

**MINUTES**  
**Full Board Meeting**  
**April 11, 2012**

Woodland Hills Academy - Multi-Purpose Room  
20800 Burbank Boulevard, Woodland Hills, CA 91367

**The meeting was called to order at 6:30 pm. by Chair, Scott Silverstein**

**• Pledge of Allegiance was conducted by Sean McCarthy**

**• Roll Call was conducted by Secretary, Joyce Fletcher**

**Board Members present:** Dennis DiBiase, Jim Dawson, John Strand, Karen Koe, Herb Madsen, William Anderson, Steven Santen, Scott Silverstein, Dorothy Koetz, Paul Shively, Joyce Fletcher, Pat Patton, Joey Benghiat, Gordon Murley

**Board Members excused or recused:** Pamela Aronoff, Kristi Blicharski, Colleen Marmor, Jim Anderson

**Board Members absent:** Joyce Pearson, Robert Fedor

**Alternate Board Members present:** Roger Gerrish, Albert Saur, Kathy Davis, August Steurer, Leigh Myers, Sean McCarthy, Marty Lipkin

**Alternate Board Members excused or recused:**

**Alternate Board Members absent:** Chris Boscarino, Colleen Langford, Robert Taylor, Colleen Langford

**A quorum (18) was established.**

**• Approval of the Minutes of the March 14, 2012 Full Board Meeting**

**Vote: (17) Ayes (1) Abstain**

(1) Correction: Public Comment period, a), change address: 6211 N. Fallbrook to read 6221 N. Fallbrook

**• Public Comment period:**

**Vera Knight** – Ms. Knight asked the NC Board to pass a support resolution to help save adult education in the LAUSD.

**Glen Kovacs** – asked the Board to take a further interest in earthquake and disaster preparedness.

**Jeff Bornstein** – Passed

**Leigh Myers** – Pierce College is concerned about the possible loss of the Farm at Pierce and asked the NC Board to pass a support resolution to support the Farm.

**Shirley Blessing** – suggested that the Board go to the Pierce College website [www.piercecollege.edu](http://www.piercecollege.edu) to find out up to date information about Pierce College and the Farm.

The Farm Walk 2012 event at Pierce College supports the American Cancer Society.

**Lee Marks** – reminded the community of the Summer Programs at the WH Recreation Center.

**Congressman Berman:** Esther Azul - invited us to learn more about his campaign.

**• Public Announcements**

**Councilman Dennis Zine's office**

No Announcement

**L.A.P.D. Senior Lead Officer Brent Rygh**

Requested that on future NC agendas that the Police be placed first on the agenda because of possible time restraints.

Asked for NC Board and community input on the topic of medical marijuana dispensaries as the Chief of Police has concerns about improper use and regulation

There will be a Topanga Station open house. Check their website for time and place.

**Congressman Sherman:** Michael Tow - his office is always available to serve the community

**Phil Pursell, Deputy City Attorney** – Medical Marijuana will come before the CA Supreme Court. There are also concerns about sober living houses that do not comply.

## **1. Organization, Operation, Policies, & Procedures:**

Chair: Scott Silverstein

**Report was provided as part of the action items**

Vice Chair: Pam Aronoff

None at this time

Treasurer's Report: Paul Shively

**Report was provided as part of the action items**

Secretary's Report: Joyce Fletcher

None at this time

Parliamentarian: Jim Dawson

None at this time

## **2. Items for Which Committee Meetings Have Been Held. (Action Items)**

### **Item no. (1) August Steurer, Chair PLUM**

**(12-014) Exterior Remodel, Specific Plan Compliance**

**Marriott Suites (Formerly Holiday Inn)**

**21101 Ventura Blvd. (@ Alhama Dr.), Woodland Hills CA 91364**

A recommendation of support for the refurbishment of a hotel exterior compliant with the Ventura-Cahuenga Boulevards Corridor Specific Plan.

The Planning Land Use and Mobility Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council support the alternative façade version with synthetic stone facing with the following conditions: 1) the applicant consider and pursue architectural enhancements to make the proposed plans more visually exciting and dynamic in appearance; 2) that they explore renewable and solar energy additions; 3) that they consider adding the Marriott Courtyard logo to the tower element as a visual enhancement; and 4) that they return with a more complete landscape plan when it is available.

**Gordon Murley recused himself and left the room.**

**MOTION: August Steurer made a motion to accept the recommendation.**

**Martin Lipkin seconded. Motion passed. Vote: (17) Ayes (1) Nay**

### **Item no. (2) August Steurer, Chair PLUM**

**(12-015) PLUM Item 2DIR 2012-0590-SPP**

**Vista Ford Lincoln Dealership**

**21501 Ventura Blvd., Woodland Hills CA 91364**

**Discussion and possible action concerning the recommendation the Board approve the following motion:**

A recommendation of support for facade remodel and tenant improvements. Proposed improvements have been previously introduced to the committee.

In regard to DIR 2012-0590-SPP, the Planning Land Use and Mobility Committee recommends that the Board of the Woodland Hills-Warner Center Neighborhood Council support the facade renovation of the Vista Ford Lincoln Dealership as presented on the plan elevations and landscape site plan presented on April 3, 2012 under the condition that the applicant agree that no banners or non-permanent signage will be attached or draped over the new south exterior façade at any time.

