



## **FULL COUNCIL MEETING**

Minutes - Wednesday, February 12, 2014  
Woodland Hills Academy - Multi-Purpose Room  
20800 Burbank Boulevard, Woodland Hills, CA 91367

**Call to Order** – Chair Scott Silverstein called the meeting to order at 6:30 p.m.

**Pledge of Allegiance** – was conducted by Gordon Murley

**Roll Call** – was conducted by Secretary, Joyce Fletcher  
**A quorum was reached with 15 members present**

### **Approval of the Record of Proceedings: January 8, 2014**

Seconded by: Marty Lipkin

**Vote: Ayes 15      Nays 0      Abstain 0**

### 1. Organization, Operation, Policies, & Procedures:

Public Announcements:

#### **L.A.P.D. Senior Lead Officer Brent Rygh, or Senior Lead Officer Janet Zumstein**

Officer Rygh will move to the West Hills Police Station where he will be Senior Lead Officer.

The new Senior Lead Officer will be Senior Lead Officer Janet Zumstein.

Senior Lead Officer Sean Dinse will remain in his current position.

#### **Assemblyman Debabneh's office, Christopher Ramsey, Deputy**

Assembly Debabneh's Dist. Office will be in the same location as Councilman Bob Blumenfield's office as this saves State funds.

#### **Councilman Blumenfield's office, Joaquin Macias, CD3 Field Deputy**

The Community Clean-up is going well. There has been substantial clean-up on Mulholland Drive. On Feb. 22<sup>nd</sup> clean-up crews will be in Winnetka. The Business Community Action Team is working to improve business district conditions both financially and visually.

A "nuisance house" on Miranda has been sent a cease and desist order to remove an illegal business.

The Council Office is finding ways to improve Warner Ranch Park. For Hazardous Waste information call the Dept. of Sanitation. Congratulations to Melanie King and the NC Education Committee for presenting the Active Shooter program at Kaiser Permanente Medical Center.

### **Public Comment period:**

#### **Tony Wilkinson – NC Elections 2014 /EmpowerLa**

Tony has been working with Bill Anderson to formulate plans for the WHWCNC Election March 16, 2014. The Westfield Topanga Mall has been chosen as the election location. The election will be held inside the mall in the "canyon" area from 12:00 noon – 6:00 p.m.

There will be a special presentation by historian Marc Wanamaker at 10:00 pm. The public is invited.

**Don Lyons** – Mr. Lyons expressed his concerns about several issues including the election location, election outreach, EmpowerLA outreach and NC website issues.

**Gordon Murley** – notified the stakeholders that for results; petitions must be backed up by letters, sent to the City Department it relates to and the City Clerk. Also copy the Mayor, your Councilman and the Chief of Police.

**Al Saur** – concerning the Santa Susana Field lab – comments and letters have been sent. He requests that the NC Council and members continue to comment on outstanding issues. He requested a NC Special Meeting be held with the Dept. of Energy to further discuss the details of the clean-up.

## **2. Organization, Operation, Policies, & Procedures: No reports at this time**

Chair, Scott Silverstein

Vice-Chair, Dennis DiBiase

Treasurer: Scott Silverstein

Secretary: Joyce Fletcher

Parliamentarian: Gordon Murley

## **3. Items for Which Committee Meetings Have Been Held:**

### **Item no. (1) August Steurer, Chair, Planning, Land Use, Mobility Committee**

**(14-005) ZA-2013-982-CUB-CU-ZV-ZAA**

**23706 Victory Blvd., Woodland Hills, CA 91364 (sw corner at Platt)**

PLUM Chair August Steurer made a motion from the PLUM Committee for; 1) support in general the site plan for demolition of the existing facility and the construction of a convenience mart with space for another retail use, two new canopy and replacement of 6 fuel pumps; 2) not support an application regarding Conditional Use Permit for Alcoholic Beverage Sales; 3) support zone variance for a zero setback on the rear east-west boundary line and deny a second zone variance for a zero setback on the west-side north-south boundary in regards to the convenience market siting in the southwest corner of the parcel. **Seconded by Heath Kline**

**Joyce Fletcher made a motion to amend the original motion to deny a zero lot line variance on both boundaries.**

**Seconded by Peter Fletcher**

**Amendment Vote:       Ayes 5                   Nays 6                   Abstain 4**

**Original Motion: Vote: Ayes 7                   Nays 4                   Abstain 4**

### **Item no. (2) August Steurer, Chair, Planning, Land Use, Mobility Committee**

**(14-006)ZA-2005-8925-CUB-PA3: “Mini.Bar.Ber.Shop”**

**6600 Topanga Canyon Blvd., Woodland Hills, CA 91303 (Westfield Topanga)**

August Steurer made a motion to approve a recommendation from the PLUM Committee to support, with 16 conditions, a Plan Approval for a site location change for an existing CUB Conditional Use Permit for 13 food establishments in conjunction with a shopping mall. Proposed project includes a bar in conjunction with a barber shop. **Seconded by Marty Lipkin**

**Vote: Ayes 14           Nays 0           Abstain 1**

### **Item no. (3) August Steurer, Chair, Planning, Land Use, Mobility Committee**

**(14-007)ZA 2013-2102 (CUB)**

**22420 Del Valle St., Woodland Hills (Leo and Lily, Inc.)**

August Steurer made a motion to approve a recommendation from the PLUM Committee to not support an application for a conditional use to permit for the sale of beer and wine for on-site consumption in conjunction with the operation of an existing full service restaurant unless 3 conditions are satisfied by the proprietor regarding parking issues in the vicinity of the restaurant. **Seconded by Dennis DiBiase**

**August Steurer made a motion to amend the original motion to state that the NC will “support” if all specified conditions are met.**

