



MINUTES - FULL COUNCIL MEETING

Wednesday – March 12, 2014 - 6:30 p.m.

Woodland Hills Academy School Library, 20800 Burbank Boulevard, Woodland Hills, CA 91367

Call to Order – Chair Scott Silverstein called the meeting to order at 6:30 pm

Pledge of Allegiance – was conducted by Gordon Murley

Roll Call – was conducted by Secretary, Joyce Fletcher

A quorum was reached with 15 Board members present

Approval of the Record of Proceedings: Minutes - February 12, 2014

Chair Scott Silverstein made a motion to approve the Feb. 12, 2014 Minutes. Seconded by Heath Kline

Vote: Ayes 15 Nays 0 Abstain 1

1. Organization, Operation, Policies, & Procedures:

Public Announcements:

L.A.P.D. Senior Lead Officer Janet Zumstein

Senior Lead Officer Zumstein is enjoying her new job and looking forward to meeting and knowing everyone. The new Captain of the Topanga Division is Jorge Rodriguez who is very pro community. He has an open door policy and wants to interact with the community.

L.A.P.D. Senior Lead Officer Sean Dinse

There are still home invasion burglaries South of Oxnard and West of Topanga. Bill Anderson thanked Officer Dinse for his “Seconds Count” program and his dedication to school safety. Officer Dinse reiterated the need for homeowners to install cameras with signs on their homes to deter burglars and for residents to leave on lights and have mail picked up when not at home.

Councilman Blumenfield’s office, Cesar Diaz, CD3 Planning Director

Cesar passed out a report that described the City’s subvention agreement with the Village at Westfield Topanga Project.

Special Presentation

Mr. Kevin James, President, Los Angeles Board of Public Works

The City of Los Angeles Board of Public Works

(BPW) is a five-member executive team that administrates the City of Los Angeles Department of Public Works. The Department of Public Works consists of over 5,400 employees who are responsible for design, construction, renovation and operation of public projects ranging from bridges to waste water treatment plants and libraries; curbside collection and graffiti removal; and maintenance of streets, sidewalks, sewers, streetlights and street trees.

Mr. James thanked all the candidates for running for the NC Board. Public Works has 5 Bureaus and an office of Community Beautification. He asks that every NC have a “public works liaison” who will work with the City. Current projects include: street lighting – LED light bulb conversion, new Sanitation

initiatives, an effort to redesign the “city contracting process” and a new Street Bond initiative for Nov. 2014 election.

Public Comment period:

Joyce Pearson – requested that the NC Board write a letter of support for an Orange Line Bus STOP to be placed at Canoga Blvd. and Reseda Blvd. The Transit Commission is supporting this endeavor.

Judy Levy – concerned about the Swap Meet at Taft High School and the related car and pedestrian traffic. She should discuss with the Council office and Steve Zimmer at LAUSD.

Chris Rowe – encouraged the NC Board and stakeholders to get involved in the Santa Susana Field Lab clean up issues.

Candidate Forum

Each Candidate that was present was provided time to speak. Tony Wilkinson from EmpowerLA discussed various election rules, updates and policies.

2. Organization, Operation, Policies, & Procedures: Due to time restraints these reports were tabled.

Chair, Scott Silverstein

Vice-Chair, Dennis DiBiase

Treasurer, Scott Silverstein

Secretary, Joyce Fletcher

Parliamentarian, Gordon Murley

3. Items for Which Committee Meetings Have Been Held:

Item no. (1)

August Steurer, Chair, Planning, Land Use, Mobility Committee
(14-009)

“Persian Center” designation for Penfield Ave and Ventura Blvd

Motion withdrawn by Applicant therefore no action will be taken.