**Gordon Murley recused himself and left the room.**

**MOTION: August Steurer made a motion to accept the recommendation**

**Paul Shively seconded. Motion passed. Vote: 18 (Ayes) (0) Nays**

**Item no. (3) Paul Shively, Treasurer  
(12-016)**

**Discussion and possible action concerning the recommendation the Board approve the following motion:**

**MOTION:** A motion to authorize the expenditure of \$2,500 from the 2011-2012 budget to sponsor Valley Cultural Center's Concerts on the Green for the 2012 Summer Season. In return for sponsor recognition the VCC will provide the Neighborhood Council with a booth.

**Seconded: Dennis DiBiase**

**Motion passed. Vote: (18) Ayes (0) Nays**

**Item no. (4) Paul Shively, Treasurer  
(12-017)**

**Discussion and possible action concerning the recommendation the Board approve the following motion:**

**MOTION:** A motion to authorize the expenditure of \$2,500 from the 2011-2012 budget for newsletter ads in the weekly Warner Center News. The Outreach Committee will determine the size and frequency.

**Seconded: Bill Anderson**

**Motion passed. Vote: (13) Ayes (5) Nays**

**Item no. (5) Paul Shively, Treasurer  
(12-018)**

**Discussion and possible action concerning the recommendation the Board approve the following motion:**

**MOTION:** A motion to authorize the expenditure of \$2,000 from the 2012/2013 budget for the printing of newsletters. The newsletters design and layout will be created by the Outreach Committee. The newsletters will be reviewed and approved by the Officers prior to publication and distribution.

**MOTION: Steve Santen made a friendly amendment to change \$2,000 to \$4,000.**

**Seconded: Sean McCarthy Vote (14) Ayes (4) Nays**

**Main Motion: Seconded: Bill Anderson**

**Motion Passed Vote: (13) Ayes (4) Nays (1) Abstain**

**Item no. (6) Scott Silverstein, Chair  
(12-019)**

**Discussion and possible action concerning the recommendation the Board approve the following motion:**

Motion to authorize the expenditure of up to \$6,000 from the 2012-2013 budget to lease/rent office space (including any operating expenses such as utilities, janitorial, etc.) for the Woodland Hills Warner Center Neighborhood Council for a period of 1 year. The office space will be located within the NC boundary. Upon occupancy of the office, the storage unit and mailbox will be terminated.

**MOTION: Scott Silverstein made a motion to accept the recommendation**

**Seconded: Joyce Fletcher**

**Motion was tabled until further information can be gathered.**

**Item no. (7) Scott Silverstein, Chair**

**(12-020)**

**Discussion and possible action concerning the recommendation the Board approve the following motion:**

Motion to approve the expenditure of up to \$300 for the repair and upgrade of the existing MAC laptop computers.

**MOTION: Scott Silverstein made a motion to accept the recommendation**

**Seconded: Sean McCarthy**

**Motion was tabled until computers could be inspected to determine the possible costs associated with possible repairs or upgrades.**

**Item no. (8) Scott Silverstein, Chair**

**(12-021)**

**Discussion and possible action concerning the recommendation the Board approve the following motion:**

Motion to approve the expenditure of up to \$200 from the 2011-2012 budget for additional microphones and stands for the WHWCNC sound system.

**MOTION: Scott Silverstein made a motion to accept the recommendation.**

**Seconded: Joyce Fletcher**

**Motion was amended to read: for additional “wireless” microphones**

**Motion passed                      Vote                      (17) Ayes                      (1) Nay**

**Item no. (9) Scott Silverstein, Chair**

**(12-022)**

**Discussion and possible action concerning the recommendation the Board approve the following motion:**

Motion to approve the expenditure of up to \$100 from the 2011-2011 budget, for the Code of Civility to be printed on rigid stock and the purchase of an easel to hold it at council meetings.

**MOTION: Scott Silverstein made a motion to accept the recommendation**

**Seconded: Joyce Fletcher**

**Vote                      (17) Ayes                      (1) Nay**

**3. Committee Reports:**

Governance Committee – Jim Dawson, Chair

**Jim Dawson has been appointed the Chair of the Governance Committee**

Outreach Committee -- Joyce Fletcher, Chair

**See action items**

PLUM Committee -- August Steurer, Co-Chairs

**See action items**

Public Safety Committee -- Paul Shively, Co-Chair

No Report

Warner Center Specific Plan Citizens Advisory Committee -- Dennis DiBiase, Chair

No Report

Budget Committee -- Paul Shively, Chair

**See action items**

Community Services -- William Anderson, Chair

No Report

**Announcements.**

**Next Board meeting will be Wednesday, May 9, 2012** at Woodland Hills Academy, 20800 Burbank Boulevard, Woodland Hills, CA 91367 Multi-Purpose Room.

**Meeting dates for the rest of the academic year:**

For the upcoming 2011/ 2012 academic year the proposed Board meeting dates are:

June 13

September to June meetings shall be held at Woodland Hills Academy, Multi-Purpose Room (“MPR”), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m.

July 11

August 1

July/August meetings are tentatively to be held at The Great Hall at Pierce College at 6:30 p.m.

**(Date, Time, location subject to change or cancellation. Please check the [www.whcouncil.org](http://www.whcouncil.org) website**

**Adjournment of meeting: The meeting was adjourned at 9:10 pm**

**Disabilities Act Notification:**

*As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.*

**Brown Act Notification:**

*In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at [www.whcouncil.org](http://www.whcouncil.org).*

In addition, if you would like a copy of any record related to an item on the agenda, please contact:  
[j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)