**Seconded by Heath Kline**

**Vote on amendment: Ayes 15                      Nays 0                      Abstain 0**  
**Original motion:      Vote: Ayes 14                      Nays 1                      Abstain 0**

**Roll Call Vote: Dennis DiBiase, Nancy McLean, Herb Madsen, Bill Anderson, Marty Lipkin, Zachary King, August Steurer, Pat Patton, Gordon Murley, Heath Kline, Joyce Fletcher, Peter Fletcher, Scott Silverstein**

**Item no. (4) Scott Silverstein, Chair  
(14-008)**

Scott Silverstein made a motion to approve the expenditure of up to \$750 from the 2013-2014 budget to purchase a wi-fi “hot-spot” and required subscription from a major carrier, and any ancillary electronic equipment and wires to allow live streaming and/or SKYPE of WHWCNC meetings.

**Seconded by Joyce Fletcher**

**Vote: Ayes 13                      Nays 1 (Brandon Fisch)                      Abstain 1 (Melanie King)                      Ineligible 0**

**Roll Call Vote: Dennis DiBiase, Nancy McLean, Herb Madsen, Bill Anderson, Marty Lipkin, Zachary King, August Steurer, Pat Patton, Gordon Murley, Heath Kline, Joyce Fletcher, Peter Fletcher, Scott Silverstein, Brandon Fisch, Melanie King**

**Item no. (5) Scott Silverstein, Treasurer  
(14-009) Presented by Joyce Fletcher, Asst. Treasurer**

Joyce Fletcher made a motion to approve the WHWCNC Budget for Fiscal Year 2013-2014 monthly reconciliations for December 2013 and January 2014. Motion may be amended to include other necessary Budget items that may be presented for approval.

**Vote: Ayes 15                      Nays 0                      Abstain 0                      Ineligible 0**

**Roll Call Vote: Dennis DiBiase, Nancy McLean, Herb Madsen, Bill Anderson, Marty Lipkin, Zachary King, August Steurer, Pat Patton, Gordon Murley, Heath Kline, Joyce Fletcher, Peter Fletcher, Scott Silverstein, Brandon Fisch, Melanie King**

**Item no. (6) Scott Silverstein, Chair  
(14-008)**

Scott Silverstein made a motion to approve the expenditure of up to \$278 from the 2013-2014 budget for the approval of printing event flyers for Education Committee forums related to school safety.

Heath Kline made a request to amend the motion to raise the amount approved to \$700.

**Seconded by Joyce Fletcher**

Scott Silverstein amended the motion to approve the expenditure of up to \$700 for printing.

**Seconded by Joyce Fletcher**

**Vote: Ayes 14                      Nays 0                      Abstain 1 (Melanie King)                      Ineligible 0**

**Roll Call Vote: Dennis DiBiase, Nancy McLean, Herb Madsen, Bill Anderson, Marty Lipkin, Zachary King, August Steurer, Pat Patton, Gordon Murley, Heath Kline, Joyce Fletcher, Peter Fletcher, Scott Silverstein, Brandon Fisch**

**Committee Reports:**

**Budget Committee – Scott Silverstein, Chair**

Asst. Treasurer, Joyce Fletcher reported there will be a Budget Meeting to re-allocate funds

**Community Services – William Anderson, Chair**

NC Election – there will be a special presentation during the election to highlight the history of Woodland Hills.

We will now start publicizing the election in newspaper ads, flyers and email blasts to stakeholders.

**Education Committee\*- Melanie King, Chair**

The first Community Forum was very successful. She thanked the Committee and everyone who participated.

**Governance Committee -- Gordon Murley, Chair**

The Committee continues to review the bylaws and the standing rules

**Outreach Committee – Joyce Fletcher, Chair**

The Committee is providing outreach for the election

**PLUM Committee – August Steurer, Chair, TBD, Vice-Chair**

The Committee is very busy with a variety of cases.

**Public Safety Committee – John Strand, Roger Gerrish, Co-Chairs**

No report

**Senior Committee\*-Kathy Davies, Chair**

No report

**Warner Center 2035 Plan, Citizens Advisory Committee – Dennis DiBiase, Chair**

The Committee is working on signage in Warner Center

**Election Committee – William Anderson**

**The election is in process and the Committee is working with EmpowerLa**

\*subcommittees of the Community Services Committee

**This agenda is subject to correction of non-material information.**

**Announcements:**

Next Board meeting will be Wednesday, March 12, 2014 at Woodland Hills Academy, 20800 Burbank Boulevard, Woodland Hills, CA 91367 Multi-Purpose Room

Meeting dates for the rest of the academic year:

For the upcoming 2012/2013 academic year the proposed Board meeting dates are: March 12, 2014, April 9, 2014, May 14, 2014, June 11, 2014.

September to June meetings will be tentatively held at Woodland Hills Academy, Multi-Purpose Room (“MPR”), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m. July and August 2014 meetings are to be held at a venue to be determined at a later date.

**(Date, Time, location subject to change or cancellation. Please check the [www.whcouncil.org](http://www.whcouncil.org) website)**

**Adjournment of meeting: The meeting adjourned at 10:00 p.m.**

**Minutes: respectfully submitted by Joyce Fletcher, Secretary WHWCNC**

*Disabilities Act Notification:*

*As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.*

*Brown Act Notification: In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [www.whcouncil.org](http://www.whcouncil.org). Agendas for meetings will be posted here and at specific locations 72 hours in advance of the scheduled meeting. Meetings are subject to change and the WHWCNC website [www.whcouncil.org](http://www.whcouncil.org) should be checked frequently. If you would like a copy of any record related to an item on the agenda, please contact: [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org)*