1

The Board filled out the required election STIP sheets and signed them.

The appointed Election Committee is Dennis DiBiase, Karen Koe and Bill Anderson. The Election Outreach Chair is Joyce Fletcher.

A motion was made by Scott Silverstein to accept the signed STIP Sheet declaration as determined and signed by the Board Election Committee. August Steurer seconded the motion.

Vote: Aye 15 Nay 1 Abstain 1

Item # (2)

Scott Silverstein recommended that the WHWCNC approve the invoice , to be paid in the 2012-2013 fiscal year, for the amount of \$100 for the rental of the Prince of Peace Church meeting room for a full council meeting on June 13, 2012.

Vote: Aye 17 Nay 0 Abstain 0

Item # (3)

Chair Scott Silverstein recommended the appointment of August Steurer to the position of NC Area 6 CBO Representative

And, the appointment of Kristi Blicharski to the position of NC Area 6 CBO Alternate Rep. Ms. Blicharski recommends this action. Joyce Fletcher made a motion to approve. Steve Santen seconded.

Discussion: Gordon Murley questioned the procedure. The motion was tabled and Scott Silverstein will research the matter for further discussion.

AT THIS TIME THE SPECIAL MEETING CLOSED AND THE BOARD CONVENED TO THE REGULAR BOARD MEETING.

5. Committee Reports:

Governance Committee -- Jim Dawson, Chair
No Report

Outreach Committee -- Joyce Fletcher, Chair
No further report

PLUM Committee -- August Steurer, Chair
No further report

Public Safety Committee -- Paul Shively, John Strand Co-Chairs
No Report

Warner Center Specific Plan Citizens Advisory Committee -- Dennis DiBiase, Chair
No Report

Budget Committee -- Paul Shively, Chair
No further report

Community Services -- William Anderson, Chair
No report

Announcements.

Meeting dates for the rest of the academic year:

September 2012 to June 2013 meetings shall be held at Woodland Hills Academy, Multi-Purpose Room ("MPR"), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m.

July

August

July/August 2012 meeting dates and location will be determined.

(Date, Time, location subject to change or cancellation. Please check the www.whcouncil.org website)

Adjournment of meeting:

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification:

In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.whcouncil.org.

In addition, if you would like a copy of any record related to an item on the agenda, please contact:

j.fletcher@whcouncil.org

Minutes respectfully submitted by: Joyce Fletcher, WHWCNC, Secretary