Item no. (2)

August Steurer, Chair, Planning, Land Use, Mobility Committee

(14-010)ZAA-2004-1378 (CUB)(PA3) 21347 W. Ventura Blvd., Woodland Hills, CA 91364

August Steurer made a motion from the PLUM Committee that the Board approve a Plan Approval Review of ZAA-2004-1378 (PA2) in support of permitting the continued use of on-site tasting of beer and wine under condition 7 expiring July 15, 2014 and the addition of ABC Type 86 instructional tasting use in conjunction with the operation of an existing site for Mrs. Gooch's Natural Foods Markets, Inc. dba Whole Foods Market.

Seconded by Dennis DiBiase

Vote: Ayes: 16

Nays: 0

Abstain: 0

Item no. (3)

Joyce Fletcher, Asst. Treasurer (14-011)

Joyce Fletcher made a motion to approve the re-allocation of funds from the 2013-2014 fiscal year, as approved at the February 24, 2014 Budget Committee Meeting. Re-allocation of funds is deemed necessary for the NC to be able to fund necessary expenditures by the end of the 2013-2014 fiscal year which will occur on June 30, 2014.

Seconded by Dennis DiBiase

Vote: Ayes: 14 Nays: 0 Absent: 1 Ineligible: 1

Roll Call Vote: **Ayes:** Dennis Di Biase, Brandon Fisch, Nancy McLean, Herb Madsen, Bill Anderson, Marty Lipkin, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein, August Steurer

Nays: 0 Abstain: 0 Ineligible: Linda KouyGadosh Absent: Heath Kline

Item no. (4)

Joyce Fletcher, Election Committee
(14-012)

Joyce Fletcher made a motion to approve up to \$500.00 for the purchase of food, beverages, etc. for election polling place volunteers for the March 16, 2014 Woodland-Hills Warner Center Neighborhood Council Election to be held at Westfield Topanga Mall.

This cost includes water, snacks and (2) meals as the election must be staffed from 10:00 am to 7:00 pm. This time frame includes the 10:00am presentation by Marc Wanamaker through the counting of the ballots after the polls close at 6:00 pm. **Seconded by Dennis DiBiase**

Motion amended to include the following: "Meal cost will be limited to \$20.00 per person per meal".

Vote: Ayes: 13 Nays: 0 Ineligible: 1 Absent: 1 Abstain 1

Roll Call Vote: **Ayes:** Dennis, DiBiase, Brandon Fisch, Nancy McLean, Herb Madsen, Bill Anderson, Marty Lipkin, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein

Nays: 0 Abstain: August Steurer Ineligible: Linda KouyGadosh Absent: Heath Kline

Item no. (5)

Joyce Fletcher, Election Committee
(14-013)

Joyce Fletcher made a motion for the Board to approve up to \$550.00 for the Woodland Hills-Warner Center NC portion of a Council District 3 multi-NC ad placed by EmpowerLA in the Daily News to run on Friday, March 14, 2014. **Seconded by Brandon Fisch**

Vote: Ayes: 14 Nays: 0 Ineligible: 1 Absent: 1

Roll Call Vote: **Ayes:** Dennis DiBiase, Brandon Fisch, Nancy McLean, Herb Madsen, Bill Anderson, Marty Lipkin, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein, August Steurer

Nays: 0 Abstain: 0 Ineligible: Linda KouyGadosh Absent: Heath Kline

Item no. (6)

Joyce Fletcher, Election Committee
(14-014)

Joyce Fletcher made a motion to approve \$120.00 (2 X \$60.00) for 2NC election internet advertising promotional marketing messages using zip-code targeted advertising on Facebook.

Seconded by Brandon Fisch

Vote: Ayes: 14 Abstain: 0 Nays 0 Absent 1 Ineligible: Linda KouyGadosh

Roll Call Vote: Dennis DiBiase, Brandon Fisch, Nancy McLean, Herb Madsen, Bill Anderson, Al Saur, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein, August Steurer

Nays: 0 Abstain: 0 Ineligible: Linda KouyGadosh Absent: Heath Kline

Item no. (7)

Scott Silverstein, Chair
(14-015)

Scott Silverstein made a motion to approve \$2,500 from the 2013/2014 fiscal year budget to hire a website designer to redesign the Woodland Hills-Warner Center Neighborhood Council website. Web design may include web graphic design; interface design; authoring, including standardized code and proprietary software; user experience design; and search engine optimization. The NC will look to use a standardized platform such as Word Press that will allow the NC to update the site on a daily basis.

