



MINUTES - FULL COUNCIL MEETING

Wednesday, December 11, 2013

Prince of Peace Church, 5700 Rudnick Avenue, Woodland Hills, CA 91367

Call to Order was conducted by Chair Scott Silverstein at 6:30 p.m.

Pledge of Allegiance was conducted by Herb Madsen

Roll Call was conducted by Peter Fletcher with a quorum of 14 Board members present.

Approval of the minutes: November 12, 2013 Full Council Meeting
Seconded by: Dennis DiBiase

Corrections:

Stakeholder Don Lyon requested the spelling of his name be corrected on Page 2.

Board member Heath Klein requested a correction on page 2. School Liaison Karen Klein was not in attendance at the meeting.

Vote: 13 Ayes 0 Nays 1 Abstain

Organization, Operation, Policies, & Procedures:

Public Announcements:

Brent Rygh, L.A.P.D. Senior Lead Officer

Officer Rygh recommended that stakeholders put a lock on all mailboxes that are on the street curb. Individuals have been arrested stealing mail and Fed-Ex/Amazon packages.

The Topanga Police Station is sponsoring a toy drive for needy families. Please bring an up-wrapped toy to the station. Crime in Woodland Hills West is up 20% this year. Residential burglaries are up 80%. The police recommend that stakeholders install outside cameras on their homes if possible.

Melanie King, Zach King and Kathy Davis arrived at 6:55

Councilman Blumenfield's office:

There will be a Holiday Open House at Councilman Blumenfield's Vanowen Street office on December 17th. Everyone is invited.

Public Comment Period:

1. Sean McCarthy – requested that the NC conduct outreach for the March 16, 2014 NC Board Election.

2. Don Lyon – requested that the NC website be further updated and Board minutes posted on the website calendar.
 3. Election Chair, Tony Wilkinson – every NC will have an election page on the empowerla.org website. Candidate information will be posted twice a day at noon and 5p.m.
 4. Chris Rowe - Jim Biederman with the General Services Administration is available to attend a NC Board meeting to discuss the NASA Field Laboratory and the Bureau of Indian Transfers.
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Presentation:

Presentation and Q&A from representatives of the California Department of Toxic Substance Control regarding the NASA Field Laboratory located in the Santa Susanna Mountains.

Mr. Roger Paulson, Department of Toxic Substance Control, was present to provide information related to the NASA Field Laboratory.

Should the cleanup occur, the DTSC will oversee the project. The total area covers 2849 acres. Boeing will be responsible for the possible cleanup of areas 1 and 3 and the southern buffer zone. NASA will be responsible for area 2, and the DOE is responsible for area 4 and the northern buffer zone.

Since 1991 the site has been supervised by DTSC for evaluation and cleanup of any possible toxic materials with a Consent Order signed in 2007.

CEQA scoping/evaluation is currently in process. The scoping/evaluation and public comment period ends on January 10th.

Should the cleanup occur the possible toxic materials will be trucked on streets within Woodland Hills to certified landfills.

But those decisions have not been made yet. There is still time for public comment.

A consultant has been hired to conduct an Environmental Impact Report.

Nancy Poindexter - Dept of Public Health conducts public health studies and can answer questions about health concerns.

NC Ad Hoc Committee Chair Al Saur – the general opinion of the committee is that the land should not be cleaned up as there is no health hazard if the land is left undisturbed. Therefore the land should be allowed to remain open space for future generations to enjoy.

Ms. Marina Perez, Department of Toxic Substance Control <Marina.Perez@dtsc.ca.gov

2. Organization, Operation, Policies, & Procedures: No report at this time

Chair, Scott Silverstein

Vice-Chair, Dennis DiBiase

Treasurer: Scott Silverstein

Assistant Treasurer: Joyce Fletcher
Secretary: Joyce Fletcher
Parliamentarian: Gordon Murley

3. Items for Which Committee Meetings Have Been Held:

Item no. (1) August Steurer, Chair, Planning, Land Use, Mobility Committee (13-054) ZA 2013-2791-ZV

August Steurer, Chair of the PLUM Committee made a motion in regard to Los Angeles City Planning Case Number ZA 2013-2791-ZV, for applicant Shapour Shajirat of the Design & Construction Center for the above referenced case, located at 5614 N Penfield Avenue in Woodland Hills, California 91367. The applicant is requesting variance for a private parking lot in a PF-1XL Zone.