Seconded by Gordon Murley

Vote: Ayes: 14 Nays: 1 Absent: 0 Ineligible: 1

Roll Call Vote: Ayes: Dennis DiBiase, Nancy McLean, Herb Madsen, Bill Anderson, Al Saur, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein, August Steurer, Heath Kline

Nays: Brandon Fisch **Abstain:** 0 **Ineligible:** Linda KouyGadosh

Item no. (8)

Scott Silverstein, Chair
(14-016)

Scott Silverstein made a motion to approve up to \$533 to reimburse Peter Fletcher for 13 monthly payments made by Peter Fletcher for the Woodland Hills-Warner Center Neighborhood Council Grasshopper Virtual Telephone service, the NC public telephone number 818-639-9444 which allows the public to contact each NC Board member and the NC Committees. The telephone number will be placed in the name of the WHWCNC and payments made by the NC Treasurer with the NC p-card.

Seconded by Brandon Fisch

Vote: Ayes: 12 Nays: 1 Abstain 2 Ineligible: 1

Roll Call Vote: Ayes: Dennis DiBiase,, Nancy McLean, Herb Madsen, Bill Anderson, Al Saur, Vahid Khorsand, Pat Patton, Gordon Murley, Kathy Davis, Scott Silverstein, August Steurer, Heath Kline

Nays: Brandon Fisch **Abstain:** Joyce Fletcher, Peter Fletcher **Ineligible:** Linda KouyGadosh

Item no. (9)

Scott Silverstein, Chair
(14-017)

Scott Silverstein made a motion to approve up to \$550.00 for 12 payments (1year) to be paid in advance to Grasshopper Virtual Telephone Service, Inc., the NC public telephone number 818-639-9444 which allows the public to contact each NC Board member and the NC Committees. The telephone number will be placed in the name of the WHWC Neighborhood Council and payment made by the NC Treasurer with the NC p-card.

Seconded by Brandon Fisch

Vote: Ayes: 13 Nays: 0 Abstain: 1 Ineligible: 1

Roll Call Vote: Ayes: Dennis DiBiase, Nancy McLean, Herb Madsen, Bill Anderson, Al Saur, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein, Heath Kline

Nays: Brandon Fisch **Abstain:** August Steurer **Ineligible:** Linda KouyGadosh

Item no. (10)

Scott Silverstein, Chair
(14-018)

Scott Silverstein made a motion to approve the allocation of up to \$1,600 from the 2013/2014 Budget for a 12 month rental of a 5’X10’ storage unit located at Storage Etc.,6030 Canoga Ave, Woodland Hills, CA 91367. Cost is \$129.00 per month and includes use of free truck for new tenants upon move-in, 24 hour security with state-of-the-art technology including motion sensors, security cameras and access keypad locks. The building and units are temperature controlled, and units and corridors are well lit. The units are open to tenants daily from 6:00am to 9:00pm. The current NC storage unit is \$87.00 per month but it is not temperature controlled nor is it well lit. The unit is not fully enclosed and requires a key and padlock. There is no onsite security therefore the hours open to tenants is 9:00am to 6:00pm making it difficult to access the unit before or after standard work hours.
Seconded by Dennis DiBiase

Vote: Ayes: 14 Nays: 1 Abstain: 0 Ineligible: 1

Roll Call Vote: Ayes: Dennis DiBiase, Nancy McLean, Herb Madsen, Bill Anderson, Al Saur, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein, August Steurer, Heath Kline