Based upon the following findings, the Planning, Land Use and Mobility Committee recommend that the Woodland Hills Warner Center Neighborhood Council Board Support the applicants request for a private parking lot in a PF-1XL:

1. The strict enforcement would result in the unnecessary hardship of utilizing an existing supplemental parking use that has been commonly used for parking, and is currently owned by a private entity, not by any public agency.

2. The use for parking has been utilized for many years by the abutting property, and the continued use of a parking lot will not change, which is beneficial to the adjacent commercial property for supplemental parking.

3. The property in the surrounding areas are zoned C4 and are utilized for retail, offices, and various commercial services. Granting of this request will allow the applicant to utilize this area as supplemental parking, which will allow patrons to access the property without burdening parking on public streets. The supplemental parking if not used will create unnecessary hardships to the facility, which will benefit from additional parking stalls for patrons.

4. The proposed project will not be materially detrimental to the public welfare or injurious to the property or improvements in the same zone or vicinity in which the property is located. The parking lot use will not change and is consistent with the current uses in the surrounding areas.

5. The variance to allow parking in a Public Facility Zone, which is currently owned by a private entity will not adversely affect the element of the General Plan or Ventura/Cahuenga Boulevard Specific Plan.

Furthermore, conditional approval of the applicant's request contains a stipulation that the owner is required to use its best efforts to maintain, clean, and repair the subject parcel including the Caltrans chain link fence in a timely manner when necessary or when notified by Councilpersons' staff.

Seconded by: Martin Lipkin

Vote: Ayes 17 Nays 0 Abstain 0

**Item no. (2) Bill Anderson, Chair, WHWCNC ad-hoc Election Committee
(13-055)**

Bill Anderson, Chair of the Ad Hoc Election Committee made a motion that the Board approves the following motion:

Whereas, the Woodland Hills Warner Center Neighborhood Council (WHWCNC) has been directed by the City of Los Angeles to conduct its Board of Directors election on March 16, 2014 and,

Whereas, the WHWCNC's Election Committee has been charged with the organization and execution of said election,

Now, therefore, the Elections Committee recommends that the WHWCNC Board of Directors allocate the following funds from the 2013/2014 fiscal year budget for the specific purpose of conducting the aforementioned election:

1) Up to one thousand dollars (\$1,000.00) for rental of a polling place venue and expenses related to the staging of an election day community event at said venue;

2) Up to eight hundred dollars (\$800.00) to purchase display advertising in the Daily News to promote the WHWCNC Board of Directors election, said funds may be used in partnership with some or all of the other Neighborhood Councils in the Southwest Valley (Canoga Park, Encino, Lake Balboa, Reseda, Tarzana, West Hills, Winnetka) for the purchase of a full page ad in Daily News promoting the Neighborhood Council elections throughout the area;

3) Up to eight hundred dollars (\$800.00) for the purchase of display advertising in the Warner Center News to promote the WHWCNC Board election;

4) Up to five hundred dollars (\$500.00) for the reproduction of a flyer promoting the WHWCNC Board election;

5) Up to one hundred dollars (\$100.00) for promotion of the WHWCNC Board Election in the Money Mailer.

Seconded by: Heath Klein

Heath Klein made a friendly amendment to add \$1000 to item (4) raise the flyer budget to \$1500.

Seconded by: Dennis DiBiase

Bill Anderson accepted the amendment.

Kathy Davis, Melanie King, Zach King and Vahid Khorsand left the meeting.