Nays: Brandon Fisch **Abstain:** 0 **Ineligible:** Linda KouyGadosh

Item no. (11)

Scott Silverstein, Chair
(14-019)

Scott Silverstein made a motion to approve up to \$600.00 for the purchase of (2) wireless microphones to be used at NC meetings and events.
Seconded by Herb Madsen

Vote: Ayes: 15 Nays: 0 Abstain: 0 Ineligible: 1

Roll Call Vote: Ayes: Dennis DiBiase, Brandon Fisch, Nancy McLean, Herb Madsen, Bill Anderson, Al Saur, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein, August Steurer, Heath Kline

Nays: 0 **Abstain:** 0 **Ineligible:** Linda KouyGadosh

Item no. (12)

Scott Silverstein, Chair
(14-020)

Scott Silverstein made a motion to approve up to \$1,000 for the annual Board Retreat

Motion amended to: Motion to approve \$1,100 for the annual Board Retreat.

Seconded by Peter Fletcher

Vote: Ayes: 15 Nays: 0 Abstain: 0 Ineligible: 1

Roll Call Vote: Ayes: Dennis DiBiase, Brandon Fisch, Nancy McLean, Herb Madsen, Bill Anderson, Al Saur, Vahid Khorsand, Pat Patton, Gordon Murley, Joyce Fletcher, Kathy Davis, Peter Fletcher, Scott Silverstein, August Steurer, Heath Kline

Nays: 0 **Abstain:** 0 **Ineligible:** Linda KouyGadosh

Item no. (13)

Albert Saur, Co-Chair –Ad hoc Committee-Santa Susana Test Facility
(14-021)

Albert Saur made a motion to authorize a letter from the WHWCNC to Department Of Energy regarding the cleanup and E.I.S at the Santa Susanna Field Lab

Seconded by Heath Kline

Vote: Ayes 16 Nays 0 Abstain 0

4. Committee Reports:

Budget Committee –Scott Silverstein, Chair

The Budget Committee met and reallocated some of the funds to better serve the community.

Community Services –William Anderson, Chair

The committee is working with the city on neighborhood street repairs.

Education Committee*-Melanie King, Chair

No report at this time.

Governance Committee --Gordon Murley, Chair

The committee is redoing the By Laws

Outreach Committee –Joyce Fletcher, Chair

The committee is working on outreach for the election.

PLUM Committee –August Steurer, Chair, TBD, Vice-Chair

The committee is very busy with several cases.

Public Safety Committee –John Strand, Roger Gerrish, Co-Chairs

No report at this time.

Senior Committee*-Kathy Davis, Chair

No report at this time

Warner Center 2035 Plan, Citizens Advisory Committee–Dennis DiBiase, Chair

The committee is currently reviewing the sign ordinance.

Election Committee –William Anderson

*subcommittees of the Community Services Committee

The election committee is moving the election forward.

.

Announcements:

Next Board meeting will be Wednesday, April 9, 2014 at Woodland Hills Academy, 20800 Burbank Boulevard, Woodland Hills, CA 91367 Multi-Purpose Room

Meeting dates for the rest of the academic year:

For the upcoming 2012/2013 academic year the proposed Board meeting dates are:

April 9, 2014, May 14, 2014, June 11, 2014. September to June meetings will be tentatively held at Woodland Hills Academy, Multi-Purpose Room

("MPR"), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m. July and August

2014 meetings are to be held at a venue to be determined at a later date.

(Date, Time, location subject to change or cancellation. Please check the www.whcouncil.org website)

Adjournment: Chair, Scott Silverstein adjourned the meeting at 9:30 pm

Minutes: respectfully submitted by Secretary, Joyce Fletcher

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification: In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at www.whcouncil.org.

Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website www.whcouncil.org should be checked frequently.

If you would like a copy of any record related to an item on the agenda, please contact: jfletcher@whcouncil.org