Roll Call Vote: Ayes – Dennis DiBiase, Brandon Fisch, Nancy McClean, Herb Madsen, William Anderson, Marty Lipkin, August Steurer, Pat Patton, Heath Klein, Joyce Fletcher, Scott Silverstein

Nays – Peter Fletcher

Abstain – 0

Ineligible – Linda Kouyghadosh

**Item no. (3) Joyce Fletcher, Asst. Treasurer
(13-056)**

Herb Madsen left the meeting

Joyce Fletcher, Secretary, Asst. Treasurer made a motion that the Board approve the attached 2013 monthly budget reconciliation reports for Months: July 2013, August 2013, September 2013, October 2013, November 2013

Seconded by: Heath Kline

Chair Scott Silverstein and NC Election Chair Tony Wilkinson made a determination that the Board members should review the reconciliations individually; and if there are no changes the Board will have one roll call vote for all reconciliations.

Discussion followed. No changes were made to the reconciliations.

Roll Call Vote: Dennis DiBiase, Brandon Fisch, Nancy McClean, Peter Fletcher, William Anderson, Marty Lipkin, August Steurer, Pat Patton, Heath Kline, Joyce Fletcher, Scott Silverstein

Nays – 0

Abstain – 0

Ineligible – Linda Kouyghadosh

Committee Reports:

Budget Committee – Scott Silverstein, Chair

The Budget is on track and all reconciliations have been completed

Community Services – William Anderson, Chair

The Committee will have NC community forums/lectures related to Woodland Hills history and other topics

Election Committee– William Anderson, Chair**

The “call for candidates” begins on Dec.31, 2013 and will end on Jan.30, 2014. The committee has been meeting regularly to discuss various issues.

Education Committee*- Melanie King, Chair

There will be a School Safety Forum on Feb. 5, 2014 at Kaiser Permanente at 7 p.m.

Governance Committee -- Gordon Murley, Chair

The Committee is moving forward with updating the NC Bylaws

Outreach Committee – Joyce Fletcher, Chair

All outreach is currently focused on the NC Election. Ads will run in local newspapers and flyers will be distributed at area locations. The NC website, twitter and face book will promote the election.

PLUM Committee – August Steurer, Chair

The PLUM Committee is very busy with several new cases.

Public Safety Committee – John Strand, Roger Gerrish, Co-Chairs

No Report

Senior Services Committee* - Kathy Davis, Chair

The One Generation Senior Symposium will be held Spring 2014

Warner Center 2035 Plan, Citizens Advisory Committee – Dennis DiBiase, Chair

The 2035 Plan has been approved is now in effect.

*subcommittees of the Community Services Committee

**ad-hoc committee

This agenda is subject to correction.

Announcements:

Next Board meeting will be Wednesday, January 8, 2013 at Woodland Hills Academy, Multi- Purpose Room, 20800 Burbank Boulevard, Woodland Hills, CA 91364

Meeting dates for the rest of the academic year:

For the upcoming 2013/2014 academic year the proposed Board meeting dates are: January 8, 2014, February 12, 2014, March 12, 2014, April 9, 2014, May 14, 2014, June 11, 2014.

September to June meetings will be held at Woodland Hills Academy, Multi-Purpose Room (“MPR”), 20800 Burbank Boulevard, Woodland Hills, CA 91367 at 6:30 p.m. July and August 2013 meetings are to be held at a venue to be determined at a later date.

(Date, Time, location subject to change or cancellation. Please check the NC website calendar at www.whcouncil.org)

Chair Scott Silverstein adjourned meeting at 9:36 p.m.

Minutes submitted by: Joyce Fletcher, Secretary, WHWCNC

Disabilities Act Notification:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (818) 756-9628, (818) LA HELPS.

Brown Act Notification:

In compliance with Government Code 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at www.whcouncil.org.

If you would like a copy of any record related to an item on the agenda, please contact:
j.fletcher@whcouncil.org